



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		POST GRADUATE GOVT. COLLEGE
Name of the head of the Institution		Dr. Abha Sudarshan
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01722678022
Mobile no.		9888483875
Registered Email		gc46chandigarh@gmail.com
Alternate Email		iqac46chd@gmail.com
Address		Sector-46, Chandigarh
City/Town		Chandigarh
State/UT		Chandigarh
Pincode		160047
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	central
Name of the IQAC co-ordinator/Director	Dr. Prashant Gaurav
Phone no/Alternate Phone no.	01722678022
Mobile no.	9888611009
Registered Email	gc46chandigarh@gmail.com
Alternate Email	iqac46chd@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://pggc46.ac.in/Uploads/AQAR%2018-19.pdf
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4. Whether Academic Calendar prepared during the year

if yes,whether it is uploaded in the institutional website: Weblink :	Yes http://pggc46.ac.in/Uploads/academic%20calendar%202019-20.pdf
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5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.04	2015	15-Nov-2015	14-Nov-2020
1	B+	77.00	2004	16-Sep-2004	15-Sep-2009

6. Date of Establishment of IQAC

20-Mar-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Awareness rally on Swachh Bharat Abhiyan and Water	24-Nov-2019 01	50

Management .

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Contributing in realization of the goals and objectives of IQAC vision and mission, the following significant contributions were made: Organized various community outreach programmes. Organized a special lecture was on Nov. 28, 2019, on the topic 'Understanding Pakistan's Evolving Strategic Thinking' by Dr Jaskaran Singh Waraich, Chairperson, Department of Defence National Security Studies, Panjab University. Two Entrepreneurship Development Programmes: A four day workshop on 'Fruits and Vegetable Processing' on Feb. 11, 2020 and another two day online Entrepreneurship Development Programme from June 09 to 10, 2020 were organized. Outdoor gymnasium for the students and staff was constructed. Measures were taken to avoid disrupted teaching learning amidst the COVID19 pandemic. AQAR of the previous session was submitted in March 2020.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Educational tours/ trips/ camps	Trips/field visits organized by the Department of Geography, Environment, Psychology, English and Fine Arts.
Preparing weekly teaching plan at the departmental level	Prepared twice during the session on semester basis
Orientation Programme	Conducted at the institutional level on July 30, 2019 and also at the departmental level
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	07-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	Under the Chandigarh Administration's userfriendly and readily accessible e-governance scheme, the college has a 24 x 7 online and offline interface the e-campus which has been developed under SPIC (The Society for Promotion of IT in Chandigarh). It helps in improving workflow and in keeping a track of student data for improved management and action. Paperless information/notices related to online centralized admission schedule, merit list, joint prospectus, attendance, examination, awards of Mid semester exams, assessment, etc. is uploaded on this eportal. Payments are made through various heads using a web based online software application Public Financial Management System (PFMS). Government eMarket Place (GeM) is another open platform which the institution makes use of for aggregating demands and ordering of goods, items, etc. Furthermore, making use of a

comprehensive etool for Human Resource Management System, the digitized information of all the employees of the college concerning their details of salary, GPF/CPF, Annual Property Return, filing of APAR, etc. is uploaded through the software on each employee's dashboard. All the above mentioned modes serve as an important means of communication that ensure transparency, serve as a memory supplement, reduce uncertainty, enhance understanding and simplicity.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Post Graduate Government College, Sector 46, Chandigarh offers a variety of programmes like B.A., B. Com, B.B.A, B.C.A and M.Com to its students. All the programmes taught are approved by Panjab University, Chandigarh. The curriculum of these programmes is designed and revised from time to time by the Panjab University, Chandigarh. The Academic Calendar of Panjab University is followed by the college to cover the curriculum. The papers/subjects/classes are allotted to the teachers by the Head of Departments at the beginning of every semester after discussing with the faculty members of respective department. Accordingly, the timetable is finalised. Theory and practical classes are conducted according to the timetable provided to the student which is put up on the main notice board, departmental notice board. A confirmation regarding any changes in the syllabus is sought by the college IQAC from the affiliating Panjab University at the onset of the session. Syllabus of each paper/subject for the semester is shared and discussed with the students and the same is updated on the Departmental blogs that are linked to the college website. Teachers are encouraged to vary their teaching methodology in accordance with the needs of the students. Usually blended learning mode is used i.e. traditional learning mode is supplemented with the latest ICT equipment to make the entire lecture interesting, learner-centric and inspiring. Participative learning like group discussions, case studies, group assignments is commonly practiced. Class room teaching is supplemented with seminars, workshops, webinars, special/extension lectures, educational tours, field trips, on-the-job training/summer training and industrial visits for effective delivery of the curriculum. E-content is also uploaded on the college website/departmental blog by the respective departments. Cohesiveness in teaching, learning and assessment practices is taken care of. All internal examinations like class tests, Mid-semester tests are conducted to check whether the students are acquiring the knowledge as outlined in the objectives of the curriculum. While steps are taken to ensure consistency of marking, the students are motivated to give their best in the Mid-semester Tests. Transparency is further ensured in marking internal assessment. Tutorial meetings are held periodically on different themes such as gender equity awareness, sensitivity towards voting rights, Stress management, Time management, importance of Mid Semester Tests, criteria of marking assessment and academic counselling, if any, etc. The institution truly believes in what has been underpinned in its vision and mission statement. It not only believes in developing knowledge and skills of

