POST GRADUATE GOVERNMENT COLLEGE, SECTOR-46, CHANDIGARH

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

The National Assessment and Accreditation Council advocates the establishment of Internal Quality Assurance cell (IQAC) by all the accredited institutions as a post accreditation quality sustenance activity. After the first assessment, wherein the college was accredited at the B+ level and Institutional score of 77, Internal Quality Assurance Cell (IQAC) was established on 20-03-2013 as per the guidelines of the NAAC. Prior to this date, the college worked on the advice and recommendation of the Advisory Council of the college and there was a committee with NAAC Coordinator to prepare Annual Quality Assurance Report.

**OBJECTIVE**

* To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
* To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.
* To upgrade the existing infrastructure.
* To promote innovative practices.

**FUNCTIONS**

* Development and application of quality benchmarks for various academic and administrative activities of the institution.
* Creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
* Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
* Dissemination of information on various quality parameters of higher education.
* Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
* Documentation of the various programmes/activities leading to quality improvement.
* Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
* Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.
* Development of Quality Culture in the institution.
* Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.
* Preparing and implementing Institutional Calendar of activities.

**CONTRIBUTION**

* Organizing more seminars/ workshops in various disciplines.
* Continuous monitoring of students’ performance and providing feedback to their parents / guardian.
* Upgradation and Installation of more computers and other ICT facilities.
* Taking steps to improve students’ attendance in class.
* Organizing educational trips.
* Functional Alumni Association.
* Proactive Anti-sexual Harassment Cell.
* Facilities for differently-abled students and staff.
* Organizing placement activities and interviews.
* Ensuring strict discipline.
* Motivate students towards community service through NCC/ NSS.
* To take steps for redressal of the students and the faculty problems.
* To boost extension activities through different societies.

**QUALITY ASSURANCE**

* Imparting education and orientation for all round development of the students by implementing university approved curriculum.
* Continual upgradation of facilities and human resources with a commitment to strive for improvements in all aspects of quality management.
* Providing additional inputs to the students which enhance their employability on a global platform.
* Following all university norms, UGC/NAAC guidelines, DHE instructions for maintaining standards in teaching/ learning process.

**COMMUNICATIONS**

* Through the institutional officialwebsite **www.pggc46.ac.in.**
* Detailedinformation is given in the prospectus.
* Assembly/Orientation programmes for awareness and information of the students.
* Regular notification.
* Meetings with the Principal, Advisory Council, Sub Committees, teachers, non-teaching staff, students, parents and alumni.

**COMPOSITION OF INTERNAL QUALITY ASSURANCE CELL
2015-16**

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| 1) | Dr. Gurjeet Kaur, Principal | Chairperson |
| 2) | Dr. Yashpal Kaur | Dean |
| 3) | Dr. J.K. Sehgal | Vice Principal |
| 4) | Ms. Deepshikha | Member |
| 5) | Ms. Surrinder Kaur | Member |
| 6) | Ms. Shashi Wahi | Member |
| 7) | Ms. Anita Berry | Registrar, Exams. |
| 8) | Ms. Harinder Kaur | Coordinator |
| 9) | Dr. Harjinder Singh | Bursar |
| 10) | Dr. Prem Sagar | Registrar, Exams. |
| 11) | Dr. Baljit Singh | Alumni |
| 12) | Ms. Mukesh Kumari | Librarian  |
| 13) | Mr. Madhav Kumar | Supdt. Esdt |
| 14) | Ms. Satnam Kaur | Supdt.Actt |

**NAAC REACCREDITATION CYCLE 2 STEERING COMMITTEE**

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| --- | --- | --- |
| 1) | Ms. Harinder Kaur | Coordinator |
| 2) | Dr. Prashant Gaurav | Member |
| 3) | Dr. Tanuja Talwar | Member |
| 4) | Dr. Uma Narang | Member |
| 5) | Ms. Riju Sharma | Member |
| 6) | Ms. Ruchee Aggarwal | Member |
| 7) | Mr. Mohit Sanan | ICT Assistance |
| 8) | Ms. Vandana | ICT Assistance |
| 9) | Mr. Gurinder Singh | Clerical Assistance |