

Additional Terms and Conditions for Book Shop Contract:

Fixed Rent : Rs.2530/- p.m. (Advance by 7th of each month), Rs.10/- fine per day

Performance Security (Refundable):Rs.30000/-

Electricity will be charged as per sub meter: Rs.07/- per unit

1. The bidder must upload self declaration affidavit on stamp paper (not less than Rs.20/-) attested by Notary regarding non-blacklisted of firm/contractor being issued after bid date.
2. The bidder must upload self declaration affidavit on stamp paper (not less than Rs.20/-) attested by Notary regarding non-bankrupt of firm/contractor being issued after bid date.
3. The bidder must enclose total turnover of last three years (April, 2018 to March, 2021) i.e. minimum of Rs.7,50,000/- certificate issued from the Chartered Accountant only.
4. The bidder must enclose experience certificate of relevant field clearly mentioning period of work actually done issue from concerned authority, no self declaration will be accepted. The copy of contract awarded will not be considered for counting experience.
5. The bidder must upload copy of PAN/TAN/GST number, whichever applicable.
7. The bidder must upload a self declaration that contractor/firm is ready to accept all terms and conditions mentioned herein.
8. In any case the owner will not be allowed to charge more than MRP and will give discount as per trade practices/disclosed.
9. The contractor will maintain proper cleanliness and use of any intoxicant is strictly prohibited and no outsider will be allowed to sit in the shop.
10. The college will not be responsible for any loss of material and accidental loss to contractor due to any reason whatsoever.
11. Discount will be given in text books & other stationery items, as approved by committee and if he/she sale any other item/article the contractor need to get approved the rate of discounts from the principal/committee.
12. The selected contractor shall employ servants only after their antecedents are verified by the police and verified report of the police department be intimated to the Principal.
13. The selected contractor shall not over charge from the students. In case of any genuine/bonafide complaint the contractor can be penalized by the competent authority.
14. The selected contractor shall use the specified place/room as permitted.
15. The contractor will be responsible to follow COVID guidelines as issued by the competent authority from time to time.
16. In case your shop remain closed due to lockdown declared by the Chandigarh Administration due to COVID or any other pandemic, the relaxation in due charges related to such lockdown period will only be allowed with permission of Chandigarh Administration only.
17. The contract can be terminated as and when the Principal deems it to do so without assigning any reason. The decision of Principal will be final.
18. The following discounts will be minimum to be given by the Contractor to the students/staff and therefore if any bidder offer rates below these discount rates his/her bid will be rejected irrespective of the fact that bidder is otherwise successful. The bidder needs to quote discount rate more or equivalent to minimum.

Sr.No.	Items	Minimum Discount approved by the College Contract Committee (in percentage)
1	Text Books	15%
2	Guides	30%
3	Notebooks	10%
4	Others	10%

POST GRADUATE GOVT. COLLEGE, SECTOR-46, CHANDIGARH

PROFORMA FOR TECHNICAL BID OF BOOK SHOP CONTRACT: 2021-22

1. Name of the Contractor/Firm _____
2. Father's Name
(if applicable) _____
3. Date of Birth _____
4. Correspondence Address

5. Permanent Address

6. Mobile Number/Ph.no. _____
7. No of years of Experience _____
8. GST/TIN/PAN No. (whichever is applicable) _____
9. Demand Draft(only Rs.5000/-)
(Refundable) _____
(In favour of Principal, Post Graduate Govt. College, Sector-46, Chd.)
10. Non- black listed Affidavit (Attached/not Attached)
11. Non Bankruptcy Affidavit (Attached/not Attached)
12. Turnover of the last three years (Attached/not Attached)
13. Experience Certificate last three years (Attached/not Attached)
- 14.** Undertaking for acceptance of Terms & Conditions(Attached/not Attached)

Date: _____ **(Signature of the Applicant)**

Note:

1. Last date of submission of technical bid is 16.10.2021 (2.00P.M.)
2. Before submission of the bid please go through the terms and conditions carefully.

POST GRADUATE GOVT. COLLEGE, SECTOR-46, CHANDIGARH

PROFORMA FOR FINANCIAL BID OF BOOK SHOP CONTRACT: 2021-22

1. Name of the Contractor/Firm _____
2. Father's Name to
(if applicable) _____
3. Date of Birth _____
4. Correspondence Address _____

5. Permanent Address _____

6. Mobile Number/Ph.no. _____
7. Experience (No. of years) _____
8. GST/TIN/PAN No. (whichever is applicable) _____

9. Rates to be quoted:

Sr.No.	Items	Minimum Discount approved by the College Contract Committee (in percentage)	Discount to be quoted by Contractor/Firm (in percentage)
1	Text Books	15%	
2	Guides	30%	
3	Notebooks	10%	
4	Other items	10%	

Date:

(Signature of the applicant)

Note:

1. Last date of submission of financial bid is 16.10.2021 (2.00P.M.)
2. Before submission of the bid please go through the terms and conditions.