


Post Graduate Government College, Sector - 46, Chandigarh

NOTICE

The following members are directed to attend the meeting of Internal Quality Assurance Cell (IQAC) to be held on 17<sup>th</sup> September, 2016 at 11:30 am in the office of the undersigned. Date 15.09.2016

1. Dr. Yashpal Kaur (Dean) ✓
2. Ms. Deepshikha (Vice Principal) ✓
3. Ms. Surrinder Kaur (Member) ✓
4. Mr. Shashi Wahi (Member) ✓
5. Ms. Anita Berry (Registrar II) ✓
6. Ms Harinder Kaur, (Coordinator IQAC) ✓
7. Dr. Harjinder Singh (Bursar) ✓
8. Dr. Prem Sagar (Registrar, Examination) ✓
9. Ms. Mukesh Kumari (Library) ✓
10. Dr. Baljit Singh (Alumni) ✓
11. Dr. Prashant Gaurav (Asst. Coordinator IQAC) ✓
12. Mr. Madhav Kumar (Supt. Estb.) ✓
13. Ms. Samam Kaur (Supt. Accounts) ✓

Members are requested to give suggestions on AQAR 2015-16.

  
Principal  
Post Graduate Govt. College 46,  
Chandigarh  
15/9/16

Post Graduate Government College, Sector - 46, Chandigarh

Minutes of the Meeting

Internal Quality Assurance Cell (IQAC) held on 17.09.2016 at 11.30 am  
meeting of Internal Quality Assurance Cell (IQAC) was held on 17.09.2016 at 11.30 am under the  
chairmanship of the Principal and the following members were present:

1. Dr Yashpal Kaur, Dean
2. Ms Deepshikha (Vice Principal)
3. Ms. Surrinder kaur
4. Ms. Shashi Wahi
5. Ms. Anita Berry
6. Ms Harinder Kaur (C) NAAC
7. Mr. Harjinder Singh( Bursar)
8. Ms. Mukesh Kumari(Library)
9. Dr. Baljit Singh( Alumni)
10. Ms. Satnam Kaur (Supdt. Accts)

During the meeting, the following issues were discussed as part of the agenda:

1. Consideration of AQAR 2015-16
2. Facility for Boys common Room
3. Discipline and punctuality
4. Starting of Science classes
5. Online Attendance 2016-17
6. Research Centre
7. Registered Alumni Association
8. Quality Enhancement Measures
9. Best practices for the session 2016-17
10. Add on course travel & tourism

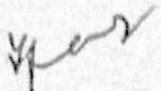
After detailed discussions, it was unanimously resolved as under:

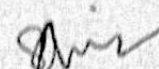
1. That the AQAR 2015-16 is approved for online submission to NAAC.
2. That the Boys Common Room be completed and be made functional at the earliest.
3. That the Add on Course in Travel and Tourism be revived and a Committee be constituted to start the process.
4. That the concerned In charge Alumni Association take steps to get it registered at the earliest.
5. That Online attendance be ensured and a Committee be formed for proper monitoring.
6. Best practices for the Session 2016-17 as under
  - Entry in Services Classes.
  - Rotract Club of NSS for Community Outreach Services.
  - Job Fest.

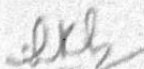
Contd. on pg 2

7. That the issue of starting of Science Classes, case has already been sent for permission to a Director Higher Education.
8. That for academic excellence, Library visit be encouraged every department must make an effort to visit Library with students and more assignments be given to them.
9. That for discipline and punctuality, student who does not attend classes for ten consecutive days, name and roll number be given in the office for appropriate action.
10. Every society has to conduct three to four activities during the session 2016-17.
11. Punjab University be approached for setting up research centre.

The meeting ended with a vote of thanks to the Chair,

  
Dr. Yashpal Kaur (Dean)

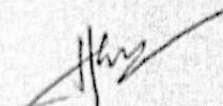
  
Mrs. Deepshikha (Vice Principal)

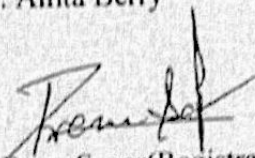
  
Ms. Surrinder Kaur

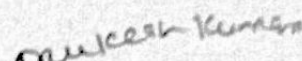
  
Ms. Shashi Wahi

  
Ms. Anita Berry

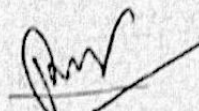
  
Ms Harinder Kaur(C) NAAC


  
Dr. Harjinder Singh(Bursar)

  
Dr. Prem Sagar(Registrar,Exam)

  
Ms. Mukesh Kumari(Library)

  
Dr. Baljeet Singh(Alumni)

  
Dr. Prashant Gaurav

  
Mr. Madhav Kumar(Supt, Estb)

Ms Satnam Kaur(Supt, Accounts)

Principal  
Post Graduate Govt. College  
Sector-46, Chandigarh.

