

**POST GRADUATE GOVERNMENT COLLEGE, SECTOR-46, CHANDIGARH**

**Internal Quality Assurance Cell**

**Minutes of the Meeting**

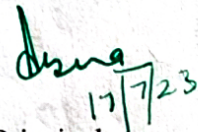
Date: 15th July 2023

A meeting of the Internal Quality Assurance Cell was held on 15th July 2023. The Coordinator read the minutes of the meeting previously held and members of the IQAC confirmed the same.

- Campus beautification and cleanliness should be enhanced as both reflect the institution's commitment to excellence and can influence prospective students' enrollment decisions.
- The college librarian expressed her opinion regarding the library's need for new newspapers, and it was decided that a meeting of the Dean, Head of the Dept. of Punjabi and English, College Bursar, Superintendent (Accounts) should be convened in the Principal office soon to discuss the demand and purchase.
- It was proposed by Dr. Baljeet Singh, Vice Principal and alumni member that in the course of constructing the hostel and IT block, a student initiative could be taken to educate the underprivileged children (of labourers) living within the college premises. Dr Rajinder Singh Koura suggested that Dr Amanpreet Kaur, Assistant Professor of Environment Studies should be assigned this task to oversee the entire work.



Coordinator IQAC



Principal

**Principal**  
Post Graduate Govt. College  
Sector 46, Chandigarh



15/7/23

**POST GRADUATE GOVERNMENT COLLEGE, SECTOR-46, CHANDIGARH**

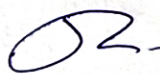
**Internal Quality Assurance Cell**

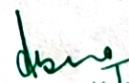
**Minutes of the Meeting**

Date: 10th October, 2023

A meeting of the Internal Quality Assurance Cell was held on 10th October 2023. The Coordinator read the minutes of the meeting previously held and members of the IQAC confirmed the same.

- Discussion on the progress of projects undertaken under RUSA was made. Ms Arvinder Kaur, Convenor of the PM-USHA Cell and RUSA Cell informed that under the RUSA Infrastructure grant, a total of 70, 00,000 had been allocated for the renovation and upgradation of the college and she further clarified that all financial transaction of RUSA funds is through PFMS. Some of the RUSA projects were on the verge of completion.
- The Dean proposed that efforts should be made to promote innovation and entrepreneurship. Dr Surinder Kaur suggested that the institution's Innovation Council could be set up and modalities for registration should be chalked out.
- In terms of academic collaborations, it was suggested that additional Memorandums of Understanding (MoUs) could be established with various academic and research institutions/non-government agencies to facilitate the coordination of engaging and informative activities.
- Documentation of all activities at the department and institute level is of prime importance and more focus should be on effective documentation, both in soft and hard formats. Emphasis was laid on mailing a copy of data to IQAC mail ID.

  
Coordinator IQAC

  
11/10/23  
Principal

Principal  
Post Graduate Govt. College  
Sector 46, Chandigarh

  
10/10/23

# POST GRADUATE GOVERNMENT COLLEGE, SECTOR-46, CHANDIGARH

## Internal Quality Assurance Cell

### Minutes of the Meeting

Date: 7th November 2023

A meeting of the Internal Quality Assurance Cell was held on 7th November 2023. The Coordinator read the minutes of the meeting previously held and members of the IQAC confirmed the same.

- The Principal informed the IQAC that before submitting the SSR to NAAC, a centralized NAAC Peer Team committee would be constituted by the Director Higher Education which was likely to visit the institution in December. During the discussion, the IQAC coordinator pointed out challenges the criteria incharges faced while procuring data for their respective qualitative and quantitative metrics. However, he assured that 95% of the work would be finished before the team arrived and on the whole, the submission of SSR via the HEI portal would take place in due time.
- A discussion on the Student Satisfaction Survey was held. Dr Prashant Gaurav expressed the urgency of motivating students to participate in the survey which would be communicated to the students via email. A proposal was made that the Convenor of the Tutorial Group Committee be informed to include this on the agenda of the tutorial meeting.
- To celebrate days of national and international importance.
- Dr Baljeet Singh, Vice Principal and alumni member was pleased to share with the house that the Alumni Association had been registered under the Societies Registration Act. Ms Riju Sharma proposed that the same should be incorporated in the self-study report that was likely to be submitted.

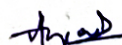


Coordinator IQAC



Principal

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Post Graduate Govt. College  
Sector 46, Chandigarh



7/11/23

POST GRADUATE GOVERNMENT COLLEGE, SECTOR-46, CHANDIGARH

Internal Quality Assurance Cell

Minutes of the Meeting

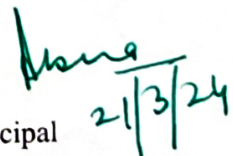
Date: 20th March 2024

A meeting of the Internal Quality Assurance Cell was held on 20th March 2024. The Coordinator read the minutes of the meeting previously held and members of the IQAC confirmed the same.

- The academic results of the previous session were discussed and the Principal congratulated the Examination branch for the smooth conduct of end-semester exams. Dr Pooja Garg, IQAC member and Registrar, Exams, informed the house that the college had a 100% pass rate for BCA Sem-III, IV, V and VI; BBA Sem-III, V and VI; BCom Sem-V and VI; and MCom Sem-III and IV during the session 2022-23. Identifying areas where students struggle should be done by departments. In addition, students should be motivated to devote sufficient time to revision and utilize past tests for practice to become more familiar with the exam format and improve their test-taking skills.
- Prospectus preparation for the session 2023-24 was discussed. It was proposed by Dr Surinder Kaur, Convenor College prospectus committee that since NEP was to be implemented from the upcoming session, instructions from Panjab University regarding the same were awaited.
- To develop a sense of responsibility amongst students for nurturing green cover in and around the campus, it was proposed that an exclusive fruit-bearing tree corner should be started. It was further suggested that students should be motivated to adopt trees.
- Reconstitution of the IQAC after the NAAC peer team visit was recommended by the IQAC Coordinator Dr Rajinder Singh Koura as per the guidelines of NAAC.



Coordinator IQAC



Principal

Principal  
Post Graduate Govt. College  
Sector 46, Chandigarh



20/3/24