

**POST GRADUATE GOVERNMENT COLLEGE
SECTOR 46 , CHANDIGARH**



VISION 2025

**Prepared By:
Internal Quality Assurance Cell**

Action without vision is only passing time, vision without action is merely day dreaming, but vision with action can change the world
-Nelson Mandela



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THE INSTITUTIONAL PROFILE

Post Graduate Government College-46 is a premier institution of higher learning in the city beautiful, Chandigarh. Though it is just over three decades old, it has made rapid strides in academic excellence, both qualitatively and quantitatively. It is an institute where talents are honed, personal achievement and excellence are encouraged, and leadership qualities are nurtured.

The College was established by the government through affiliation with Panjab University as a College for boys and became functional from July 13, 1982. At the outset, it was housed in a building of the Govt. School, Sector 40, Chandigarh and later it was moved to its present spacious and sprawling new 11-acre campus in 1989. The foundation stone of the building was laid by the then Governor, Sh. S.S. Ray and the College morphed into a co-educational institute in the year 1992.

At first, the College offered basic courses in BA (Humanities) and B.Com. However, over the years it has added new courses and streams and leapt ahead with noticeable achievements. A UGC-sponsored vocational course in Advertising and Sales Promotion was added in 1997 followed by BBA in 1998, and topped with BCA and M.Com in 1999 and 2000 respectively, adding new dimensions to the College profile. This has ensured for it the title and status of 'Government Co-educational Postgraduate College'.

Evaluated by NAAC for Cycle-II accreditation with Grade 'A' and a CGPA Score of 3.14, in September 2015, this multi-faculty institution aims to provide inclusive education for inculcating human values professionalism and scientific temper and to establish a community of scholars actively pursuing the acquisition, creation and dissemination of knowledge. At the core of the College's educational philosophy, modern education and cultural heritage are complementary and help the students to become better citizens



THE STRATEGIC PLAN

This strategic plan sets out the operating context for the College, with its ambitions to set new boundaries for achievement and innovation. We seek to expand our reputation in meeting ever-increasing expectations of not only the students of the 'City Beautiful' but also those individuals who come from rural areas or the adjoining states of UT, Chandigarh, by establishing new ways of learning with seamless learning prospects.

The Strategic Plan of Post Graduate Government College, Sector-46, Chandigarh establishes the following priorities for the College:

Priority#1

Commitment to teaching and learning excellence

Priority#2

Development of new pedagogical approaches

Priority#3

Commitment to provide high-quality services to support student success

Priority#4

Maximize student attainment and employability by enabling individuals to achieve their full potential

Priority#5

Achieve maximum effectiveness and efficiency through innovative practices and continuous improvement

THE COMPONENTS OF THE STRATEGIC PLAN



INSTITUTIONAL MISSION AND VALUES

Mission Statement

- To provide quality education.
- To nurture team spirit and instill the sense of discipline and responsibility.
- To uphold and sustain the ideals, ethics and morality.
- To sensitize youth towards comprehensive social concerns, gender and environmental issues.
- To enrich the students with new ideas, concepts and debates for polishing the multifaceted artistic abilities and learning.
- To bring forth mature and diligent citizens with pre-eminent qualities of head and heart and a sound grounding in history and culture.
- To prepare the students to face the outside challenging world.

Values

- Team Spirit
- Quality Education
- Holistic Development

- Ethics and Morality
- Innovation
- Diversity and Inclusion

THE INSTITUTIONAL VISION STATEMENT



The motto of the college 'Light is Life' ignites the fire within, aiming at comprehensive and value-based learning system for academic excellence, development of skills, character building and the holistic development of the students.

STRATEGIC



The strategic plan of the institution is foreseen as reforms, in entirety, in the sphere of Academics, ICT and Outreach & Campus Development. To fulfil its stated vision and mission of the college we are committed to:

1. Provide a range of inclusive quality education, training and social care to make youth the responsible citizens of tomorrow by harnessing, nurturing and exploring their potential and channelizing their energy.
2. Provide behavioural strategies that help the students with a great degree of independence as possible.
3. Create excellent human resources through integration of multi-dimensional personality programmes in order to produce world-class men and women who will build a more just and humane world.

COURSES OFFERED

➤ **Under Graduate Courses**

- *BBA (Bachelor of Business Administration)*

1. *English & Business Communication Skills
2. * Punjabi/HCP
3. Organization & Management
4. Quantitative Techniques
5. Business Laws
6. Business Economics
7. Basic Accounting
8. Computers (Fundamentals of Information Technology)
9. Marketing Management
10. Human Resource Management
11. Financial Management
12. Production & Operations Management
13. Business Environment
14. Computer (Operating Systems and P.C. Software)
15. Entrepreneurship Development
16. Computer Based Information System
17. Environmental Education**

Any two groups of the following during BBA 3rd year

Group A

1. Insurance Management
2. Banking Law & Management

Group B

1. Organization Behaviour
2. Industrial Relations & Labour Legislation

Group C

1. International Marketing
2. Sales & Distribution

➤ *BCA (Bachelor of Computer Application)*

1. Mathematics
2. *English
3. Panjabi/ HCP
4. Personal Computer Software
5. Environment Education**

➤ *B.Com (Bachelor of Commerce)*

1. English & Business Communication Skills*
2. Punjabi/HCP*
3. Commercial Laws
4. Financial Accounting
5. Principles of Management
6. Environment Education**
7. Psychology for Managers
8. Economics
9. Cost Accounting
10. Management Accounting
11. DTL
12. ITL
13. Operation Research
14. Operation Behavior
15. Functional Management
16. EDP

