YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

POST GRADUATE GOVERNMENT
COLLEGE,SECTOR-46,CHANDIGARH

- Name of the Head of the institution — PROF (DR) J.K.SEHGAL

- Designation — PRINCIPAL

- Does the institution function from its own campus? — Yes

- Phone no./Alternate phone no. — 01722678022

- Mobile no — 9417041129

- Registered e-mail — gc46chandigarh@gmail.com

- Alternate e-mail — iqac46chd@gmail.com

- Address — Sector-46,Chandigarh

- City/Town — Chandigarh

- State/UT — UT

- Pin Code — 160047

2.Institutional status

- Affiliated /Constituent — Affiliated

- Type of Institution — Co-education

- Location — Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **PANJAB UNIVERSITY**

- Name of the IQAC Coordinator   **RIJU SHARMA**

- Phone No.   **8699082022**

- Alternate phone No.   **9779879400**

- Mobile

- IQAC e-mail address   **iqac46chd@gmail.com**

- Alternate Email address   **gc46chandigarh@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.pggc46.ac.in/Uploads/AQAR%202022-23.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.pggc46.ac.in/Uploads/PU%20Academic-calender-23-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**B+**	**2.72**	**2024**	**16/05/2024**	**15/05/2029**
Cycle 2	**A**	**3.04**	**2015**	**15/11/2015**	**14/11/2020**
Cycle 1	**B+**	**77**	**2004**	**16/09/2004**	**15/09/2009**

6.Date of Establishment of IQAC   **20/03/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Philosophy	Seminar on Philosophy of Dr. Ambedkar in Socio Political Content	Indian Council of Philosophical Research, Ministry of Education, GOI	November 2023	80,000
Environment	Financial assistance to Eco-Club	Department of Environment, Chandigarh Administration	April 2024	23,260

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. NAAC Cycle -III Assessment and Accreditation completed 2. AQAR 22-23 submitted 3. Student Orientation Programme conducted for the new entrants of all the streams 4. Idea and Innovation Cell created

5. VIDWAN IDs created

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
The proposal to implement NEP during the next session should be taken care of	A college-level NEP committee was established, and several meetings and talks were held, resulting in the implementation during the 2024-25 session.
Infrastructure Augmentation	Badminton Court, Multi-media Hall, Music Labs and Seminar Room were renovated. IT block has been completed. The hostel blocks are nearing completion and the renovation work of the auditorium and canteen is underway.
A comprehensive work plan was chalked out for NAAC accreditation for Cycle III.	NAAC Peer Team Visit was held from May 07-08, 2024.
To organise seminars and workshops to foster a culture of continuous learning and excellence within the academic community.	A National seminar '1947 India Partition: Story, Ravages and Settlement'was organized by the Department of History on August 19, 2023. In collaboration with the Indian Council of Philosophical Research, New Delhi, a OneDay National seminar on "Philosophy of Dr B.R. Ambedkar in Socio-Political Context" was organized. An ICSSR-sponsored National seminar on 'Punjab Economy: Past, Present and Future' was organized by the Departments of Commerce and Economics One-day seminar to celebrate International Millets Year was organized on January 13, 2024 in collaboration with the Aahar Kranti group of Nivedita Trust. A workshop on 'Tales of Tribals: Warli Art and

	Aesthetics' which was conducted. In collaboration with Regional Centre for Entrepreneurship Development, an Energy Conservation Workshop was organized.
To conduct environmental sensitisation programmes	The college organised various events on environmental sustainability like a Green Diwali Campaign, Go Green Workshop with NGO "Organic Sharing" and Sustainability Exhibition with Bharat Soka Gakkai, an International NGO. The college was declared a plastic free zone and it has been maintained. Green audit is done regularly. The college has rain water conservation and solar panels installed for a greener environment. The NSS Unit of the college are regularly engaged in tree plantation drive, awareness campaign and rallies.
Feedback from stakeholders	Feedback from the stakeholders was collected and analysed. An online student exit survey was conducted during the session to evaluate the level of student satisfaction and placement in higher studies.
To organize a health awareness programme	An awareness programme on "Heart Health" was organized. A talk was organized on 'Stress Management for Better Health and Wellness'. A talk was organized on 'Managing Stress'. An interactive session was organized by Brahmakumari Poonam on the topic 'Relax, Refresh and Recharge.'
To sign MoUs for enhancing	An official Memorandum of

| collaborative activity | Understanding (MoU) was established between the college and Bharat Soka Gakkai, a non-governmental organization dedicated to promoting awareness of the United Nations Sustainable Development Goals. A Memorandum of Understanding was signed with a society based in Panchkula to provide assistance to underprivileged students. A Memorandum of Understanding was signed with the Board of Apprenticeship and Training, Government of India. |
| Registration of Alumni Association | Alumni Association was registered on 29/12/2023 |

13. Whether the AQAR was placed before statutory body?   Yes

- Name of the statutory body

Name	Date of meeting(s)
College IQAC	24/12/2024

14. Whether institutional data submitted to AISHE

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Data of the Institution	
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College IQAC	24/12/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
No	Nil

15.Multidisciplinary / interdisciplinary

The college has adopted a multidisciplinary or interdisciplinary approach to learning to provide students with a comprehensive understanding of complex subjects and prepare them for the diverse challenges of the professional world. Various academic disciplines, such as humanities, commerce, business

administration, and computer applications, have been integrated into the curriculum. This approach not only enhances students' knowledge base but also fosters their ability to adapt and innovate in an ever-changing global landscape. Furthermore, it allows students to make connections between seemingly unrelated topics, promoting holistic thinking and a deeper understanding of real-world issues. Ultimately, the multidisciplinary or interdisciplinary approach in colleges equips students with the tools necessary to succeed in their careers while contributing meaningfully to society as well-rounded professionals.

16. Academic bank of credits (ABC):

The institution follows the curriculum provided by its parent university, Panjab University, Chandigarh. Despite the National Education Policy 2020 not being implemented in the colleges of Chandigarh during the session, preparations were made in advance. Students in humanities, commerce, business administration, and computer applications were informed of the benefits of ABC, and each created their own unique ABC ID.