the students through its curriculum but also believes in the holistic development of its students so that they can achieve the true potential.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Environment Conservation (Elective in BA)	18/02/2019
BA	Political Science Honours (In BA)	18/02/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	MCom-Summer Training Report	25
BA	B.A.- Functional English (On-the-job Training)	7
BA	B.A.- Geography (Field based Report)	49
BBA	B.B.A.-(Project Report and Viva)	25
BCA	B.C.A.-(Project and Seminar)	71
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The feedback proforma is available by IQAC on college website. It is designed separately to get feedback from different stakeholders- Students, teachers and alumni. Link of Google form was circulated among the students. It gave transparency and authenticity of the information collected. Feedback on syllabus had been taken from three different stakeholders namely teachers, present students and Alumni of the college. We obtained feedback from 244 Alumni members, 1267 students and 64 faculty members (regular, contractual and members recruited through CHES). The information was analyzed by the feedback committee. The feedback received from faculty members, alumni, students regarding syllabus was summarized and presented in graphical way. The frequency was minutely observed. It was discussed in the meeting of feedback committee to take necessary action. Feedback regarding syllabus from different stakeholders was discussed in staff meeting to take appropriate action. Suggestions given by faculty members regarding syllabus was forwarded to the Panjab University for the suitable action. Feedback reports (Summary) from different stakeholders regarding syllabus and action taken are displayed on college website. All the information collected through feedback was discussed with Principal in meetings and for future course of action suggestions were taken and implemented.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2343	61	51	Nil	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
61	61	15	15	12	17
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The academic institutions are recognized by the performance of its enrolled students in various activities conducted by the college, at different levels. The placement of graduate and post graduate students is equally important for recognition of an institute for its growth. Institute admits students from rural and urban areas having varied social economic backgrounds. When they come to college students face many emotional, behavioral, language barriers, and they need mentors to help them to tide over these situations and to be more confident. Mentoring plays a very important role for overall development and performance of students during enrolment and after passing out from institution. It is really necessary to increase two way interactions between students and teachers formally and informally. This enables the teachers to identify the slow learners and helps them to perform better in all aspects and also to fill the gap left over during the learning process. It also helps to inculcate interest of students towards studies and which ultimately reduces the dropout rate. The students are trained according to their caliber for various competitive exams and mentoring also help in grooming their personality. To achieve above stated objectives following efforts are being taken in our college. 1) College as a whole and every faculty organizes orientation in the beginning of the session and makes them aware about rules and regulations in a college. The students are made aware of different societies, extracurricular activity, Personality Grooming, Skills orientation and many more. 2) Faculty of various departments take the initiative to inculcate skills and involve in the mentoring process. All the necessary information related to the students such as the contact numbers, emails are shared with them. If they face any difficulty regarding any issue in college they can contact them freely. 3. Department maintains the record of mid semester tests, attendance, seminars and class tests. Result analysis is done by the teachers. Weak students are identified and remedial/extra classes are being provided to improve their grades for the end semester exams. 4. Teachers maintain interaction with students through individual meetings. 5. To facilitate the students-teacher interaction. The tutorial system is running effectively wherein teachers act as tutors to a group of students to handle their emotional, academic or personal issues. 6. Subject faculty members help in solving the list of difficult questions provided by the students while preparing for competitive examinations. The senior students are also encouraged to be the mentors of their juniors. 7. Dissemination of information relating to curriculum, attendance examinations, resolving students' problems. 8. Building teacher-student rapport. 9. Awareness regarding health, hygiene and fitness. 10. Awareness regarding women empowerment and gender sensitization. 11. Importance of ethics and values. 12. Encouragement for participation in talent search and other cultural activities. 13. Awareness about waste segregation and cleanliness. 14. Promoting the use of a sanitary napkin vending machine in wash rooms. 15. Sharing of the institutional Code of Conduct with the students. 16. Sharing of any other issue of importance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2343	61	1 : 38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
63	54	9	8	35

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

Nil	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our college diligently follows the norms prescribed by Panjab University, Chandigarh. As per the latest norms for the internal assessment in the semester system, 50 weightage for MSTs, 30 for class projects and 20 for attendance is distributed. To access the progress of the students regularly, multiple assignments (descriptive, objective, practical oriented and project work etc.) are given to the students. Tutorial groups are made to identify the problems of students and provided with the adequate material/ details so that they get conceptual clarity. On the orientation day, the respective incharges inform the students about the rules and regulation for the internal assessment which is done on the basis of regularity, class participation, marks scored by the students in the mid semester examinations and various assignments given to the students by the subject teachers. Due to plethora of courses available in the college, various criteria followed are as given - Viva-voce Examination in Functional English Project Works in Commerce, Advertisement Sales Promotion, Defence and Strategic Studies, Management Practical Viva voce in Geography, Psychology, Fine Arts, Physical Education, Music-Vocal and Instrumental, Computer Applications and English Communication skills in Commerce and Management are conducted as per the guidelines of the Panjab University. The students are informed about their attendance by displaying on the notice- board and internals on the DHE website and discussed with students to remove any discrepancies.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college being affiliated with the Panjab University follows the academic calendar issued by the university. The annual plan of the college regarding the conduct of classes, Mid Semester Tests, practical exams etc are scheduled accordingly. So the college instructs the respective departments to prepare their own calendar in sync with the university calendar keeping in mind the annual holiday calendar (issued by the university at the beginning of the year). Various activities NSS, NCC, Cultural, Sports etc are planned to effectively maximize the curriculum output. Also to assist the students academically and professionally, various field activities like industrial trips, market surveys are conducted. To keep a check on the regularity of the classes and syllabus coverage, departmental meetings are conducted regularly and reports are shared with the principal. To ensure that poor performing students, absentees, late comers are given an equal opportunity to improve their performance so that they are in sync with the dates issued by the university for both the internal assessment as well as practical sessions. As per the university norms, evaluation is made for the internal assessment by conducting Mid Semester Tests in every subject and marks are uploaded on the website. For external practical tests, the examination department coordinates