➤ BA (*Bachelor of Arts*)

1. English*
2. Punjabi/HCP*
3. Environment Education****

Optional Subjects

1. Political Science
2. Public Administration
3. Philosophy
4. Psychology
5. Sociology
6. History
7. Economics
8. English Elective
9. Advertising, Sales Promotion & Sales Management
10. Economics
11. Mathematics
12. History & Culture of Punjab
13. Punjabi
14. Music (I)
15. Music (V)
16. Fine Arts
17. Geography
18. Hindi
19. Punjabi (E1)
20. Defence Studies
21. Physical Education
22. Sanskrit
23. Functional English
24. Environment Conservation

Subjects offering Honours

1. Economics
2. History
3. Political Science
4. Hindi
5. Public Administration
6. Psychology
7. Geography
8. Commerce

*****Environment Education is a compulsory qualifying paper, which the students have to study in the B.B.A./B.A./B.Sc./B.Com. I. The students are required to qualify this paper either in the first year, second year and third year of the course. The examination is conducted by the University.

➤ **Post Graduate Course**

M.Com (Master of Commerce)

ACCREDITATION DETAILS

Sr. No.	Accreditation	Year	Grade /Status
1.	NAAC Accreditation (I Cycle)	2004	B
2.	NAAC Accreditation (II Cycle)	2015	A

POST NAAC INITIATIVES

The institution has kept in mind the needs of the stakeholders mainly the students, teachers and alumni and the suggestions given by the peer team during its visit while planning the strategy for Vision 2025.

After the first cycle of NAAC Assessment in 2004, every effort was made to implement the 16 suggestions made by the Peer Team to achieve academic excellence and all round development of the college as described below:

1. Networking of the Library, various departments, particularly PG Commerce & BCA be expected and internet connectivity through dedicated leased line ensured.

The college facilitates extensive use of Information and Communication Technology to all the faculty members and students in the campus. The college premises are fully Wi-Fi enabled. There are public access ICT points such as UGC Resource Centre, Smart Class Rooms, Multi Media Rooms, Common Library, Departmental Laboratory etc. The college has provided laptops to the faculty members to enable them to make use of smart class rooms for computer enabled teaching. All the departments of the college have been provided computers with internet facility.

2. Library be expeditiously connected to DELNET or INFLIBNET in order that the teachers and the students can take advantage of about 500 centres of higher learning.

The college boasts of a fully computerized library. The library is having UGC N-List membership. The students have their own web browsing space in the library. The faculty of the college is committed to provide the institutional atmosphere for teaching and learning and to encourage the use of facility of library, topics are assigned to the students in the

class and they are advised to consult relevant literature, books, journals etc. The students are advised to look for the material available online to make them competent in the use of online sources and educational websites as well.

3. Efforts be made to have hostel on the campus

Hostel on Campus –Plan and budget sanctioned and approved (Construction to start in the near future).

Presently the college has made arrangements and tie ups to provide accommodation facilities to the students coming from far flung areas in other college hostels.

Boys: 20 Seats are available at Govt. College of Education, Sector -20, Chandigarh.

Girls: 15 Seats are available at S.I.E. College, Sector- 32, Chandigarh.

4. More & more teachers be encouraged to participated in national level seminars, conferences and workshops in order that they can update themselves with latest trends in the field of higher education.

The faculty members are actively participating in seminars/workshops/conferences so that they can update themselves with latest trend in the field of higher education. Faculty members have attended 228 National level seminars/conferences. 47 have attended international and 8 at state level. The number of academic papers presented by the faculty at international conferences/symposia is 43, at national level 186 and at state level 05. 10 members of the faculty have acted as resource persons at national level and 02 at state level.

Dr. Harjinder Singh, Associate Professor in Economics has presented research papers in America and Canada. Dr. Neelam Rani, Assistant Professor in Economics has presented research paper in China.

5. Efforts be made to introduce more job-oriented academic programmes under UGC sponsored vocational stream.

The following courses have been introduced with a view to facilitate job avenues for the students of the college:

- Tally Programme - Soft Skills for Base-line Staff in Service Sector
- Spoken English and Communication Skill
- Add-on-Certificate Course in Travel and Tourism.
(discontinued)

6. Participation in sports be increased.

Our athletes brought glory to the college by winning top positions in various state and national level competitions. The institution provides adequate games & sports facilities for the students. Sports activities such as cricket, hockey, volley ball, handball, judo, yoga, wall badminton, shooting, table tennis and kabaddi etc are available in the college for the holistic development of the students Organized junior and senior State Yoga Competition.

In the academic session 2010-11, our college has participated in as many as 17 inter-college tournaments namely: football, cricket, volleyball, basketball, kabaddi, athletics, ball badminton, judo, wrestling etc. Kho-Kho team won 2nd prize, Baseball team won 3rd prize, 3rd in Taekwando and 2nd in Power lifting.

In the academic session 2011-12, our college participated in as many as 17 inter-college tournaments namely: Football, Cricket, Shooting, Baseball, Kabaddi (P.S), Athletics, Ball Badminton, Archery, Wrestling etc.