17. Skill development:

Our college offers a variety of programmes designed to enhance students' skills and prepare them for success in today's competitive academic landscape. Various elective subjects provide practical training to develop the professional skills essential for employment. Students are required to complete internships, on-the-job training, hands-on experience, and industry visits to gain valuable real-world experience. MOUs were proposed to be signed between the institution and industry for skill development. These collaborations facilitated the exchange of knowledge, resources, and expertise essential for students to acquire practical skills needed in the professional world. Participation in an Entrepreneurship development programme enhanced students' skill development too. Students were exposed to real-world entrepreneurial challenges and opportunities, allowing them to develop essential skills such as creativity, problem-solving, critical thinking, and decision-making. By working on business ideas and projects within a supportive environment, students got the opportunity to apply theoretical knowledge learned in the classroom to practical situations. Self-defence training classes for girls in college formed a crucial component of personal empowerment and safety. By learning how to protect themselves in various situations, girls were better equipped to navigate the world with a sense of control and self-assurance. Additionally, these classes instilled a sense of

discipline, focus, and awareness that can be applied beyond just the realm of self-defence thereby contributing to personal growth, independence, and overall well-being. Various other skills, including communication, presentation, leadership and teamwork, were fostered through active involvement in extracurricular activities and events organised by departments, clubs, societies, cells, units, sports and games.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

By using a thoughtful and deliberate approach that recognizes the rich cultural heritage and traditional wisdom of India, the Indian Knowledge System has been integrated through the curriculum in the form of Yoga, Vedic philosophy, Hindi, Economics, Sanskrit, History, History and Culture of Punjab, Fine Arts, etc. Highlighting its relevance and importance in today's globalised world, the students are taught in a more holistic manner that goes beyond conventional academic subjects. A series of engaging workshops and thought-provoking seminars provided students with an opportunity to learn more about the rich tapestry of Indian knowledge, fostering a deeper understanding of its relevance today. Students are strongly encouraged to explore the local heritage sites and museums as they play a vital role in preserving our culture and traditions. Participating in these experiences allows students to not only gain a deeper appreciation for our rich history but also help the tourism industry in and around Chandigarh thrive. Also, visiting these sites aided in raising awareness among students about the importance of preserving our cultural heritage for future generations.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college focuses on Outcomes-based learning in line with the vision and mission of the institute for all the courses in undergraduate and postgraduate programmes. The institution is aware of the fact that the main agenda of Outcome-Based Education (OBE) is to specify what students can achieve by the end of each course and program, including the skills and knowledge they will gain, the application of the concepts learned, and their capacity to innovate or create new ideas and products. Therefore, it follows a student-centred and result-oriented framework. All departments frame course/programme objectives and outcomes and communicate the same to the students through departmental blogs and the college website which creates transparency and clarity. Formative assessment (assessment for learning) is done through

daily assignments, class tests, projects, group work and presentations, internship/industry visits, debates, etc. Students are made aware of the gaps in their current capabilities through feedback from the teachers so that further improvement may be made. Summative assessment(assessment of learning) is carried out through mid-semester and end-semester tests, practical exams, etc. It is designed to assess students' overall achievement of the course-intended learning outcomes and contributes towards the final grade awarded to students. All this helps in witnessing a shift from traditional lecture-based teaching to interactive and engaging learning experiences, fostering a more dynamic and effective educational environment that aligns with learners' goals with real-world expectations.

20.Distance education/online education:

The college has facilitated an IGNOU study centre in the campus, under which Master of Arts in Psychology (MAPC), Master of Science in Counselling and Family Therapy (MSCFT), Post Graduate Diploma in Counselling and Family Therapy (PGDCGT), and Bachelor's Degree Program (BDP) are running successfully. The institution offers courses in a traditional mode per the curriculum set by the host university, Panjab University. The institute employs a hybrid model of education, blending online and offline learning methods. After the online mode of teaching during the coronavirus pandemic, the college has sustained the online mode given its usefulness and accessibility. Webinars, online discussions, and competitions are regularly conducted for the students to enhance their skills. Course materials are accessible via departmental blogs and the college website. E-newsletters, e-magazines, and a collection of e-books and journals in the library serve as enhancement in the learning and study experience. Additionally, internal assessments and MST marks are uploaded on E-campus software, the online student-teacher interface, facilitating seamless communication and record-keeping.

Extended Profile

1.Programme

1.1   **05**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **2101**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **227**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **665**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **56**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **64**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**05**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**2101**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**227**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**665**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**56**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**64**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**42**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**73.99**
4.3 Total number of computers on campus for academic purposes	**186**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college adheres to a coherent and well-planned pedagogic approachdeveloped within the broad framework, timelines of the academic calendar, and pre-determined curriculum set by Panjab University, Chandigarh. The college has a network of dedicated committees for curriculum planning and implementation. The college adheres to a strict timetable approved by the Principal, with faculty customizing lectures to align with the allotted classes and syllabi. The timetable committee works in synchronization with individual departments to draw out timetables in such a manner as to complete the curriculum with ease. The IQAC judiciously plans academic schedules by preparing weekly Teaching Planner format as per the academic calendar of the University for proper teaching-learning process and providing the same to all the departments before the commencement of every semester. Further, the departments prepare subject-wise weekly Teaching Planner. The college conducts an orientation programme at the beginning of the session for first-

year students to guide them in terms of academic policies, campus resources, timetable, extracurricular activities, and library and instruct them about the mechanism of different programs. The curriculum transactions are made effective with the help of seminars, workshops, guest lectures, screening of documentaries, case studies, group discussions, and class presentations along with traditional methods.

File Description	Documents
Upload relevant supporting document	[View File]
Link for Additional information	https://www.pggc46.ac.in/tt.html

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College orchestrates the conduct of continuous internal evaluation of students through an arduous system of mid-semester tests, assignments, Class Tests, class presentations, or practicals in alignment with the directives from the university i.e. academic calendar and syllabus. The Examination Committee, constituted by the Principal, conducts Mid-Semester Tests as per the academic calendar prepared by the IQAC committee of the college to make students well-prepared for Panjab University's Final Examinations. Concerned subject teachers set question papers to evaluate the factual, conceptual understanding of the prescribed syllabus. Theresults of the mid-semester tests are further uploaded on e-Campus software by the concerned teachers and furthersubmitted to the Examination Committee. The Examination Committee also ensures that the teachers submit the internal assessment well on time and the same is further uploaded on the university website to ensure timely calculation and announcement of the final results. Students are given internal assessments based on their academic performance in mid-semester tests, attendance, assignmentsand participation of students in departmental activities. In essence, the college's commitment to students' continuous internal evaluation signifies a dedication to organized teaching, learning, and evaluation processes. This commitment is evident not only through adherence to schedules but also through the cultivation of an environment that nurtures holistic development, critical thinking, and lifelong learning.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.pggc46.ac.in/Uploads/PU%20Academic-calender-23-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility	

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College prescribes to the curriculum issued by the Panjab University, Chandigarh. The cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability form a significant part of the curriculum of the college across courses. Each faculty member engaged in the teaching of different papers ensures that students develop an academic understanding of these issues and concepts as well as a holistic conception of what kind of challenges are faced in the actual world in the context of these issues. Our college is the first and only one in Chandigarh to offer Environmental Conservation as an undergraduate elective course in BA from session 2019-20. The college also offers environmental education, a compulsory paper in B.A., B.Com, B.B.A.and B.C.A. in the first year as per the university guidelines. Various

other departments offer elective courses that focus on problems related to gender, human values, and professional ethics. A detailed list of all such papers and the courses, that are associated with the link of the respective curriculum, is attached. The college organizes various activities throughout the year that help in this endeavour. Teachers also make every possible effort in classroom teaching to sensitize the students towards these cross-cutting issues. Incorporating these cross-cutting issues into the curriculum makes students more sensitive, responsive, and responsible to enable them to value different perspectives of life.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2101

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

446

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

A multifaceted approach is followed to identify advanced and slow learners (as per our policy). Student performance, teacher observations and specialised assignments, class activities, mid-term test scores, and projects aid in providing a comprehensive picture of each student's abilities and tailoring support accordingly.