with the university regularly for conducting them in a timely and fair manner. Also the students are informed well in advance to prepare themselves for the same. Results for the odd and even semesters are declared by the university in the month of January - February and June-July respectively.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://pggc46.ac.in/Uploads/courseoutcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
General	BA	NA	374	370	98.93
General	BCA	NA	25	25	100
General	BBA	NA	25	25	100
General	BCom	NA	124	123	99.19
General	MCom	NA	35	35	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://pggc46.ac.in/Uploads/student%20satisfaction%20survey%20Report%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two Days Online Entrepreneurship Development Programme	Commerce	09/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	1	1.3
National	Psychology	1	2.2
International	Psychology	2	6.9
National	Philosophy	2	3.3
International	Philosophy	1	2.8
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Punjabi(Dr. Baljit Singh 1)	1
Philosophy(Dr. Desh Raj 2)	2
Commerce(Dr. Mukesh Chauhan 4, Dr. Tajinder Kaur 1)	5
History(Dr. Prashant Gaurav 1)	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Yoga and Mental Health: Applying Yoga Philosophy for Well being	Dr. Desh Raj	Intellectual Quest	2019	0	PGGC46	1

Mental Health, Family Environment and Achievement Motivation and academic achievement : A correlated study	Dr. Rajesh Kumar	Indian Journal of Applied Research	2019	0	PGGC46	2
Mental Health, Family Environment and Achievement Motivation and academic achievement : A correlated study	Dr. Beenu Verma	Indian Journal of Applied Research	2019	0	PGGC46	2
Human Resource Practices in NTPC	Dr. Tajinder Kaur	International Journal of Research in Computer Applications and Management	2019	5.09	PGGC46	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Mental Health, Family Environment and Achievement Motivation and academic achievement : A correlated study	Dr. Beenu Verma	Indian Journal of Applied Research	2019	3	2	PGGC-46

Mental Health, Family Environment and Achievement Motivation and academic achievement : A correlated study	Dr. Rajesh Kumar	Indian Journal of Applied Research	2019	Nil	2	PGGC-46
Yoga and mental Health Applying Yoga Philosophy for well being	Dr. Des Raj	Intellectual Quest	2019	2	1	PGGC-46
Mushrooming Traffic Congestions and its physiological implications among drivers	Dr. Beenu Verma	IJCRT	2020	3	Nil	PGGC-46
Online Mental Health Survey During Covid 19 Outbreak	Dr. Beenu Verma	JETIR	2020	3	Nil	PGGC-46

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	167	Nil	Nil
Presented papers	4	1	Nil	Nil
Resource persons	Nil	2	Nil	Nil

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
Blood Donation Camp on 28 Aug., 2019	NSS in collaboration with GMCH 32, Chandigarh	12	110
On the occasion of 71st Raising Day of National Cadet Corps, our cadets organized an awareness rally on 'Swachh Bharat Abhiyan' and 'Water Management'. On 25 Nov. 2019	NCC	1	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
For contribution in engaging and mobilization of youth to prevent and control HIV/AIDS under National AIDS Control Programme	Best Red Ribbon Club	Ministry of Health and Family Welfare	218
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	nil	nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
On the job training	Skills that everyone should master	Anurag University	29/06/2020	03/07/2020	Preeti Chaudhary
On the job training	Skills that everyone should master	Anurag University	29/06/2020	03/07/2020	Ashu
On the job training	Course 2.0 Let's Communicate Effectively	Kolhapur Institute of Tech., College of Engineering, Kolhapur	25/06/2020	30/06/2020	Preeti Chaudhary
On the job training	Course 1.0 Let's Communicate Effectively	Kolhapur Institute of Tech., College of Engineering, Kolhapur	28/05/2020	31/05/2020	Preeti Chaudhary
On the job training	Course1.0 Let's Communicate Effectively	Kolhapur Institute of Tech., College of Engineering (Autonomus) Kolhapur	28/05/2020	31/05/2020	Amogh Mehta
On the job training	Soft Skill Enhancement For Education And Career Success	ST. Francis DE Sales College, Nagpur	06/07/2020	08/07/2020	Baljinder Singh
On the job training	Course1.0 Let's Communicate Effectively	Kolhapur Institute of Tech., College of Engineering (Autonomus) Kolhapur	28/05/2020	31/05/2020	Ashu
On the job training	Course1.0 Let's Communicate Effectively	Kolhapur Institute of Tech., College of Engineering (Autonomus) Kolhapur	28/05/2020	31/05/2020	Manvi
On the job training	Course1.0 Let's Communicate Effectively	Kolhapur Institute of Tech., College of	28/05/2020	31/05/2020	Sheetal Bhatt