In the academic session 2012-13, our college participated in as many as 17 inter-college tournaments namely: Football, Cricket, Shooting, Baseball, Softball, Handball, Kabaddi (P.S. and N.S), Athletics, Ball Badminton, Boxing, Yoga, Wrestling etc. Gold medal was won in Ball Badminton, 3rd position in Soft Ball, Inter-College position in Kho-Kho and Ball Badminton.

In the academic session 2013-14, our college participated in as many as 21 inter-college tournaments namely: Athletics, Ball Badminton, Boxing, Baseball, Badminton, Cricket, Football, Gatka, Judo, Kabaddi (P.S & N.S), Kayaking, Kho-Kho, Lawn Tennis, Softball, Table Tennis, Taekwondo, Wrestling, Yoga, etc. National Participation in Badminton and Yoga, Inter-College position in Ball Badminton and Boxing were witnessed.

7. Book bank facilities in the library be introduced for the benefit of the needy and the poor students.

Book Bank facilities have been provided for needy and deserving students. Books for the whole session are issued to the students. After examinations they are to return the books. The college library is well stocked with 39035 books and provides open access to the students. The journals and periodicals number about 30. As many as 3634 books have been added during the last two years. It also subscribes 43 magazines and 17 newspapers. Poor and needy students are helped through creation of special 'Students Aid Fund' and the college is also making use of Red Cross Funds to help the poor.

8. Remedial classes be organized more systematically for the poor students in order the result can further improve quantitatively.

Remedial Coaching for SC/ST/OBC/Minorities/BPL/Women/General students under UGC 11th Plan Merged Schemes have been started. Maximum students

have joined the remedial coaching classes in the subjects of Economics, Operations Research, Psychology, English and Geography, Public Administration etc. in the campus after the college hours.

Extra classes are taken for weak and poor students.

8. To improve the University results qualitatively, personal attention be given to the brilliant students to sharpen their intellect, knowledge and skills.

The institution responds to special educational / learning needs of brilliant students to improve University results qualitatively by:

Personal attention by teachers concerned in the form of extra books, PPT's, assignments etc. and if needy scholarships, fee concession and other incentives are given. Names and achievements displayed on notice boards.

Prizes in the form of books are given on the basis of their performance in House Exams. They are encouraged to participate in on campus and off campus activities like Quiz contests and Paper Presentations. They are encouraged to give presentations/seminars based on their high level of acquisition of skills to all the students.

Besides, the creative abilities of the students are vigorously encouraged by providing full coverage to their own ideas in Newsletters and College Magazine- 'Amaranth'

10. It will be appreciated if more members of different faculties undertake research work not only through pursuing Ph.D. programmes, but through publication of papers in research journals and also by making applications to UGC, DST, DBT, CSIR and other funding agencies for minor

and major research projects to give the college much needed research oriented environment.

Besides UGC Committee, promotion of research committee coordinates, and supports and encourages research projects, publication of research papers in Journals etc.

Department of Commerce has applied for research centre and approval is awaited from the Panjab University, Chandigarh. More than 30 papers have been published in International Journals and 123 in national journals. 41 books have been published by the faculty with ISBN number and 9 without ISBN number.

3 Minor research projects and 1 Major research project has been completed, 1 Major research project is in progress. 3 Minor research projects and 2 Major research projects have been submitted to the UGC.

11. In the course of interaction with the various stakeholders particularly parents and alumni it was brought out that more transparent system of attendance be evolved to ensure effective parents satisfaction. Similarly, some parents emphasized on the need for development of confidence-building measures like development of communication skills

For parent's satisfaction, parent-teacher meets are organized to apprise them of their ward's attendance and other aspects, parents of students with low attendance are telephonically informed about the same. Attendance, marks obtained in house examinations and assessment is uploaded on the campus solutions.

For development of communication skills, Personality Development classes are held every year for the students of B.A. III/ B.C.A.III /B.COM. III. Our Personality Development Programme is one of its kinds aiming at fine

tuning the students into confident communicators, well groomed professionals and responsible citizens of the society.

12. Urgent attention be given to provide more separate toilet for girls.

The college provides a facility of Girls' Common Room with attached washroom exclusively for the girl students of the college. In addition to this, the girls can also avail the facility of the washroom situated in the Library and basement of the college.

13. Possibility of appointment of a Principal on regular basis should be looked into at the earliest.

Regarding the appointment of a Principal the UT administration is looking into the matter.

14. An early action be taken to meet the shortage of classrooms.

The college has 32 classrooms comprising of 20 lecture theatres & 12 smart classrooms including labs. The Time-Table is prepared in such a way that the classes are held in the classrooms.

15. During interaction with the students it was brought that at times girl students are subjected to teasing by outside elements. Effective steps be taken to check this menace.

Anti-Sexual Harassment committee headed by Female Faculty is formed at the beginning of the session to ensure that girls of the college are given a safer environment to study. To deal and resolve the issues pertaining to sexual harassment, the institution has provided a box where the students can put their complaints, if any. Representatives from teaching, Non-Teaching and Students Community are part of the Committee.

Besides The Gender Equity Society, Dean Girls Welfare also looks after this aspect. Discipline Committee also plays proactive role in checking such incidents. Till date no serious incident of such offence has been reported in the college. Minor complaints were dealt with by counseling the students. Proctorial duties are performed by members of the staff in every period. Regular meeting of girls is held by Incharge Girls Welfare. PCR vans are deployed on the college campus.