Enrichment opportunities and participation through activities conducted by various societies, cells and departments like quiz competitions, seminars/presentations/ publications and group discussions provided advanced learners with avenues to explore new interests, develop skills, and expand their knowledge beyond the traditional curriculum. By incorporating such programmes, extracurricular activities, and competitions, the institution tried to create a vibrant learning environment. Students were challenged and motivated to achieve their full potential by setting specific, measurable, achievable, relevant and time-bound goals. More so, certificates of merit are given out to encourage meritorious pupils during the annual award-giving event.

Understanding the needs of slow students, these learners were given individual attention. Technology tools like e-content, YouTube videos, etc. were used considering the varying learning abilities of learners. Differentiated instruction techniques, projects, individualized attention, previous years' question papers, etc were some of the techniques used for encouraging slow learners. To supplement learning such students were provided simplified additional resources. Fostering a culture of collaboration and support through peer tutoring was encouraged and their problems were discussed during tutorial sessions. Need-based remedial teaching also helped slow learners in reaching their full potential. On the whole, positive reinforcement recognises both advanced and slow learners' accomplishments and efforts.

File Description	Documents
Paste link for additional information	https://www.pggc46.ac.in/Uploads/Advanced%20and%20Slow%20Learner%20Policy.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2101	56

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution's core philosophy of education is student-centred. Different methods to facilitate active learning are used by the faculty.

Experiential learning

Learners immerse themselves in hands-on experience. Students of

Functional English undertook on-the-job training from SkillLabs, Mohali. The students of Environmental Education learned about sustainability and conservation through field trips, outdoor activities, and survey reports. Students of Business Administration, Advertising Sales Promotion & Sales Management prepared project reports; the Geography Department carried out field surveys; and students of Commerce undertook summer training.

Participative learning

Students take an active role in their education by sharing ideas, working together on projects offered by departments, short film-making projects undertaken by the Film and Photography Club, e-newsletters, college magazines, etc.

Lab work and classroom discussions enable students to share their opinions, challenge one another, and engage in critical dialogue. Faculty guides them to ensure all viewpoints are considered and learning objectives are met. Incorporating technology for interactive learning PowerPoint presentations, and screening of documentaries are conducted. Participation in competitions, workshops, talent hunts, Youth Festival, etc. forms a vital component of participative learning. Additionally, involvement in inter/intramural sports activities promotes participatory learning and provides students with the opportunity to learn, grow, and engage in social interactions.

Problem-Solving

Not confined to only the realm of Maths, such activities across all disciplines are encouraged in the form of classroom assignments, group discussions, quizzes, web designing, debugging, and e-collage-making competitions. Furthermore, role-playing, open-book exams, and brainstorming sessions help students hone their analytical and inquisitive skills.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.pggc46.ac.in/IQACNAAC/AQAR%20 2023-24/2.3.1%20Combined%20projects%2023- 24.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT plays a crucial role in making learning more engaging, interactive, and effective at PGGC-46.

- Teachers use ICT to design multimedia learning materials such as videos and presentations to convey complex concepts in a visually appealing and interactive way. Such content enhances comprehension, retention, and student engagement in the learning process.

- Interactive whiteboards and smart boards facilitate dynamic and interactive teaching sessions.

- E-content developed by the faculty provides a more dynamic learning experience than traditional learning. The faculty also hascreated Vidwan IDs (https://vidwan.inflibnet.ac.in/) to share their academic information.

- The Department of Geography uses software such as Arc GIS 10.5 for geospatial analysis, cartography, Google/satellite imaging, topo-sheets, georeferencing, digitization, interpretation, and mapping.

- Mobile books prepared by some of the departments are tailored specifically to supplement classroom learning, providing students with additional study materials, practice questions, and interactive content on the go.

- Teachers disseminate knowledge through video conferencing apps like Zoom and Google Meet, YouTube and podcasts.

- Electronic resources like e-journals and magazines offer students quick and convenient access to a wide range of academic articles, research papers, and other scholarly information. Teachers and students of MCom also have access to N-LIST resources.

- CDs. DVDs, etc. are also utilized by teachers to explain certain concepts.

- The college's social media handles on Facebook (https://www.facebook.com/profile.phpid=100066776815744&mibextid=ZbWKwL)and Instagram (https://www.instagram.com/pggc46chandiga

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rh/profilecard/?igsh=OTU0MTRwdDloNnI2)are used to share
information digitally among students, faculty and alumni.
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File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

56

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

39

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

706

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution maintains a transparent internal evaluation process. Following the guidelines established by Panjab University, Chandigarh, the institute utilizes an internal assessment system throughout the semester. This system allocates 50% of the weightage to the mid-semester tests (MSTs), 30% of class projects, and 20% in attendance.

Students are presented with a diverse range of assignments, including descriptive, objective, practical-oriented and project work, to consistently monitor and evaluate their academic progress

Practical examination in Fine Arts and Functional English; Project Works/Summer Training/Survey Report in Commerce, Advertising Sales Promotion and Sales Management, Defence and Strategic Studies, and Management; Practical-cum-viva-voce in Geography, Psychology, Physical Education, Music Vocal and Instrumental, Environment Conservation, Computer Applications, MCom are some of the criteria that the institute follows for internal evaluation under the guidelines of Panjab University, Chandigarh.

The dedicated Examination Cell of the college is responsible for ensuring the seamless administration of Mid-Semester and End-Semester Tests and the timely posting of notices on notice boards and college website regarding assessments, practicals, attendance, and other important matters. Students were issued login IDs upon admission to access the e-campus portal for their Internal Assessment (IA) grades.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Principal, being the Chief Co-ordinator of Exams, is responsible for overseeing the examination process to ensure it is carried out transparently and effectively. This oversight is supported by the collaborative efforts of the College Examination Cell and the designated Centre Superintendents/Deputy Superintendents. Following the Panjab University guidelines, the institution conducts exams by taking the following measures:

- For every 40 students, one invigilator oversees exams. Surveillance cameras are strategically placed in examination halls to monitor student behaviour and deter any attempts at malpractice. The Flying Squad during end-semester exams monitors all aspects of the conduct of examinations and ensures the examinations are conducted punctually, thus enhancing the general credibility of the system.