		Engineering (Autonomus) Kolhapur			
On the job training	Course1.0 Let's Communicate Effectively	Kolhapur Institute of Tech., College of Engineering (Autonomus) Kolhapur	28/05/2020	31/05/2020	Anmol
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Realpro Management and Skill School Private Limited	22/08/2019	To introduce skill development programs to develop academic and educational cooperation to provide opportunities for professors and researchers to give lectures and to conduct soft skill development programs.	88
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
23597493	23596820

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing

Campus Area	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBSYS	Partially	Web Centric LSEase(EJB Version)	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	45264	8537819	2478	686909	47742	9224728
e-Books	51000	2950	113300	Nill	164300	2950
Journals	24	43710	Nill	Nill	24	43710
e- Journals	2100	2950	3900	Nill	6000	2950
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill
Weeding (hard & soft)	11010	807539	Nill	Nill	11010	807539
Reference Books	5500	3050000	72	124587	5572	3174587
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr Baljit Singh	Gurmukhi Lipi-I	https://www.youtube.com/watch?v_sCbKjoFCos	26/03/2020
Riju Sharma	Grammar - Articles	Departmental Blog https://engdeptpggc46.wordpress.com/e-content-5/	18/04/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	180	11	180	11	2	3	22	10	0
Added	20	0	20	0	0	0	0	0	0
Total	200	11	200	11	2	3	22	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3916924	3910746	1692418	1692173

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has a dedicated maintenance team that oversees the upkeep and protection of physical, academic and support facilities available in the college. ? The internal monitoring of the maintenance of campus infrastructure, CCTV, nursery, classrooms, laboratories, canteen, lawn, auditorium, multimedia hall, seminar hall, conference room, administrative block, Principal lodge, parking area, etc. is ensured under the guidance of the caretaker and his team. NSS volunteers contribute to cleaning the area in and around the herbal garden. Chowkidaars/gatekeepers are deployed at the entry/exit point. ? The institution utilizes the services of the Engineering Department (Electrical, Civil and Public Health Wings) and periodical meetings are held with the Chief Engineer, Chief Architect and other concerned officials to ensure optimum utilization of budget allocated by the Chandigarh Administration for purchase, repair and maintenance of the infrastructure. ? Lab assistants take care of their laboratories under the guidance of the head of the departments. Daily wipe down of all equipment exteriors and weekly deep cleaning of all the gadgets is taken care of. ? Departments, library and office staff maintain stock registers of the purchase made and stock verification is conducted annually. ? The entire campus is kept clean and sanitized by the campus cleanliness committee monitored by their manager and disinfectant soap dispensers, trash bins, sanitary vending machines, cleaning agents, etc. are placed in the washrooms. ? To resolve issues like hardware troubleshooting, computer hardware and software installation, updating of the college website, Wi-Fi system, departmental blogs, maintenance of biometric devices, PU examination software, etc. is taken care of by one lab technician and one computer operator under the guidance of the head of the Department of Computer Applications. The complaints and network

related issues are posted telephonically and resolved immediately. ? Major repairs and purchasing are outsourced through GEM with the permission of Director Higher Education, Chandigarh. ? Portable fire extinguishers and sensitive equipment are installed strategically inside the campus and are maintained by the fire extinguisher technicians and outside technical experts, respectively. ? The Department of Physical Education maintains all the sports facilities, indoor and outdoor gymnasium. Regular maintenance of the playgrounds is conducted by three ground men/game boys under the supervision of the Head of the Department of Physical Education. Close attention to servicing and routine maintenance of fitness equipment to ensure reliability and regular re-decoration is taken care of. ? The library is maintained by the librarian, restorers and library attendants. The use of ICT through OPAC and LIBSYS library management software has provided value-added information services as well as digital-based information sources to the visitors. All the new books and journals are kept in the new arrival racks for a period of two weeks or till the arrival of the next lot of new books or journals. ? To facilitate submission of admission fee, Chandigarh Administration has collaborated with e-sampark Kendra - a multi server -"single window" to eradicate the undue harassment met by the students for submission of dues.