16. Like other colleges being run by UT Administration, it is recommended that this college be also allowed to run basic programmes in Science and other allied areas.

Science block has been completed. Programmes in Science & other allied areas are likely to be started from the session 2015-16.

After the second cycle of NAAC Assessment in 2015, the institution took the following steps for Quality Enhancement of the institution, in a phased manner to attain scholastic excellence and all-round development of the college:

1. The college needs to pursue the proposals for filling up the vacant posts.

The issue of vacant posts was taken up with the Director Higher Education, Chandigarh Administration on a priority basis. The college welcomed 07 new faculty members in 2016 in the subjects- Music, Defence and Strategic Studies, Philosophy, English, Psychology and Geography. Furthermore, 01 faculty member joined the Department of Physical Education in 2018 and 04 faculty members joined the Department of Political Science, Philosophy, Punjabi and English respectively during the year 2019.

2. The IQAC should be reconstituted as per NAAC guidelines.

The IQAC was reconstituted and was required to function as per NAAC guidelines vide office order dated 01.02.2019 with the following members:

I. STEERING COMMITTEE

Sr. No.	Name	Designation
1.	Dr. Prashant Gaurav	Coordinator
2.	Dr. Rajeev Salwan	Co-coordinator
3.	Dr. Uma Narang	Member
4.	Dr. G.C. Sethi	Member
5.	Ms. Riju Sharma	Member
6.	Ms. Vandana	Member
7.	Dr. Sugandha Mittal	Member
8.	Dr. Sumeet Gill	Member
9.	Mr. Kulwinder Singh	Member
10.	Dr. Deshraj	Member
11.	Ms. Amrit Kaur	Clerical Assistant

II. CRITERIA WISE COMMITTEE (NAAC CYCLE -III)

The Criteria-wise Committees were formed as under to compile the Self Study Report.

Criterion	I Curricular Aspects	II Teaching - Learning and Evaluation	III Research , Innovations and Extension	IV Infrastructure and Learning Resources	V Student Support and Progression	VI Governance Leadership and Management	VII Institutional Values and Best Practices
Incharge and members	1.Mr. Pandit Rao 2.Dr. Tajinder Kaur 3.Ms. Pooja Garg 4.Dr. Manisha Gaur 5.Ms. Paramjeet Kaur	1.Dr. Surinder Kaur 2.Ms. Vandna 3.Ms. Pooja Gupta 4.Ms. Shefali Aggarwal 5.Mr. Gaurav Jindal	1.Dr. Rajesh Kumar 2.Mr. Praveen Chaubey 3.Ms. Pooja Sareen 4.Dr. Amanpreet Kaur 5.Mr. Preet Inder Singh	1.Ms. Arvinder Kaur 2.Dr. Vishva Gaurav 3.Dr. Mandeep Gill 4.Dr. Ritu Sarsoha 5.Dr. Sidharth	1.Mr. Rajinder Singh 2.Dr. Ramandeep Kaur 3.Dr. Baljit Singh 4.Dr. Ch. Anupama 5.Dr. Leem Chand 6.Dr. Beenu Varma	1.Dr. Simmi Arora 2.Mr. Ripan Grover 3.Ms. Jyoti 4.Mr. Baljit S.Bamra 5.Dr. Renu Bala	1.Dr. Mukesh Chauhan 2.Ms. Ruchee Aggarwal 3.Ms. Sudha Sharma 4.Dr. Harsimrat Kaur 5.Mr. Arvinder Singh
Steering Committee	Dr. Sugandha Mittal	Dr. Desh Raj	Dr. Uma Narang	Dr. G.C. Sethi	Mr. Kulwinder Singh	Ms. Riju Sharma	Dr. Sumeet Gill

III. ADVISORY COMMITTEE

Sr. No.	Name and Details
1.	Ms. Deepshikha, Dean
2.	Dr. Shashi Wahi, Vice Principal
3.	Dr. Prem Sagar
4.	Ms. Mona Singh
5.	Dr. Rajinder Singh Kaura
6.	Dr. Rajesh Kumar
7.	Dr. Baljeet Singh, Alumni
8.	Dr. Prashant Gaurav, Co-ordinator
9.	Dr. Surinder Kaur
10.	Dr. Rajiv Salwan, UGC, Bursar
11.	Ms. Arvinder Kaur, RUSA Co-ordinator
12.	Ms. Mukesh Kumari, Librarian
13.	Mr. Jagmit Singh, Supdt.
14.	Mr. Mastan Singh, Alumni (Nominated)
15.	Counselor (Nominated)
16.	Nitesh Sharma, President Students' Council

3. The Internal linkages between the departments in the college should be encouraged.

Internal linkages amongst the departments were encouraged. Seamless and effective collaboration could be witnessed through talks, extension lectures, seminars, workshops, etc. that were conducted during the last five years thereby bringing a large number of students together. Initiatives to establish collaborative relations were taken up not only through academics but also extra-curricular activities; field

trips; the college magazine; e-newsletter; activities of the societies and cells; sports and games; NSS and NCC etc. :

Students of all postgraduate and undergraduate streams have been participating in various sport activities events including Football, Basketball, Volleyball, Athletics, Karate, Cricket, Ball Badminton, Boxing, Baseball, Kickboxing, Mixed Martial Art and Yoga. Besides, the college has been organizing Athletic Meet on an annual basis to promote solidarity amongst students. Not only this, 'Teachers vs. Students' badminton and cricket matches have also been organized.