- On a semester basis, mid-semester tests are conducted, and

a datesheet is posted on the notice board well in advance. Each student receives their corrected answer papers for verification, and any grievance is resolved immediately. Awards are uploaded on the e-campus software. The award lists are submitted to the examination branch through the proper channel and are duly signed by the head of the department. At random, the corrected answer scripts are verified by the HOD to ensure a standard evaluation process is followed. Internal assessment is displayed on the notice board.

- To prevent any influences, it is ensured that subject teachers are not posted as invigilators in the examination halls where the students are writing the examination in that subject.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

PGGC-46 believes that clear and well-defined programmes and course outcomes not only define the road map for curriculum development and instructional design but also play a pivotal role in ensuring alignment with the institution's goals. Bearing this in mind, the collaborative efforts of the faculty members of each department result in the framing of the COs and POs to meet the broader mission and vision of the institution.

During the orientation programme, the new entrants of all streams are given guidance regarding the course/programme objectives and outcomes. The teachers dedicate several hours to orienting the students to the subject matter. There are hard copies available in the departmental rooms, and soft copies are uploaded to the college website through the respective departments' blogs so that the information can be accessed readily.

Articulating outcomes in clear, concise language helps students, faculty, and other stakeholders easily understand the intended learning objectives. Using action verbs and specific language enhances clarity and ensures that outcomes are measurable and achievable.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.pggc46.ac.in/Uploads/COURSE%20OBJECTIVES%20AND%20PROGRAMME%20OUTCOMES.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution actively monitors and ensures the attainment of program outcomes by gathering feedback from alumni, which helps assess whether students have effectively understood the curriculum. To assess the attainment of programme and course outcomes, the following evaluation methods are employed by teachers:

- **At the onset of the session, teachers prepare weekly teaching plans. By having a clear plan in place, teachers effectively manage their time and resources, adapt their teaching strategies as needed, and provide students with a structured and cohesive learning environment. Additionally, these plans allow teachers to track student progress and make adjustments to their instruction in real time based on student needs and feedback.**

- **At the university level the conduct of End-semester exams and at the college level, the conduct of mid-semester tests is an important way of measuring students' progress and success. These include written exams, practical exams, internal assessments, group projects, and presentations, among others.**

- **The institution provides a "Student Feedback Form" that focuses on evaluating the quality and quantity of**

classroom teaching. The form includes specific questions about the teacher's punctuality, ability to meet targets, and communication skills. The respective teachers review the feedback forms and appropriate measures are recommended to address students' concerns.

- To assess students' academic and professional progress, an annual Student Exit Survey is also conducted online through a secure platform.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.pggc46.ac.in/Uploads/COURSE%20OBJECTIVES%20AND%20PROGRAMME%20OUTCOMES.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

659

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://www.pggc46.ac.in/Uploads/Anual%20Report%202023-24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.pggc46.ac.in/Uploads/student%20satisfaction%20survey%2023-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

09

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has created an ecosystem for innovations and initiatives for creating and transferring knowledge. Faculty are supported in research, development programs, and skill-enhancing opportunities. Student-centred learning methods encompass project-based learning, survey reports, field studies, interactive strategies, and ICT-enabled teaching. The college undertakes various innovative projects to instill values of community service, leadership, and social entrepreneurship in its students through NSS Camps and activities of multiple cells. The Entrepreneurship and Development Cell (EDC) and the Institution's Idea and Innovation Cell (IIC)of the college organized various programmes for students in collaborative initiatives with various other organizations. Some of the programmes organised during the year include a three-day entrepreneurship development programme in collaboration with the Regional Centre for Entrepreneurship Development (RCED), Karigiri Se Karobari Self-Help Group Festival in collaboration with the Training and Placement Cell, an Inter-college Virtual Quiz Competition to observe National Pollution Control Day. An entrepreneurship development camp was also organized for NSS volunteers of the college.

Students can actively develop their writing, editing, and publishing skills by participating in the editorial team of Amaranth, the college's multilingual magazine. Furthermore, students are given opportunities to enhance their academic and creative expressions by contributing articles and writeups to the departmental newsletters, providing valuable experience in content creation, collaboration, and communication, and

preparing students for professional and academic pursuits. These initiatives harmonize traditional and contemporary teaching approaches to provide a comprehensive educational experience.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

05

File Description	Documents
URL to the research page on HEI website	https://rnd8.wordpress.com/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

20

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institute actively promotes a range of community and cultural initiatives, aiming to shape students into well-rounded, responsible citizens. With programs like the Cleanliness Drive and the Meri Maati MeraDesh Campaign, students are encouraged to take pride in their surroundings, the adopted village of Ram Darbar, thereby fostering a sense of responsibility towards maintaining a clean and healthy environment. The celebration of Cultural Pride: Backbone of Our Society and Khadi Utsav instills an appreciation for cultural heritage, while honouring traditions that shape our identity and unity as a society.

Health and safety are also prioritized through activities like First Aid Demonstration, Blood Donation Camps and Earthquake Mock Drills, empowering students with practical skills for

emergency preparedness and compassion for those in need. Events such as National Youth Day, NSS Energy Workshop andYuva Samvad cultivate leadership, environmental responsibility, and an energetic approach to problem-solving among youth, aligning them with national development goals and sustainability practices.

These diverse activities—spanning heritage, safety, health, and youth engagement—strengthen leadership, self-confidence, and empathy in students, fostering strong community ties. With their rigorous training programmes and hands-on experience in various social projects, the NSS and NCC volunteersdevelop an informed understanding of societal roles and responsibilities, promoting informed, balanced, and responsible citizenship.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

71

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

5686

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	[View File](#)
Any additional information	[View File](#)
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution firmly believes that effective teaching and learning facilities are fundamental to creating an environment where students can thrive academically and socially. PGGC-46 features a vast 16.02-acre (with a 6.38-acre covered area) eco-friendly campus with state-of-the-art facilities to enrich the educational experience. The infrastructure is adequate and consistently upgraded to meet evolving needs. Following the UGC and Panjab University norms w.r.t. infrastructural facilities, the college has set up the following facilities: There are 21 general classrooms with ergonomic furniture, efficient lighting and ventilation systems. 11 classrooms are equipped with smart interactive whiteboards, overhead projectors and digital podiums and there is LAN connectivity in all the classrooms.

- 13 laboratories are designed to enhance students' practical skills and knowledge and complement their theoretical studies.

- Sports facilities, including indoor/ outdoor gyms, a basketball court, a badminton court and a playfield, enable participation in physical activities.

- The college library offers a variety of resources for both members and visitors.

- Accessibility to all floors through ramps, broad staircases and corridors.

- UGC Resource Centre is an exclusive browsing facility for students.

- Support services include a multimedia hall for 200 people, a seminar room for 60 people with modern audio-visual technology, and an auditorium for 800 people.

- The college shows dedication to diversity and inclusion by providing facilities such as ramps, wheelchair access, a redressal cell for differently-abled students, and a downloaded version of Braille software.