Post Graduate Government College, Sector – 46, Chandigarh

Minutes of the Meeting

Internal Quality Assurance Cell (IQAC) held on 28.01.2017 at 11.15 am

A meeting of Internal Quality Assurance Cell (IQAC) was held on 28.01.2017 at 11.15 am under the Chairmanship of the Principal and the following members were present:

1. Ms. Deepshikha, Dean
2. Ms. Anita Berry
3. Ms. Harinder Kaur (C) NAAC
4. Mr. Prashant Gaurav
5. Mr. V. Mangesh (Bursar)
6. Ms. Mukesh Kumari (Librarian)
7. Dr. Baljit Singh (Alumni)
8. Mr. Madhav Kumar (Supdt.)

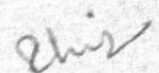
During the meeting, the following issues were discussed as part of the agenda:

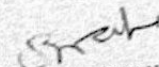
1. Consideration of All India Survey on Higher Education 2016-17 (Data Capture Format and Teacher Information Format).
2. Aadhar Card for all teachers and students.

After detailed discussions, it was unanimously resolved as under:

1. That the AISHE 2016-17 is approved for online submission to AISHE.gov.in.
2. That the teachers and students who have not made their Aadhar Cards till date be asked to do so at the earliest.
3. That for future NAAC Accreditation members suggested to have special meeting specifically to discuss next NAAC Accreditation cycle 3 preparation.

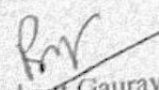
The meeting ended with a vote of thanks to the Chair.

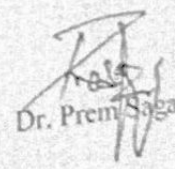
  
Ms. Deepshikha (Dean)

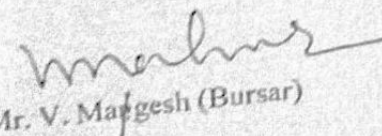
  
Ms. Shashi Wah (Vice Principal)

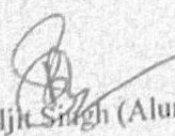
  
Ms. Anita Berry


  
Ms. Harinder Kaur (C) NAAC


  
Mr. Prashant Gaurav


  
Dr. Prem Sagar

  
Mr. V. Mangesh (Bursar)

  
Dr. Baljit Singh (Alumini)

  
Ms. Mukesh Kumari (Librarian)

  
Mr. Madhav Kumar (Supdt.)

  
Principal  
Post Graduate Govt. College  
Sector-46, Chandigarh.

Minutes of the Meeting

Internal Quality Assurance Cell (IQAC) held on 31.05.2017 at 1.00 pm  
A meeting of Internal Quality Assurance Cell (IQAC) was held on 31.05.2017 at 1.00 pm under the  
Chairmanship of the Principal and the following members were present:

1. Ms Deepshikha (Dean)
2. Ms. Shashi Wahi (Vice Principal)
3. Ms. Anita Berry( Registrar,IE)
4. Ms Harinder Kaur (C) NAAC
5. Mr. V. Magesh ( Bursar)
6. Dr. Prem Sagar ( Registrar, Examination)
7. Dr. Prashant Gaurav (Asstt. Co. NAAC)
8. Ms. Mukesh Kumari(Library)
9. Dr. Baljit Singh( Alumni)
10. Mr. Jagdish Saini (Supdt. Accts)
11. Mr. Madhav Kumar, (Supdt. Estt.)

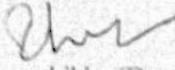
During the meeting, the following issues were discussed as part of the agenda:

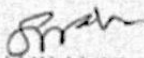
1. Proposed Activities 2017-18
2. Admission for the session 2017-18
3. Institutional calendar 2017-18


After detailed discussions, it was unanimously resolved as under:

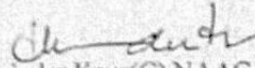
1. That Proposed Activities (2017-18) has been approved and to be uploaded on the college website.
2. That the Institutional Calendar (2017-18) has been approved and to be uploaded on the college website.
3. That the admissions duty list for the session 2017-18 has been displayed and staff members to perform the assigned duties strictly as per the schedule.

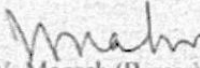
The meeting ended with a vote of thanks to the Chair.

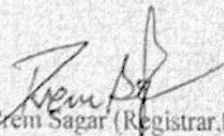
  
Ms. Deepshikha (Dean)

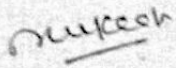
  
Ms. Shashi Wahi (Vice Principal)

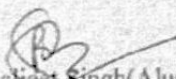
  
Ms. Anita Berry (Registrar, IE)

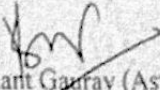
  
Ms. Harinder Kaur(C) NAAC


  
Mr. V. Magesh (Bursar)

  
Dr. Prem Sagar (Registrar, Exani)

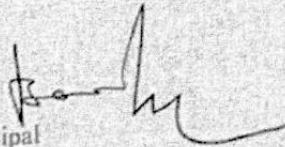
  
Ms. Mukesh Kumari (Library)

  
Dr. Baljit Singh (Alumni)

  
Dr. Prashant Gaurav (Astt. Co. NAAC)

  
Mr. Madhav Kumar (Supdt. Estb)

  
Mr. Jagdish Saini (Supdt. Accounts)

  
Principal  
PGGC - 46,  
Chandigarh.