To provide an opportunity to the students of all streams to express their creative ideas and literary flights of fancy, the college magazine is published and the e-newsletter of the Department of English is brought out annually.

The college students, irrespective of the subjects that they have opted to study, join hands to prepare and showcase their talent and interact with their counterparts, thus promoting the spirit of peace, tolerance, national integration, communal harmony and humanism in the Youth Festival.

Different kinds of field tours and educational trips focusing on history, heritage, business, nature, etc., are encouraged to provide students with an opportunity to learn in an informal environment while building long-lasting relationships with the other students and teachers.

To encourage the students' understanding of their relationship to the community, developing social and civic responsibility, improving leadership quality and above all, developing their social harmony skills, the college promotes participation by organizing festivals like Teej, Lohri, Havan, Shree Sukhmani Sahab Paath, etc. Besides, through NCC and NSS social harmony, human values, cooperation and community service are promoted.

4. The feedback mechanism deserves to be further streamlined.

The college has introduced: a. Criteria Based Feedback Form System to evaluate the performance of faculty and find out the satisfaction level of students on an annual basis. The feedback system based on 5-7 point scale with yet another column for any suggestions/grievances/remarks etc. is intended to provide information and support changes, if any, for the betterment of the institution. Ratings are multi-dimensional as they measure several aspects of teaching and are valid indicators of student approval and satisfaction. More so, these ratings can indicate whether learning has occurred or not even if these ratings are not direct measures of learning. Some of the students opt to respond anonymously. So keeping this in view, the responses of the students are kept confidential and reported only in combination with the responses of the other students to avoid any kind of fear in the minds of the students that their responses will be seen by the faculty members. This system ensures fearlessness in the students so that they can give their free and frank opinion about their teachers. The information collected through these forms is analyzed further and given to each subject faculty for his/her improvement in the teaching performance. It provides faculty with feedback about their effectiveness as teachers and suggestions that may require wider consultation. b. Syllabi Related Feedback Mechanism through which not only the students are required to give their opinion related to the curriculum but also the teachers are free to rate the syllabi and give suggestions concerning quality improvement in the various programmes of study or syllabi.

5. The college needs to provide transportation and hostel facilities particularly for girl students.

Efforts have been made to have hostel on the campus. The plan and budget for the same has been sanctioned and approved. The construction of the

hostel is likely to start soon. However, the college also has been making arrangements and tie-ups with other colleges to provide accommodation facilities to the students coming from far flung areas in other college hostels as per allocation from the Director, Higher Education, Chandigarh. Seats are allotted based on merit cum vacant seats (streamwise) and during the session 2019-20 the seats are still lying vacant in the girls' hostel.

Although the college doesn't have any transportation facility, if the need arises, buses are hired for the convenience of students in case of pool campus drive, trips or other activities.

6. The faculty members need to be further encouraged to participate in research and faculty development programmes.

More & more teachers were encouraged to participate in national level seminars, conferences, workshops, short term courses, faculty development programmes, etc. to update themselves with latest trends in the field of higher education. Our faculty members published 129 academic papers in refereed journals and published/ edited 101 books. 04 members of the faculty have been recognized as research guides, 01 faculty member completed PhD in 2016-17; 04 members of the faculty completed PhD in 2017-18; 02 members of the faculty completed PhD during the session 2018-19 and 01 faculty member completed PhD during the session 2019-20.

Furthermore, Dr. G.C. Sethi, Assistant Professor of Political Science has presented research paper in an International Conference on 'Education and Social Sciences' held in USA. Dr. Mukesh Chauhan, Assistant Professor of Commerce has presented research paper in an International Conference on 'Global Conference on Business and Finance' in USA.

Also, to promote excellence in research in the subject of Psychology, one UGC sponsored major research project entitled 'A Study of Alexithymia in

Relation to Perceived Social Support and Mental Health of Institutionalized and Non-Institutionalized Adolescents' concluded in 2015. Another major research project entitled "Psychosocial Correlates of Traffic Jams on the Mental Health among Young Adults" amounting Rs. 6000000/- (funded by ICSSR) is in progress.

7. The college needs to initiate the educational programmes in science streams.

The college sought permission from the Director Higher Education, Chandigarh Administration to start basic programmes in Science and the permission for the same was sought on June 07, 2017 subject to the condition that the necessary affiliation should be obtained from Panjab University, Chandigarh during the session 2017-18. But since it the authorities also directed that 02 faculty members should be deputed from other colleges to teach Physics and Chemistry, the course could not be started due to dearth of regular teaching faculty in other colleges as the recruitment process is not done solely at the government college level.

8.The existing UG programmes particularly History, English and Psychology should be upgraded to PG courses

The college had requested the higher authorities i.e. Director Higher Education, Chandigarh Administration to grant permission to start the following courses:

Sr. No.	Course Details
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1.	BBA*
2.	Honours in Political Science**
3.	Environment Conservation(Elective Subject)**
4.	M.A. History***

* Due to increased demand of the parents and the students at the time of counselling every year, the institution applied for permission to start the first unit of BBA. After completing all formalities at the end of the Director Higher Education, Chandigarh, temporary affiliation for the same was granted by Punjab University. Hence, the said course started in 2017-18 and its first batch will be completing the degree in 2019-20.