- Our range of computing equipment includes desktops, laptops, projectors, printers, scanners, and servers that are regularly updated.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.pggc46.ac.in/IQACNAAC/AQAR%20 2023-24/4.1.1%20final.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Serving a multitude of purposes, the college provides adequate facilities for students to explore new interests, connect with peers from different backgrounds, promote new skills, engage in physical activity, and maintain health and fitness.

Cultural Facilities

- Fully air-conditioned auditorium with a seating capacity of 800 and state-of-the-art sound systems

- High-tech multimedia hall with a seating capacity of 200

- Seminar room with a seating capacity of 60

- An aesthetically pleasing college porch

- Open-air Theatre

- Open Stage and ground

- Music Rooms

- Fine Arts labs

Sports Facilities

- Air-conditioned indoor gymnasium for strength training and cardio exercises

- Outdoor gym

- A large playground for organizing multiple activities like Kho-Kho, football, volleyball, cricket, shot put, discus, kabaddi, annual athletic meet, etc.

- Recently renovated Badminton court

- Basketball court

- Yoga Hall and trained yoga instructor

- Indoor games facilities like Table Tennis, Carrom Board and Wooden Chess Board

The college prioritises health and hygiene by providing both boys and girls washrooms on each floor. Additionally, a sanitary napkin vending machine is available in the girls' common room, and facilities are accessible and accommodating for individuals with disabilities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://www.pggc46.ac.in/IQACNAAC/AQAR%20 2023-24/4.1.2(F).pdf](https://www.pggc46.ac.in/IQACNAAC/AQAR%202023-24/4.1.2(F).pdf)

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

21.79

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at PGGC-46 plays an essential role in fostering a

culture of learning, inquiry, and innovation by offering access to a wide range of materials aligned with the institution's curricula. Details of ILMS are as under:

- Nature of ILMS software: Web-centric LSEase*

- Nature of Automation: Partially Automated

- Version: Cloud version upgraded in 2023

- Year of Automation: 2006

- Support:60,000 records, 5 Housekeeping Users along with 25 Web Online Public Access Catalogue (OPAC)

The software's annual maintenance contract is renewed every year for record keeping purposes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.26969

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10571

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

As part of its commitment to supporting academic and career growth, the institution provides its employees and students with cutting-edge IT resources. To achieve this, it consistently updates its IT infrastructure, incorporating the latest technology, software, and security measures following the IT policy(https://www.chdit.gov.in/assets/pdf/itpolicy2013.pdf) framed by the Department of IT, Chandigarh Administration, including all subsequent Amendments.

E-mail Services

The college adheres to the Government of India's E-mail Policy and any other policy or guidelines it may issue occasionally.

LAN and Wi-Fi

1. Network cabling is structured and new 05 networking switches were added.

2. Wi-Fi offers high-speed internet upgraded from 100 Mbps to 150 Mbps.

Cyber and other Security

1. Wi-Fi networks have advanced encryption protocols to protect user data and privacy.

2. Firewall security is ensured through NEBTREE(previously known as NEBERO) with Unified Threat Management,authentication, backupand recovery protocols.

3. In addition to the existing 105 CCTV cameras that are regularly updated, 19 new cameras have been added.

Hardware and Software

1. Routine maintenance and troubleshooting are performed regularly to ensure optimal performance and reliability.

2. Microsoft licensed software 2016 and 2019 is installed & open-source software are available.

3. 04 new desktops and 01 laptop have been added.

4. Services of Education and Research Network of India (ERNET) are being used for ac. in domain name.

5. Personal computing devices, computing peripherals, networking/telecommunication equipment, biometric devices, media streaming devices, visual display board, etc.

6. Annual maintenance of the LIBSYS LSEase software is carried out, thereby ensuring the smooth operation oflibrary resources and services.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

186

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

52.20

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Infrastructure maintenance is done at the college level for expenses below Rs. 2 Lakhs and if expenses exceed Rs. 2 Lakhs, it is carried out with the permission of the Director of Higher Education.At the college level, the caretaker and his team

oversee the maintenance of campus facilities, including infrastructure, herbal garden, parking, gyms, classrooms, laboratories, canteen, sports arena, auditorium, multimedia hall, seminar room, committee room, administrative block, etc.

To optimize the use of the budget allocated by the Chandigarh Administration for the purchase, repair, and upkeep of infrastructure, the institution draws upon the expertise of the Engineering Department (which includes Electrical, Civil, and Public Health Wings). Regular meetings are convened with the Chief Engineerand other relevant officials to facilitate effective resource management.

The entire campus is monitored by surveillance cameras whichhelp detect suspicious behaviour and unauthorized access. Additionally, chowkidaars (gatekeepers) are stationed at all entry and exit points, with their working hours coordinated by the caretaker to enhance campus security.

Moreover, the institution encourages regular feedback from both students and faculty to identify areas for improvement regarding campus facilities. The college also forms an Annual Stock Verification Committee to assess the maintenance of all facilities, including classrooms and laboratories, with lab assistants overseeing the upkeep of equipment and materials.

This proactive strategy not only ensures the efficient maintenance of physical resources but also promotes a sense of community and collective responsibility for maintaining the institution's environment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.pggc46.ac.in/Uploads/maintenancepolicyupdated.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

80

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

252

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	https://www.pggc46.ac.in/Default.aspx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

516

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

516

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

28

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

80

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

73

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college actively encourages student participation in extracurricular and administrative activities to facilitate

personal development. Clubs and societies have student members who are engaged in the extracurricular activities. Students are part of the editorial team of college magazines and newsletters. Student representatives of NCC, NSS and Sports assist and help the faculty in different activities organized in the college.

The student council, democratically elected by the student body, actively engages in college affairs, collaborating with professors, administration, and students. The Council enhances communication between the administration and students through committees such as the Student Aid Fund Committee and IQAC, thereby elevating academic standards and operational efficiency. The Council provides students with opportunities to develop organizational and communication skills under the guidance of teachers. Elected officials oversee initiatives and demonstrate leadership abilities at council events. Each class has democratically elected class representatives. Additionally, the Council actively participates in campus event planning and solicits student feedback for student-centered activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

131

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association and alumni meet is organized annually which serves as a vibrant network connecting past and present students, fostering a sense of pride and belonging. The association has elected executive members including the Principal of the college. All former students can be a part of the association. Graduating students are encouraged to join and actively participate in organizational activities during convocations. Through these efforts, the Alumni Association has grown and strengthened. On March 23, 2024, an Alumni Meet was held to foster communication between faculty and alumni. Well-placed alumni of the college Dr. Prabhdeep Singh (Ph.D in Music), Mr. Abhishek Sharma, Director, Tagore Theater, Chandigarh and Captain Rishab Sharma were honoured for their accomplishments in their respective fields during the Meet. Notable alumni have also delivered guest lectures, inspiring students with their success stories.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college's motto, "Light is Life," lights the inner fire and strives for a thorough and value-based educational system that fosters academic success, skill enhancement, character development and students' overall growth. Just as light

illuminates the darkness and brings clarity, education at PGGC-46 enlightens minds, inspires curiosity and empowers learners to reach their full potential.