<http://pggc46.ac.in/Uploads/maintenancepolicyupdated.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession, Student Aid Fund, Grant of free Books and stationary to SC and ST Students	287	174220
Financial Support from Other Sources			
a) National	PMS-OBC, CSS-College and university students, CSPMS-SC-CHDHP, DAPMS-Economically Backward Class Students, PMSS-Minority CS, PMS-ST (JK), KCCY-HP, SBS (NGO),	48	11425
b) International	Shaheed Risaldar Harchand Singh Brar Memorial Cash Award for Best Athlete Boy Girl	2	10000

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
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Talk on What is Creativity organized by NSS wing of the College.	09/08/2019	154	Dr. Surinder Singh Bhatti
Workshop on Career Counseling was organized by the Placement Cell in association with Bulls Eye, Chandigarh on September 09, 2019	09/09/2019	54	Ms. Tamosi Moitra Sarkar, Bulls Eye, 4th floor, SCO, 226-227, above Viridi Eye Hospital, Sector 34A, Chandigarh 160022
Workshop on Career Counseling was organized by the Placement Cell in association with AECC Global, Chandigarh on September 09, 2019	09/09/2019	54	Ms. Kanchan Arora, AECC Global, Chandigarh, SCO 36-37-38, First Floor, Madhya Marg, Sector 8C, Chandigarh, 160018
Workshop on Career Counseling was organized by the Placement Cell in association with The Mindfood Chef, Chandigarh on September 23, 2019	23/09/2019	48	Mr Manish Aggarwal, Mindfood Chef, Sector-40 C, Chandigarh
Workshop on Career Counseling was organized by the Placement Cell in association with the Rise Global Academy, Chandigarh on September 25, 2019	25/09/2019	54	Mr Akshay, Rise Global Academy, Chandigarh, S.C.O No. 362, Second Floor Sector 32-D, 160031
Workshop on Career Counseling was organized by the Placement Cell in association with Gurmarg IAS Academy, Chandigarh on November 05, 2019	05/11/2019	65	Mr. Vinay Joshi, Gurmarg Educare, SCO- 23-24-25 First Floor, near Human Right Commission Building, Sector 34-A, Chandigarh, 160022
The Placement Cell of the college in collaboration with Competition Guru Institute organized a talk on Career Counseling on November 06,	06/11/2019	55	Mr. Parkash, Competitive Guru, SCO No 24, Phase 7, Sahibzada Ajit Singh Nagar, Punjab 160059

2019			
Placement Cell and Career Counseling Cell organized a Workshop on Competitive Coaching for Banking, Management Courses, SSC etc. for BBA B.Com Students, in collaboration with Competition Guru Institute on Nov 14, 2019	14/11/2019	65	Competitive Guru, SCO no 24, Phase 7, Sahibzada Ajit Singh Nagar, Punjab 160059
The Placement Cell of the college in collaboration with NIIT, Chandigarh conducted a written test of 100 minutes consisted of questions from Mathematics, reasoning, verbal and numerical ability, team work, behavioral, aptitude, result orientation, cu	16/01/2020	109	Urvashi Mehta, NIIT, SCO 28, 1st Floor Sector-32D, Chandigarh
Placement Cell and Career Counseling Cell organized a Workshop on Personality Development for B.A-III Students, on Jan 21, 2020	21/01/2020	115	Raffles Educity, CO 208-209 First Floor, Chandigarh Sector 34-A, Chandigarh - 160034
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Workshop on Career Counseling was organized by	Nil	54	3	52

	the Placement Cell in association with Bulls Eye, Chandigarh on September 09, 2019				
2019	Workshop on Career Counseling was organized by the Placement Cell in association with AECC Global, Chandigarh on September 09, 2019	Nil	54	Nil	Nil
2019	Workshop on Career Counseling was organized by the Placement Cell in association with The Mindfood Chef, Chandigarh on September 23, 2019	Nil	48	Nil	Nil
2019	Workshop on Career Counseling was organized by the Placement Cell in association with the Rise Global Academy, Chandigarh on September 25, 2019	Nil	54	Nil	Nil
2019	Workshop on Career Counseling	Nil	65	Nil	Nil

	was organized by the Placement Cell in association with Gurmarg IAS Academy, Chandigarh on November 05, 2019				
2019	Placement Cell and Career Counseling Cell of College Organized a Workshop on Competitive Coaching for Banking, Management Courses, SSC etc. for BBA B.Com Students, in collaboration with Competition Guru Institute on Nov 14, 2019	65	Nil	Nil	Nil
2019	The Placement Cell of the college in collaboration with NIIT, Chandigarh conducted a written test of 100 minutes consisted of questions from Mathematics, reasoning, verbal and numerical ability, team work, behavioral, aptitude, result orientation,	109	Nil	Nil	Nil

	cu				
2019	Placement Cell and Career Counseling Cell of College Organized a Workshop on UGC-NET Examination for M.Com Students, on Jan 21, 2020	40	Nil	Nil	Nil
2019	Placement Cell and Career Counseling Cell of College Organized a Workshop on Interview Skills for B.Com-III Students, on Jan 28, 2020	55	Nil	Nil	Nil
2020	Placement Cell and Career Counseling Cell of College Organized a Workshop on Scholarship Test for CAT-2020 Aspirants on Jan 29, 2020	27	Nil	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

<ul style="list-style-type: none"> • ICICI Bank • Airtel • Think next • NIIT • Tech Mahindra • End to End Catalyst • Dial-a-Bank • Escalon Services • Regional Centre for Entrepreneurship Development • Skyll Me Pada Chain Management • Future Homes Vision • Unlimited • Idea Usher 	208	52	NIL	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	Nil	Nil	Nil	Nil	Nil
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
61st PU Zonal Youth Heritage Festival, Chandigarh, Zone-A, Govt. College of Commerce Business Administration, Sector-50, Chandigarh	University	72
Panjab University Inter College Squash Tournament organized by Panjab University, Chandigarh	University	5
Panjab University Inter-College Cross Country (Men's Women's)	University	12