** The permission was granted and these two courses have started from the session 2019-20.

***The proposal for starting this course has been forwarded to the concerned authorities and is in the pipeline.

9. The college needs to introduce more remedial and foundation courses for students from the weaker section. To improve access, equity and quality in higher education, the RUSA Cell of the college has been actively working to introduce transformative reforms for the betterment of the institution. Remedial coaching was given to SC/ST/OBC (non-creamy layer) and Minorities to improve academic skills and linguistic proficiency of the students in February 2016 after the college hours. A preparatory grant was provided by the Department of Higher Education, U.T. Administration, Chandigarh in October 2016 for conducting various activities, UGC (NET) coaching, remedial coaching classes, training,

etc. and remedial coaching classes were conducted in March 2017 too, for the weak students.

More so, need-based remedial classes were conducted and the process of mentoring was initiated and managed by each Department on its own and also through tutorial meetings.

10. The college needs to maximize the use of the language lab for Hindi and Punjabi as well. Though the college does not have a dedicated space for Hindi and Punjabi language lab but the said departments have a Punjabi and Hindi typing software installed on their Departmental computers that facilitate the users to master the two languages.

THE IMPLEMENTATION



I. Academics

The college recognizes the need of the youth to fruitfully involve in their community and society at large and gain employment. The college will build up new approaches to learning and teaching with further emphasis upon collaborative and experiential learning, to ensure that the skills required by employers are developed by students.

- An endeavour will be made to develop learning and teaching strategy to provide admission and development opportunities for all, irrespective of their previous educational experience or background.
- Enhance student success rate and transform undergraduate and postgraduate students' learning and academic support with a firm commitment to student success and the development of knowledgeable, skilled, and engaged graduates prepared for an ever-changing world.

- The matter of starting Post graduate course in History shall be expedited.
- The institute will strive hard to introduce more and more new courses for the betterment of the students.
- Encourage the use of real-life global examples, materials and resources when considering local, national and human issues.

We value our students and our teaching faculty would not mind walking that extra mile which would enhance not only their competence, skill and knowledge but also improve their continuing professional development by:

- Participation in seminars, conferences, workshops, training programs, short term courses, etc.
- Updating the teaching-learning processes to meet the global standards.
- Encouraging quality research in intra-disciplinary and inter-disciplinary areas.

II. Career and Guidance: Since we are living in a highly competitive era our choice of career determines the quality of life in our future. Lack of self-understanding and plethora of options and challenges may leave our students baffled. To help students choose a career in which their potential is maximized, the institution shall provide help in developing entrepreneurial skills and initiatives in order to facilitate employability of graduates who will increasingly be called upon to be not only job seekers but also job creators. The aim would also be to allow the students to fully develop their abilities with a sense of social responsibility, educating them to fully participate in democratic society and be the promoters of changes that will foster equity and

justice. Some new career-specific courses would also be introduced by different departments.

III. Information and Communication Technology

Information and Communication Technology (ICT) has insightful implications for the entire education process especially in dealing with issues related to access, management, efficiency, pedagogy and quality.

Scope:

ICT has been integrated in education in the institution not only perceiving that technology has an important role to play in society but also that there is a need to familiarize the students with technology - to prepare them for jobs that require skills in technology; to utilize technology to improve performance and effectiveness in teaching, management and many other social activities and to utilize technology in enhancing learning, flexibility and efficiency in curriculum delivery.

Though the use of ICT at PGGC-46 is far and wide, the institution has still tried to adopt and upgrade ICT on an annual basis keeping in mind the onward march of digital technologies through almost all sectors. This augmentation of computer and internet facility was done with an endeavour:

- To increase digital citizenship by learning the responsible, effective, safe, respectful use of technology.
- To gain knowledge by blending audios, videos, images, text and animations.
- To provide a broad range of student opportunities for differentiation and student engagement.

- To enable the students to learn through ways which suit their individual learning style and to ensure full participation.
- To enable the students have instant access to fresh information that can supplement their learning experience.
- To allow the creation of digital resources.

ICT Strategies and Deployment

- **Library:** The place from where students, teachers and professionals can access research and course material at any time and such facilities aid sharing of scholarly material, the college library supports the educational mission of the college with an unrelenting commitment to excellence. It acts as a locus of intellectual activity supporting the teaching, research and learning needs of the college. So going beyond the activities of traditional libraries, the college library embraced technology and facility provided by automation by upgrading to the latest version of LIBSYS, Library automation system that gives end to end manageability of the library operations through its comprehensive modules. As a Web based solution, it provides platform independence to the library staff and gives end to end manageability of the library operations through its comprehensive modules including acquisition, article indexing, cataloguing, serial control, online public access control (OPAC). The library also promotes open access to e-resources. UGC-INFONET Digital Library Consortium (e-resources @N-LIST) (<http://nlist.inflibnet.ac.in/>). It also has an access to e-resources, including 6094 e-journals and 3139,309 e-books under the N-LIST programme; 11 Audio & Video CDs; 13 Computers; 01 Server; 01 UPS with 08 batteries and 01 UPS with 06 batteries.

- **Technology-Enabled Spaces:** The institution has technology-enabled 15 Smart Classrooms; 09 active learning laboratories with technology podiums containing the devices, keyboard, mouse, monitor, etc.; Networked Desktop PCs; Speakers integrated with technology sources in the podium; projectors, LEDs , white smart boards to facilitate hands-on digital learning activities.