The governance framework at PGGC-46 is closely aligned with its vision and mission. Effective leadership through the Principal, Dean and Vice-Principal translates the institution's vision and mission into a tangible governance framework that reflects its core values and strategic objectives. Policies, procedures, and structures that support the realization of the institution's overarching goals are discussed and established, thereby promoting a collaborative environment. The institution promotes a culture of accountability and transparency, which is fundamental for effective governance. Various officials/senior faculty members come together in periodic meetings and make decisions for planning and organizing diverse activities that are monitored by IQAC. Furthermore, the administrative staff is involved and is provided with a job map that outlines their roles and responsibilities, ensuring the smooth operation of the institution. All this, advances ethical behaviour, trust and stakeholder confidence in decision-making processes.

The mission statement succinctly summarizes the organization's purpose and goals with no compromise on quality education, equipping students with the skills to confidently navigate real-world challenges. For more than four decades, PGGC-46 has witnessed the success of its students across different domains, making a substantial impact on society.

File Description	Documents
Paste link for additional information	https://www.pggc46.ac.in/visionmission.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Strong leadership involves empowering individuals to take on leadership roles themselves, creating a culture of shared responsibility thereby ensuring efficiency and transparency in its system. The Dean and Vice Principal collaborate with the Principal to uphold a nurturing academic atmosphere, and this is most evident in the admission process. Admission committees are

established, consisting of coordinators, conveners, and members of the scrutiny team. The non-teaching staff was also roped in to assist and facilitate the process. Admissions aredone in adherence to the rules and regulations set forth by Panjab University.

All admissions (centralized and non-centralized) were done online. Technical support staff provided vital support to the operations of each academic stream, including Humanities, Computer Applications, Business Administration, and Commerce. To provide guidance and support, a 'help desk' was also established with faculty members and non-teaching staff to assist students.

After the scrutiny of the forms by the admission committee, the provisional list of all the eligible candidates was finalized and displayed on the website by the technical staff. Once the form was verified by the teaching staff, the seats were allotted by the senior faculty members as per the time/schedule. The admission coordinator of each academic stream maintained a daily record of the same for onward submission by the Principal to the higher authorities. During the admissions process, non-teaching staff, and NSS/NCC volunteers helped the applicants, as and when required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To seek sustained success and growth, the institution sets clear goals and objectives. Aligning with Mission and Vision, targets are set and areas that need improvement are identified. Further, by aligning objectives, engaging stakeholders, and remaining adaptable, the institution navigates challenges and seizes growth opportunities. The strategic plan of the institution focuses on 05 thrust areas: Academics, Information and Communication Technology, Enhancing Adaptability and Fostering Innovation, Outreach and Campus Development.

Based on the strategic plan, infrastructural expansion for campus development was carried out:

Construction of IT Block: Keeping up with the need for modern tech learning, a three-storey IT block was constructed with an area of 5984 sq. feet. The block is equipped with 02 computer labs, 04 lecture theatres, 01 soundproof audio room, 01 skill lab, and 06 classrooms.

Renovation of Badminton Court, Multimedia Hall and Seminar Room: To provide a more modern and functional space for various activities and events, renovation of the badminton court, multimedia hall, and seminar room was completed.

Addition of a green roof to the already existing open stage: It protects against harsh weather conditions such as rain or extreme sunlight, allowing events and performances to continue without interruption.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.pggc46.ac.in/Uploads/strategic%20plan24.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates under the auspices of the Ministry of Education and functions as a postgraduate institution affiliated with Panjab University. It is maintained and supported by the University Grants Commission.

The Principal, under the direction of the Director of Higher Education, forms the backbone of PGGC-46 and is responsible for decision-making, policy implementation, and achieving organizational goals. He gives general direction in both the academic and administrative domains and the hierarchical power structure is upheld in close collaboration with the Dean and the Vice Principal.

Theoffice superintendents(accounts and establishment), accounts officer, and other supportive staff work together to look into matters related to payroll, accounts, check and follow-up on official letters, purchases, record management, grants,

scholarship-related matters, etc.

The bursar manages financial responsibilities, while the registrar oversees examination matters.

The college advisory committee facilitates the effective operation of the college and provides valuable insights as needed.

IQAC coordinates various academic and administrative activities and ensures the quality of education and overall performance of the college. The library is headed by the librarian and is supported by attendants and restorers.

The Department Head offers guidance and leadership to the faculty, while the lab attendant supports the faculty during practical sessions in subjects that require hands-on learning experiences.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.pggc46.ac.in/Uploads/Organogram%20new.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following actions have been taken by the institution to ensure the well-being of both teaching and non-teaching staff:

- Faculty can enhance their abilities by attending various programs like FIPs, FDP and refresher/short-term courses.
- For the convenience of the faculty, benefits like Medical Allowance, Telephone Allowance, Housing Facilities, and Leave Travel Concession are provided. Other benefits like Maternity/Paternity leave, Ex-India leave, Child Care leave, Half-Pay leave, Earned leave, Medical leave, GIS, GPF, Medical Reimbursement, Study leave, Casual leave, etc., can also be availed.
- Staff members have access to the college canteen, reprographic facility, tuck shop, and state-of-the-art indoor and outdoor fitness facilities. In addition, the college offers a range of sports events and rejuvenating yoga retreats. We also host talks and operate a health centre that provides first aid and basic health services for staff.
- An air-conditioned administrative office with thirteen cubical cabins, a well-furnished staff room, almirahs, a microwave, a water dispenser, air conditioning, an electric kettle, and an instant coffee vending machine enhance the work environment. A ramp and a special washroom for the differently-abled demonstrate our commitment to creating an inclusive and accessible environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

nil

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For both teaching and non-teaching staff, the college has an efficient annual performance appraisal system in place. Regular teaching staff and contractual teaching staff can self-evaluate. Regular faculty members submit reports to the Principal, the Reporting Authority, and the Reviewing Authority Director of Higher Education/Secretary of Education, UT Administration, Chandigarh for additional assessment. These reports include a summary of their overall performance, teaching hours, semester results, research, and academic/curricular/extracurricular accomplishments. For contractual faculty, the Director of Higher Education, UT Administration, Chandigarh, has issued a Proforma to evaluate faculty. It focuses on the faculty's overall performance, conduct with students and colleagues, teaching methodology, and semester results. Additionally, regular non-teaching employees are evaluated by the superintendent and Principal their department heads, and complete an online Performa that combines a variety of grading scales with an emphasis on both soft and technical skills. After every semester, student input is gathered and examined. It is recommended that faculty members concentrate on areas in which their performance falls short of students' expectations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization	

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has an internal check mechanism that comprises of Bursar, Superintendent (Accounts) and the funds` clerk of the college for funds, the accountant and the Superintendent (Accounts) for government funds /grants. The PLA (Personal Ledger Account) part of the fees received from the students is audited by Local Audit, Finance Department, UT Administration, Chandigarh. External audit of the government funds is carried out by the audit team from the office of Accountant General, Punjab and UT Chandigarh from time to time.