Tournament organized at Panjab University, Chandigarh		
Callaghan Rugby Cup held at Panjab University, Chandigarh.	University	3
7th Senior National American Football Championship held at Nagarjuna Vidyaniketan School, Yelahanka, Bengaluru.	National	4
Basic Leadership Camp held at NCC Academy, Malout, Punjab	National	1
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal	National	1	Nil	3329	Balram
2019	Silver Medal	National	1	Nil	3329	Balram
2019	Gold Medal	National	1	Nil	3329	Balram
2019	Silver Medal	National	1	Nil	1489	Priya
2019	Silver Medal	National	1	Nil	3323	Himanshu Saharu
2019	Silver Medal	National	1	Nil	64	Dolly Rathi
2019	Bronze Medal	National	1	Nil	1115	Anurag Chahal
2019	Gold Medal	International	1	Nil	1517	Kamlesh
2019	Gold Medal And Awarded A Cash Prize Worth Rupee 5000/-	National	1	Nil	1514	Raghu
2019	Bronze Medal And Also Awarded A	National	1	Nil	235	Aaditya Singh

Cash Prize Worth Rupee 7000/-					
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A student council is a democratic representative structure through which students are electorally enabled to be involved in the various affairs of the college. The student council aims to constructively collaborate with the management, faculty members and student community for the welfare of the institution and its students. Working in a structural partnership with management and students, the student council can enhance the communicative channels between the authority and the students (Elected representatives of Student council members of various administrative committees like Sexual Harassment Committee, Student Aid Fund Committee, IQAC etc.), the institutes functioning, and improve academic standards. Through a well-established council, students get ample opportunities to acquire communication and organisational skills and develop a sense of ownership of the institution and its diverse academic, cultural and economic activities. It enables the elected members to take responsibilities for multiple projects and exhibit their managerial skills in taking initiatives and executing the plans. The student council performs various functions such as mentoring and monitoring all the student activities to achieve its set targets, coordinating all the student activities run through the various clubs. The college also has an Electoral Literacy Club to enhance students' political understanding. Moreover, every year 25th January is celebrated as a Voters Day. Students are given an opportunity to express their views by participating in Activities like Paper Reading, Slogan Writing, etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

For the last few years, the Alumni Association of Post Graduate Government College, Sector 46, Chandigarh, has been continuously growing in terms of its number and its effectiveness. During a long journey of more than 36 years, our college gained new heights and accolades. It was the first college in the city to be converted into a co-educational higher education institution. New courses have been added to the curriculum from time to time. It has carved its own space in the 'City Beautiful' academic landscape. The students of this college are serving society in various capacities in the public and private working sectors. An educational institutions success is always predicated on the achievements of its students in their careers. The Alumni Association was established to bring such students together to be given a platform where they can connect with each other. This initiative would also help them develop a fresh relationship with their Alma mater. We are striving continuously to establish an association with this mission. We were not successful at the outset, and we tried various methods to achieve results. During the convocations, we registered the outgoing students with the college Alumni association. We offered positions to the students in the association so that they are motivated towards working to bring the alumni together. We worked untiringly towards this end, and the result is that the Alumni association is continuously growing more substantial. The Alumni Association of PGGC-46 has 752 alumni registered and conducted meet twice annually.

5.4.2 – No. of enrolled Alumni:

752

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralized and participative management practices need to be clear and realistic with mandatory effect on enhancing the efficiency of the existing working environment. For executing this, strategic reforms are designed and practiced in following ways: 1. Decentralization in Teaching Practices: Various departments are teaching respective courses and achieving the objectives of higher education with decentralized governance mechanism. Each department has been given an internally designated Head of Department, who looks after the affairs of the department. Each department holds separate meetings and decides about its needs, plans and required resources, including teaching and non-teaching staff, infrastructure, and funds. Departments take care of the respective functions like discipline, Infrastructure maintenance, teaching schedules, allotment of teachers with different sub-disciplines and classes/sections, lab assistance and practical time table etc. There are separate departmental societies directly collaborative with students for organizing the various functions, events, rallies, quiz competitions, talks, and field excursions at departmental level. For instance, every year Geographical Society was constituted and office bearers were elected. Students were encouraged to participate and organize a variety of subject-related activities both on and off-campus. 2. Decentralization in Administrative Practices: The Principal, Dean and the Vice-Principal have been specifically allocated duties by the UT Administration, Chandigarh for the successful working of the administrative and academic mechanism. For the effective implementation of the policies and plans, various committees are formed. The senior faculty members are appointed as in-charge and co-ordinators of various committees and are also given freedom for the implementation of the action plans and policies for which the required logistical support is provided. Various coordinators, committee conveners and society in-charges at the college level are appointed (List of Committees and Societies). These committees work in their respective areas keeping in mind the set policies and plans of the institution - this creates participative management, enhances decision-making ability, develop supervisory skills, gives due recognition and brings out leadership qualities. Students through Students Central Association are also encouraged to participate in all the events and activities of the college and are allotted specific duties in NSS, NCC discipline, decoration, etc. to promote leadership qualities. Tutor-ward (Tutorial Group) system exists in the college in the ratio of 1: 80 students to help the students in all the problems they face and to act as guiding and motivating forces. The Office functions under the supervision of Superintendent (Establishment) and Superintendent (Accounts). Policies and plans of the college are framed after detailed discussion and deliberations in the staff meetings. Students and non-teaching members are also made part of various committees. Alumni Association, parents and students participation in decision-making process leads to participative