- **Departmental Rooms:** To support and enhance the quality and relevance of existing educational structures all the 21 Departments are equipped with desktops with internet connectivity, scanner and printer facilities. Laptops have also been provided to the faculty members.

- **UGC Network Resource Centre:** Equipped with 10 desktops and Wi-Fi facility, the UGC Network Resource Centre is a place where the students can browse vast information and update themselves with the latest knowledge.

- **Seminar, Multimedia and Conference Hall:** The college Seminar Hall and Multimedia Hall are the places where workshops, talks, seminars, lectures, meeting and screening of documentaries are held. Through an electronically delivered combination of media including video, images, audio, text, etc., multimedia teaching and interactive learning takes place in these halls using LCD screens.

- **LAN Facility:** LAN facility interconnects computers within the college campus. 13 devices connected to a LAN can access data from any machine that's connected to the network. LAN facility has been provided in the three computer labs of the Department of Computer Applications; Library; UGC Resource Centre; Functional English Lab and the Administrative Block.

- **Wi-Fi Facility:** Wi-Fi facility has been provided in the college campus for the students and the faculty members enabling them to easily browse from almost anywhere within the campus.

- **Licensed Software:** Windows 10, Windows 8, Windows 7, Windows Vista, Library Management Software, Campus Solution, C-C++ Language, MS-Office Professional 2000/2, Visual Studio, Fox Pro/09, FORTRAN Academic/1, Adobe Photoshop/1, Lotus Smart Software/2, Linux Operating/1, Oracle 8 i/1, Word Processor/ 3, Nebero System Anti- virus/1, Quick Heal Anti Virus, MS-Office 2007/1, MS-Office 2019/40.

- **Laboratories**

- a. The three computer laboratories specially meant for the students of BCA have networked systems which are configured to allow individual internet access from all the computers. Students have extensive and free access to the internet for browsing.

- b. After the second cycle of NAAC accreditation, the IQAC closely scrutinized the major weaknesses of the college pointed out by the prior team in its report. It was reported by the peer team that the college needs to maximize the use of the language lab for Hindi and Punjabi as well. Thus keeping this in mind, the Functional English lab which already had a Clarity SNET Language lab Software installed was updated with Orell Digital Language Lab software which has pre-packaged language lessons for 20 users on 09 languages, namely, English, Italian, French, German, Spanish, Greek, Portuguese, Chinese and Arabic. It has two modes of learning: Teaching Mode and Self-Learning Mode. It allows a teacher to listen to and manage student audio, which is delivered to the students individually through headsets and can add lessons on Hindi and Punjabi too. This software allows the learners to work through

the lesson material at a pace suited to their ability and helps students develop good listening, speaking, reading and writing skills that aid the process of communication.

c. The two geography labs are well equipped with CDs related to different topics, LED TV, overhead projector and an exclusive Arc GIS 10.5 Software for doing geospatial analysis, cartography, Google/satellite imaging, top sheets, geo-referencing, digitization, interpretation and mapping.

d. To enable the students of MCom, BCom and BBA gain clarity on the application of theory in laboratory and to practice the different experiments related to trade and commerce, the e-commerce laboratory of the college has been setup. Mock commerce and business activities are undertaken in laboratory and this helps the students to gain self-confidence to run a business beneficially and be familiar with the practical difficulties.

e. Defence and Strategic Studies Laboratory: This laboratory has an overhead projector which is used to show different types of maps, strategic battles, models etc.

f. Psychology: The College has a psychology lab to train student-teachers in various psychological assessment techniques and to acquaint them with the concept of standardized tests. The laboratory is equipped with different apparatus for conducting different psychological experiments.

- **E-Learning:** To promote e-Learning or Electronic learning as it can provide speedy dissemination of education to those students who are unable to attend lectures regularly and even to the other regular students for ready reference. Development of e-content can also serve as a tool that deals with a methodical, recurring process of activities aiming at creating a solution for an instructional problem. Focusing on the cognitive aspect; the emotional aspect like motivation, engagement, fun, etc. and the contextual aspect which highlights the environmental and social aspects which can inspire learning, every department has developed e-content and uploaded it on the college website. Besides, the Department of English brings out its annual e- newsletter and the college also has its own e-journal 'Sopaan'.

Besides, laptops have been provided to the staff members to enhance their teaching techniques.

IV. Outreach and Campus Development

Campus Development: As part of its strategic plan, the institution conducted an extensive planning process to develop a 5 year Campus Master Plan to ensure that the college buildings are able to meet the 21st century learning needs of students. The Campus Development Plan looks at how these requirements could be put into action on campus and calculates order-of-magnitude space requirement and utilization to illustrate a general direction for the college to further develop and improve campus facilities.

Purpose of the Campus Development Plan

To give form to the major projects and campus development proposals prepared by the institution so that they add to the realization of the institution's strategic goals, academic plans and operational objectives.

Planning Principles

- **Student Space:** Highly visible, easily accessible, and comfortably furnished space should be provided for students to study independently or even in groups using a collaborative and integrated approach towards knowledge management.

- **Future Growth:** The institution is evolving as one of the finest institutions in the south of Chandigarh. The college has one of the most unforgettable and stunningly beautiful campuses in the 'City Beautiful'.

