



POST GRADUATE GOVERNMENT COLLEGE

SECTOR -46, CHANDIGARH

(Co-educational, Affiliated to Panjab University, Chandigarh)

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RIGHT TO INFORMATION ACT (RTI)

INTRODUCTION

The Ministry of Law & Justice, Legislative Department, published the RTI Act 2005, in the Gazette of India on 15th June 2005. The objective of the act was to provide all citizens access to information under the control of public authorities to facilitate & promote transparency and accountability in the working of institutions working under the Government. Definitions under the Act are as under:-

Section 2 (f)- "Information" means:-

"information means any material in any form, including records, documents, memos, e-mails, opinions, advices, press releases, circulars, orders, logbooks, contracts, reports, papers, samples, models, data material held in any electronic form and information relating to any private body which can be accessed by a public authority under any other law for the time being in force."

Section 2 (i)- "records" means:-

(a) any document, manuscript and file.

(b) any microfilm, microfiche and facsimile copy of a document.

(c) any reproduction of image or images embodied in such microfilm (whether enlarged or not).

(d) any other material produced by a computer or any other device.

Section 2 (j)- "right to information" means:-

(i) inspection of work, documents, records;

(ii) taking notes, extracts or certified copies of documents or records;

(iii) taking certified samples of material;

(iv) obtaining information in the form of diskettes, floppies, tapes, video cassettes or in any other electronic mode or through printouts where such information is stored in a computer or in any other device.

PROCEDURE FOR RECEIVING INFORMATION (SERVICES OFFERED)

As per the provisions of the RTI Act, on receipt of applications, the appropriate information is given to the applicant on receipt of the application along with the application fee. The application fee is paid in the form of Demand Draft, Banker's Cheque, On Demand Pay or Postal Order in favour of the Principal, Post Government College, Sector-46, Chandigarh to the tune of Rs. 10/- per application. The information is provided @ Rs. 2/- per page. The information is also given in terms of inspection of the documents within the provisions of the Act. The maximum limit for providing information is within 30 days of receipt of the application may also be extendable subject to the quantum of information.

APPEAL BY THE APPLICANT

In case the applicant is not satisfied with the information given by the PIO or the information is denied on account of exemption of information or any other reason the

applicant may make an appeal to the Appellate Authority within 30 days of the rejection of the application. The Appellate Authority and its address are given below:

The following Officers have been entrusted with the responsibility of processing requests made under the Right to Information Act, 2005. The complete applications may be submitted to the office of the Principal, Post Government College, Sector-46, Chandigarh.

STATUTORY DECLARATION UNDER SECTION 4(1) (b) THE RTI ACT 2005

Post Graduate Government College, Sector-46 affiliated to Panjab University, Chandigarh, is a premier institute of higher education in Northern India. It is governed by rules, regulations and guideline issued by Panjab University, Chandigarh and Director Higher Education, U.T Chandigarh.

⇒ **To apply online email at rtinggc46chd@gmail.com**

Name of the College and Address	Post Government College, Sector-46, Chandigarh 160047
Name of PIO Full Postal Address, Phone Number and E-mail address	Ms. Paramjeet Kaur, Superintendent (Establishment) Post Government College, Sector-46, Chandigarh 160047 Phone No: 9780673781 E-mail ID: superintendentpggc46@gmail.com
Name of First Appellate Authority Full Postal Address, Phone Number and E-mail address	Dr Abha Sudarshan, Principal Phone No: 0172-2678022 E-mail ID: gc46chandigarh@gmail.com