It is done mainly for the grants/budget received from the government under the head- Office Expenses (Non-Plan) for Capital & Revenue Expenditure, Other charges, Salary, Medical, Scholarship and Material & Supplies plan for payment of salaries of the staff and purchase of items for the college respectively. The college receives funds from U. T. Administration, Chandigarh and also receives financial resources from self-financing courses. The last audit and inspection of the accounts maintained by the college for the period 01.04.2016 to 31.03.2021 was conducted and there were a few observations raised by the audit team and compliance of the same was submitted.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

This college being a government institution is not allowed to garner funds from any other private sources except getting various grants from the Central Governmentthrough the Chandigarh Administration as well as those collected in the form of fees from the students during admissions (semester-wise) as per the Panjab University Rules.

The college mobilizes funds from different sources to meet the expenditure for infrastructure development, academic development, student welfare, etc. The budget is prepared and submitted to the Chandigarh Administration. Funds fall under the basic PLA Fund of the college including 45 funds under different Heads such as Amalgamated fund, College Development Fund, College Sports Fund, Geography Fund NCC Fund, Placement Fund etc. These funds under PLA Heads are further mobilised for their optimum utilisation for the welfare of the college as a whole.

The college follows all the rules and regulations for every purchase, including technical specifications, order placing through GeM, purchase from the open market, physical inspection, and payment being done through PFMS. The Bursar checks the utilization of students' funds in the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Over the past year, the college Internal Quality Assurance Cell (IQAC) has been implementing small but impactful changes to enhance student life and academic success. A multitude of aspects that are included in these efforts are as follows:

- Specialized workshops, seminars and conferences in various disciplines for students.

- Upgradation of the campus technology with 150 Mbps internet speed and augmentation of the infrastructural facilities with the construction of the IT Block, renovation and upgradation of the multimedia hall and seminar room and the badminton court to improve online learning experiences.

- Collating and recording information on programmes, talks, trips, and other activities for ranking and accreditation purposes.

- Enabling communication between parents and teachers to discuss student progress in exams by conducting Parent-Teacher Meetings.

- Soliciting feedback from all the stakeholders.

- Adoption of strategies that can serve as best practices.

- Tutorial sessions were held under the care of mentors so that mentees could discuss their academic problems and challenges.

- To stay connected with their alumni base and keep them involved in events happening on campus, an annual alumni meet was organized and the alumni association was registered. Besides, aiming to gather information from graduates who completed a programme, a student exit survey was collected to know about their current situations, career goals, and plans for further education.

These initiatives aim to ensure quality across various aspects of the institution's operations, aligning with its strong commitment to excellence.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process, structures & methodologies of operations, and learning outcomes at periodic intervals as per norms and records at the start of each session through IQAC. An academic calendar and corresponding teaching plan is created in order to regularly review the teaching-learning process. POs and COs are displayed on college website and departmental blogs for the stakeholders.

The IQAC continuously keeps an eye on the evaluation of the teaching and learning process, timetables, proctorial responsibilities, tutorial meetings, discipline, etc. The Examination Board, consisting of the Registrar and ten members, manages key operations within the examination communication system. Students' mid-semester performance, progress, and internal assessments (both theoretical and practical) are uploaded in an accessible format on the Director of Higher Education's website. The effectiveness of the teaching-learning process is reflected in university examination scores.

The college has introduced a criteria-based Feedback Form System to evaluate the performance of faculty and find out the satisfaction level of students. The information collected through these forms is further analyzed. To assess the institution's efforts in providing knowledge and exposure to students, an online exit survey was conducted during the session to evaluate student satisfaction and placement in higher education.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	[https://www.pggc46.ac.in/Uploads/Anual%20 Report%202023-24.pdf]()
Upload e-copies of the accreditations and certifications	[View File]()
Upload any additional information	[View File]()
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File]()

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is dedicated to creating a safe and secure environment for all students. To achieve this, fully operational CCTV cameras are strategically placed throughout the campus, and security guards are stationed at the main gate 24 hours a day to monitor the movement of individuals entering and exiting the college. Additionally, the college has established an effective Internal Complaints Committee (ICC) to address any complaints, such as instances of sexual harassment, discrimination, etc. The

ICC is well-organized and proactive in responding to various situations, including promptly investigating registered complaints and providing counselling sessions for those affected, if necessary. During the 2023-24 academic year, the committee did not receive any complaints regarding sexual harassment. Furthermore, self-defence training sessions are conducted annually for female students in collaboration with the Chandigarh Police. These sessions equip students with the skills to protect themselves both mentally and physically in potentially threatening situations. The college's Gender Equity and Women Development Society (SAHASI) oversees all safety and security initiatives and training programs centrally to ensure a comprehensive approach. Students are educated on safety concerns during Tutorial Group meetings, which are held regularly to disseminate information about available safety measures and foster ongoing communication between students and the college community. Additionally, a Girls' Common Room is available on campus, equipped with seating, a water dispenser, a sanitary pad dispenser, and washroom facilities for the convenience of female students.

File Description	Documents
Annual gender sensitization action plan	https://sahasigender.wordpress.com/wp-content/uploads/2024/04/final-gender-eq-report-23-24.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.pggc46.ac.in/IQACNAAC/AQAR%20 2023-24/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has set up various initiatives for an efficient waste management system to segregate and sort waste, following proper norms. Separate waste bins are strategically installed at different identified sites on campus and are marked for dry, wet and hazardous waste. The solid waste is collected by the Municipal Corporation garbage collection vehicle daily at a designated collection point.In an endeavour to monitor, curb and evaluate paper usage and waste reduction, admissions are done through online mode (as directed by the Director Higher Education). In addition, paper quota system is established to curb excessive paper use.

The campus is declared as a plastic-free zone and messages regarding this are displayed throughout the campus. To reduce landfill waste and promote sustainability, plastic materials such as bags and disposable plastic utensils are not allowed on campus.

Additionally, dry leaves on the campus are not burnt. Instead, they are collected and fed to the composting pits, turning them into natural manure. The manure is used to enrich soil in campus gardens, and landscaping projects.

A structured and well-maintained sewage system ensures a safe, clean and sustainable environment. The sewage network is well equipped with a fully operational underground drainage system ensuring no stagnant water where mosquitoes and other contaminants may breed. E-waste is periodically disposed of using modes approved by the Chandigarh Administration, as and when required.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college provides quality education to students who come from diverse cultural backgrounds consisting of individuals from socially disadvantaged groups, including SC, ST, and OBC categories. Events and activities are organized for students to familiarize themselves with different cultural practices and provide them with a common platform where they can express themselves, creating a colourful harmonious fraternity on the campus.