management. Stated practices will go a long way in grooming leadership at various levels.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Industry Interaction / Collaboration</p>	<p>Industry Interaction / Collaboration: To help students choose a career in which their potential is maximized, the institution provides help in developing entrepreneurial skills and initiatives in order to facilitate employability of graduates who will increasingly be called upon to be not only job seekers but also job creators. The matter of starting new career-specific course is also initiated. The students of various courses are exposed to the industry by various means. Many of them have done internship in the industry. Students are also exposed to industry by making them visit the respective industries. The college is having linkages with a number of industries for the teaching, training and placement assistance of the students. Banks, corporate companies organised webinars, seminars, and workshops etc. for the benefit of students. The Career Guidance and Placement Cell functions as a guidance mechanism for the students to provide them knowledge about various career opportunities available for them as per their educational qualifications. Experts from industries guide the students on Group Discussion and Interview, guidance regarding CV preparation, expert lectures on Career Awareness, opportunities, personality development, etc.</p>
<p>Human Resource Management</p>	<p>Human Resource Management: Group meetings were conducted to facilitate the teachers/employees to share ideas and develop a sense of ownership over their jobs and institution. Webinars, FDPs and workshops were organized for the benefit of the faculty. The faculty was encouraged to undertake quality research work in their respective fields. Spiritual Training Programs were regularly organized for the staff to enrich their lives. Special training sessions were organized for teaching</p>

and non- teaching staff to enhance their knowledge. Staff members were assigned the work of co-ordinating the work of various committees/societies/cells with practical self-reliance. COVID Management Committee, Anti-Ragging Helpline Foreign Students Cell Grievance Cell Anti-Sexual Harassment Cell Self- Defence Training for girls were some of the initiatives taken up for human resource

Library, ICT and Physical Infrastructure / Instrumentation

Library: College is attributed with spacious and fully computerized library with ever increasing holdings, user friendly and comprehensive library services, and INFLIBNET membership. As per accession register, library has a collection of 47,742 books as on 31st March, 2020. The library has access to e-resources, including e-journals and e-books under the N-LIST programme. The college library has latest version of LIBSYS, Library automation system that gives end to end manageability of the library operations through its comprehensive modules. Library has an access to 6094 electronic journals and 31,39,309 electronic books including e-books available through national subscription.11 Audio Video CDs 22 Journals 60 Magazines14 Newspapers 13 Computers 01 Server 02 Printers (01 Colour Printer and 01 Printer-Scanner-Photocopier) 01 Photocopier Machine 01 UPS with 08 batteries and 01 UPS with 06 batteries. Computer and internet facility is available for the students inside the library. Information and Communication Technology and Physical Infrastructure / Instrumentation: Technology-Enabled Spaces: The institution has technology-enabled fifteen smart classrooms, one UGC network resource centre, one seminar, multimedia hall, committee room and auditorium, and nine active learning laboratories with technology podiums containing the devices, keyboard, mouse, monitor, etc., networked desktop PCs, speakers integrated with technology sources in the podium, projectors, LEDs , white smart boards to facilitate hands-on digital learning activities. 1.

Infrastructure/Instrumentation LAN Facility: LAN facility interconnects computers within the college campus.13

devices connected to a LAN can access data from any machine that's connected to the network. LAN facility has been provided in the three computer labs of the Department of Computer Applications Library UGC Resource Centre Functional English Lab GIS Geography Lab and the Administrative Block. Wi-Fi Facility: NEBERO monitored Wi-Fi facility has been provided in the college campus for the students and the faculty members enabling them to easily browse from almost anywhere within the campus.

Licensed Software: Windows 10, Windows 8, Windows 7, Windows Vista, Library Management Software, Campus Solution, C, C Language, MS-Office Professional 2000/2, Visual Studio, Fox Pro/09, FORTRAN Academic/1, Adobe Photoshop/1, Lotus Smart Software/2, Linux Operating/1, Oracle 8 i/1, Word Processor/ 3, Nebero System Anti-virus/1, Quick Heal Anti-Virus, MS-Office 2007/1, MS-Office 2019/40, Arc GIS 10.5 Software. E-learning: Every department has developed e-content and uploaded it on the college website. Besides, the Department of English brings out its annual e-newsletter and the college also has its own e-journal 'Sopaan'. Besides, laptops have been provided to the staff members to enhance their teaching techniques. Adequate number of spacious classrooms and well equipped labs seminar hall with audio-visual facilities well-furnished multimedia hall committee room, auditorium, UGC network resource centre girl's common room playgrounds with all possible outdoor sports facilities indoor games facilities firefighting facilities well-maintained gardens 24 x 7 Internet facility Wi-Fi and CCTV surveillance services are available in the institution and the faculty and the students made optimum use of these facilities. College is also well equipped with all the essential things required during online classes system in COVID pandemic period. Departments are having fast speed internet facility, interactive pads, computers and G-Suite for online teaching.