Our endeavour is-

- ✓ To strengthen and consolidate academic disciplines.
- ✓ To bring high architectural quality with a focus on sustainable design that lessens the effect of the campus on the environment.
- ✓ To facilitate the delivery of top class hostel facility to meet the needs of a growing student population.
- ✓ To revamp the older building, especially the college auditorium which has now reached a stage when considerable investment is required.
- ✓ The introduction of better landscape and biodiversity initiatives that ensure a vast array of cultural, recreational and community amenities.
- ✓ To provide state-of-the-art sporting and recreation facilities that promote a balanced, healthy life for students, faculty, staff and the wider local community.
- ✓ To create student activity spaces not only for regular meetings, but also for rehearsals, storage and for hosting events and

performances as there is inadequate personal space for students pursuing extra-curricular interests in art, theatre and music.

✓ To upgrade the existing language lab with consoles keeping in mind the fundamentals of acoustics, individual attention and privacy. Also, the issue of installation of Hindi and Punjabi language software will be taken up.

✓ To create adaptive facilities for the Differently-Abled: Though amenities such as toilets, ramp, wheelchairs, etc. have already been made available for the differently-abled students, the institution proposes to address the needs of the students who not only have a physical disability but also some kind of sensory disability such as vision impairment, hearing impairment, etc. with talking books/periodicals, video/DVD books with subtitles and/or sign language, Braille books, large print books, accessible e-books, easy-to-read books, tactile picture books or other non-print materials. As it is felt that most students with physical disabilities having no cognitive damage lag behind just because they are unable to find infrastructure and environment to support their learning needs, differently-abled ICT tools, applications and software shall be made available for such students.

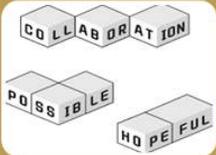
Process

Information Gathering



- Focusing on gathering and analyzing key information and data that can be allied with the master plan, strategic plan goals, personalized learning framework and IT plan keeping in view student enrollment and abilities.

Establishing Standard



- Prioritizing capacity enhancement projects; identifying gaps and needs of each site; and determining the costs for site improvements.
- Focus on quality, growth and efficiency.
- To foresee challenges that might be faced during the successful execution of the plan.

Finalizing the Plan



- Review site information, floor plans, and the present facilities and their condition with the Engineering Department and other concerned higher authorities.
- Provide inputs to refine the conceptual plan.

Before initiating the process, the diagnostic phase shall begin with briefings with senior academic and administrative staff and alumni of the college. Assessment of existing campus inventory and calculated instructional space needed shall be done based on - future requirements for non-instructional office & support spaces; standardized room & seat utilization; future requirements for student learner and support spaces. The findings and observations would be presented to the Steering Committee for validation and valuable feedback. The final campus master plan, approved by the Steering Committee and the higher authorities would represent the thoughtful engagement of the entire campus community.

Outreach Development: The College will form an extension and outreach committee that will create, co-ordinate and approve outreach activities to be undertaken throughout the year. It will review the activities and

tasks to be undertaken and be receptive to changes to be made in the academic environment for the benefit of the students.

➤ The college would focus its outreach efforts on offering alumni meaningful opportunities to return to campus and give back by involving them in open houses for prospective students. The college shall establish an Alumni Ambassador Programme, which would simply be more structured group of people who agree to help with programmes and projects at the college level. Alumni e-Newsletter would be brought out annually to inform alumni about exciting campus news and reading room facilities for alumni shall be created.

➤ It would also serve as a valuable way to maintain alumni connections to the institution.

➤ Efforts shall be made to create ways to ally with companies for training and employment opportunities for students.

➤ The institute shall plan and organize more and more survey camps, industrial/ institutional training, etc. at various locations as a part of extension and outreach programme.

➤ Social outreach activities like awareness on women's sanitation, health, and education in the adopted village of "Ram Darbar" shall be taken up to reverse the traditional 'inward-looking' approach so that the students can be more engaged and in-sync with the society.

➤ An endeavour shall be made to attract more foreign students and to provide a smooth transition to all the international students seeking admission, the Foreign Students' Cell would be strengthened in the following ways:

- Counseling for choosing programme/subjects of their choice
- Registration of the foreign students
- Briefing about Indian culture

- Arranging hostel accommodation
- Maintaining a liaison with Punjab University

V. Sustainability: We believe in the dictum “We do not inherit the Earth from our ancestors; we borrow it from our children.” So our goal shall be to help make recycling and reducing waste easier and more efficient.

- Sustainability programmes will be introduced for the students.
- Students will be encouraged to minimize their carbon footprint by using digital study tools or other waste reduction methods.
- Students will be encouraged to inculcate the habit of carrying water in reusable bottles as it will lower the number of plastic bottles being used in campus and off-campus.
- Students will be encouraged to share commute with friends.
- Since one person's trash can be another person's treasure. Instead of discarding unwanted appliances, tools or clothes, students will be advised to try donating them. Not only will this reduce waste, but will also help others.
- An endeavour will be made to strengthen the Environment Society of the college.
- Students, teaching and non-teaching staff-all will be encouraged to flip the switch when not in use to minimize wastage of electricity.
- The concept of ‘waste sorting’ will be encouraged as it makes it easy to recycle materials.
- Continue the roll-out of energy-efficient and sustainable design measures in new construction and building refurbishment, integrating features such as high-performance facades, rainwater harvesting, energy efficient plant and systems.
- Develop sustainable green infrastructure including enhanced pedestrian and cycling pathway, a biodiversity trail and way-

finding strategy, and improved public transport links and parking facilities.