In addition to classroom engagement and academic participation, the Cultural Affairs Committee actively involves students in organizing and managing different events. The Youth Festival is an important step towards nurturing students' creative talent and providing them with an inter-college platform to exhibit their talent in the categories of music, dance, literature, fine arts, heritage arts, and crafts.

Some of the activities conducted during the academic session 2023-24 with the objectives of cultural inclusion are lectures on Inclusive Development, participation in PU Zonal Youth Heritage and Festival, Independence Day and Republic Day celebration, Literary event on 'India's message of tolerance and universal acceptance, Awareness Lecture and UDID Camp, a national seminar on Ambedkar's philosophy, Lohri and Teej Celebrations, International Mother Language Day Celebration, participation in Foundation day of Manipura, Tripura, and Meghalaya in the Governor House, events on gender equity, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college sensitizes its students by organizing activities highlighting the significance of the Constitution and the duties of citizens.

To facilitate a streamlined and organized electoral process, the Legal Literacy Club of the college conducted an awareness campaign including a drive to encourage students and teachers to link Voter IDs with their Aadhaar. A Voter Awareness Programme "Chunav ka Parv, Desh ka Garv" was organized in the college by the Electoral Literacy Club on March 01,2024.

Elections to the students' council wereheld onSeptember 05, 2023, where students got exposure to the electoral culture of Indian democracy and acquired the necessary training in upholding the democratic values enshrined in the Constitution of our country. The electoral process enables our students to be aware of their rights and responsibilities as citizens of the country. The faculty and staff of the institution adhere to the rules laid out following the Lyngdoh Committee's recommendations for student elections. Additionally, diverse creative activities like Slogan Writing and Paper Reading contests are organized to mark such days ensuring active participation of students.

In general, the university syllabi for the subjects of Political Science and Public Administration cover these aspects extensively.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.pggc46.ac.in/IQACNAAC/AQAR%20 2023-24/7.1.9%20numbered.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	[View File]()
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File]()
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

By actively participating in International Days, the college demonstrates its commitment to creating a multicultural and globally aware community. This helps students develop a broader perspective and appreciation for different cultures, preparing them to thrive in an increasingly interconnected world. International Women's Day (8 March),International Day for the Preservation of the Ozone Layer (16 September) World Wetlands Day (2 February) and International Day of Sports for Development and Peace (6 April) were observed during the academic session 2023-24 to spread awareness among students about these issues so that we can work together towards creating a more sustainable and equitable world for everyone.

Additionally, by infusing cultural learning into the curriculum, the college tried to create a more inclusive and diverse learning environment for students by celebrating significant days of national importance like Independence Day (15 August), Republic Day (26 January), Martyrdom Day of Shaheed Udham Singh(on 31 July), the Death Anniversary of Rabindranath Tagore (07 August), Atal Bihari Vajpayee (16 August), Sh Madan Lal Dhingra(17 August), the Birth Anniversary of Mahatma Gandhi and Lal Bahadur Shastri (03 October), Teachers' Day(05 September), National Energy Conservation Day(14 December), National Pollution Control Day (02 December), National Voter's Day, HIV/AIDS and Aging Awareness Day, Armed Forces Flag Day, Communal Harmony Flag Day (24 November), etc. It underscores the importance of collaboration, understanding, and cooperation in addressing global challenges and promoting peace and unity.

The above-mentioned celebrations helped students cultivate

respect and appreciation for diversity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Self-Defence Training for Girl Students

The college conducts annual self-defence training for girls with the objectives of creating awareness of personal safety, boosting self-esteem and a gender-discrimination-free culture. In collaboration with Chandigarh Police, a Self-Defence Training program for girl students was conducted from March 4 to 9, 2024. The successful execution of the annual training programme, with the participation of over 50 girls, highlights its impact. The programme enhances self-defence awareness, assertive language skills, confidence and security among students. Beyond self-defence, the training positively influences social engagement and academic performance.

Plant Adoption Drive

The tree adoption drive aims to foster environmental awareness and encourage students to take responsibility for nature. The drive promotes a participatory culture of engaging with nature and encourages sustainable engagement with the environment and ecological conservation. The campaign also encourages students to be passionate guardians of the adopted trees, sensitizing them about their life cycles and their connections to existence. The Department of Environment Studies in collaboration with DHARINI, the Environment Awareness Society organized a plantation drive on the occasion of the International Day of Forest on March 21, 2024. The programme includes a formal tree planting and adoption event with demonstrations and workshops. Periodic follow-up events ensure the healthy growth of planted

trees.

File Description	Documents
Best practices in the Institutional website	https://www.pggc46.ac.in/IQACNAAC/AQAR%20 2023-24/7.2.1%20Best%20practices%20.pdf
Any other relevant information	https://www.pggc46.ac.in/IQACNAAC/AQAR%20 2023-24/7.2.1-numbered.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has taken multiple initiatives to provide a holistic development of the students. Among many such endeavours, the economic festival 'Karigari se Karobari' has earned its distinct importance due to its effectiveness and systematic execution and centrality to the Indian Government's national objective of making India 'Aatam Nirbhar.' The event is annually organized under the aegis of the Mahatma Gandhi National Rural Council under the Ministry of Higher Education and Institution Innovation Council. The primary objective of the festival is to promote self-employment and enable students to hone their entrepreneurial skills by providing them with infrastructural facilities. The event also aligned with the new education policy's focus on skill development. The institution facilitates infrastructural and administrative assistance to the participants by assigning them specific stalls installed on the college grounds and creating a market structure. The event was conducted on 14 February 2023 in the college premises. A total number of 43 stalls were run by the students and about 800 students participated as owners/ buyers in the event. The stall owners displayed/sold self-made handicraft items along with other small industry products. The college community including faculty, staff, and students attended the festival.By focusing on aiding students in achieving self-sustainability and self-employability, this unique endeavour fosters a strong sense of community and belonging while nurturing entrepreneurship and craftsmanship.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The institute has meticulously devised plans for enhancing student support, and community excellence, adapting to new requirements in the upcoming years.

1. As the National Education Policy (NEP) will be implemented in the upcoming session following the guidelines set by Panjab University, a committee should beformed to ensure a seamless transition to NEP. The staff should be briefed on the upcoming changes, and additional workshops and sessions should be organized to further familiarize the faculty with the new policy.

2. Completion of hostels for boys and girls with special provisions for differently-abled students on the campus.

3. Completion of IT Block to enhance the teaching and learning process of the institution.

4. Implementing the suggestions and feedback given by the NAAC peer team.

5. Improve national and international collaboration through MOUs and other activities.

6. Launch of apodcast channel as an alternative media for learning to enhance global social outreach.

7. Continue Green Initiatives.