

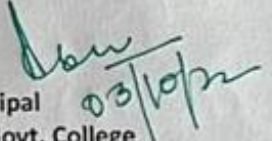
POST GRADUATE GOVERNMENT COLLEGE, SECTOR-46, CHANDIGARH  
Internal Quality Assurance Cell  
Minutes of the Meeting

Date:03/10/2022

A meeting of the Internal Quality Assurance Cell was held on 01/10/2022. The Coordinator read the minutes of the meeting previously held and members of the IQAC confirmed the same. It was resolved that-

- Revolving display stands should be purchased for the reference section of the college library. The Vice Principal suggested that a newspaper reading stand should also be placed in the girls' and boys' common room to facilitate the students in reading newspapers.
- The Bursar of the college must check all the stock registers and the inventory of consumable and non-consumable items of each department at the end of the financial year.
- Weekly teaching planner should be prepared by all the faculty members and submitted to the IQAC. It was suggested by the Principal that the planners should also be uploaded to the departmental blogs.
- A file should be maintained in the college library with regard to all previous years' question papers as it may help the students to analyze and understand the types of questions asked, the topics that are frequently tested and the format of answers required.
- Students participating in sports, cultural activities, N.S.S, N.C.C, P.U. Zonal Youth Festival and other extension activities will be permitted full credit for lectures/practicals/tutorials missed by them as a result of their participation in camps, inter-collegiate, inter-university, state/national competitions and tournaments.
- The renovation/upgradation of infrastructural facilities under the RUSA infrastructure grant would be carried out as soon as the permission would be granted. The RUSA co-ordinator Ms Arvinder Kaur apprised the members that a proposal to this effect had been sent to the Director Higher Education, Chandigarh Administration vide Memo No. PGGC-46/RUSA/2022/8436-37 dated 30.8.2022 to seek permission for the up gradation and renovation of the college campus (specifically, the multimedia hall, committee room, seminar hall and the examination branch) and a reply from the concerned higher authorities is still awaited.

  
Co-ordinator, IQAC

  
Principal  
P.G.Govt. College  
Sector-46, Chandigarh  