Curriculum Development

Curriculum Development: Curriculum development has been done through the improvement, updation, implementation, monitoring, evaluation and periodic

review of the subject matter of disciplines and teaching pedagogy. Some of our teachers are members of the Board of Study in Panjab University, Chandigarh and providing their valuable suggestions regarding the improvement and upgradation of the curriculum. The Board, considering the suggestions of the members, issues curriculum modifications. The college then implements the modified curriculum. Syllabi related Feedback Mechanism has been adopted through which students, teachers and alumni are free to rate the syllabi and give suggestions concerning quality improvement in the various programmes of study or syllabi. Tools and techniques including field excursions, projects reports and seminar presentation etc. are used for broadening the education scenario and skill enhancement. During COVID pandemic time e-content has been developed by every teaching faculty for creating ease and effectiveness in knowledge sharing at various digital platforms. The institute strives hard to introduce more and more new courses for the betterment of the students.

Teaching and Learning

Teaching and Learning: Innovative Teaching-Learning Environment has been emphasised with collaborative and experiential learning. Smart classroom teaching aids, question-answer sessions, hands-on practical tools, use of models, maps, field trips to relevant places, seminars, quiz competitions, snap tests and small activities on topics that provide relativity between conceptual knowledge and empirical processes and phenomena's, short lecture videos and documentaries display, group discussions, presentations, seminars, online projects, magazine reading etc. have been implied for creating effective teaching learning environment. College infrastructure and instrumentation provides e-teaching tools and platforms to the faculty members. Computers, laptops, interactive pad, fast internet wifi and LAN service, webcam have been provided to the faculty for smooth online teaching during COVID pandemic period. A daily record of lectures delivered, practical and other activities conducted was maintained. It is

curiosity led and stimulating. To continuously review the teaching-learning process an academic calendar, weekly teaching plan, calendar of activities are formed at the beginning of the session. The review of teaching and learning process is being continuously monitored by the IQAC by evaluating the academic performance of each faculty and strict discipline is ensured through time table, proctorial duties, 75 attendance, discipline etc. Beside this each classroom is under CCTV surveillance. Regular tutorial meetings on a monthly basis are conducted to know about the grievances of the students, if any, on teaching-learning and other aspects. Feedback is an essential part of effective learning. The college has introduced criteria based feedback form system to evaluate the performance of faculty and find out the satisfaction level of students on an annual basis. Faculty members are encouraged to participate in faculty development programmes and higher studies.

Examination and Evaluation

Examination and Evaluation:
 Examination and evaluation serves as an in-built monitor in this institution to review the progress in learning from time to time. It also provides valuable feedback on the design and the implementation of the programme. Though evaluation is a continuous process and a periodic exercise, it is done in a phased manner. To chart a student's learning journey, the Examination Board comprising of Registrar and 10 other members uses the following methods as per Panjab University guidelines to evaluate the performance of students and make teaching-learning effective: ?
 Mid Semester Exams held in October and March ? Practical Exams ? Viva-voce ? Classroom oral, written tests and quiz competitions ? Game-based tournaments/achievements at national, zonal, inter-zonal, regional inter-university level ? Online exams and evaluation The institution has an integrated automation Campus Solution Software that provides an e-governance framework at a single click. It works for multiple operations' performance vis-à-vis examination communication system on which mid-semester performance/progression of the students

	and internal assessment (theory and practical) are uploaded in a user-friendly format.
Research and Development	<p>Research and Development: Teachers and students were encouraged to undertake further innovative activities to write, present and publish papers and attend local, national and international seminars/conferences/workshops. Students did research as and when they were provided projects related to the curriculum. Maintaining and improving nationally and globally recognized programs/projects that involve research and development, setting up of new labs, upgradation of UGC Research Centre etc. were some of the initiatives taken by the college in improving research and development. Infrastructure facilities like a well-equipped laboratory for the students as well as the faculty were made available for research. The equipment's and consumable articles were purchased, as and when required, to support research activities.</p>
Admission of Students	<p>? Admission of Students: Admission process carried out as per the policies and procedures presented by the affiliating university, i.e. Panjab University, Chandigarh. Students Admission and Support has been initiated through the online portal. Students can view the prospectus, apply for admission, check their merit status and admission status online, pay their fee online and get admission. The entire admission process is on merit basis and sufficient provisions are given to reserve categories and quotas as per university policies.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>? Planning and Development: Under the Chandigarh Administration's user friendly e-governance scheme, the college has a 24x7 online interface, the e-campus software helps in improving workflow and in keeping a track of student data for improved management and action. All the policy matters and action plans are discussed/ deliberated in Advisory Council and IQAC under the overall supervision of the Principal. For designing and</p>

implementation of the quality policy, various committees and societies are constituted for a variety of activities like admissions, the conduct of examination, research and extension activities, curricular and co-curricular activities, academic activities etc. to translate plans into proper implementation and paperless information regarding these activities are uploaded on the e-portal and college website. Dissemination of information regarding notices and activities are also forwarded in WhatsApp groups and e-mails of the staff members and students.

Furthermore, making use of a comprehensive e-tool for Human Resource Management System, the digitized information of all the employees of the college concerning their details of salary, GPF/CPF, Annual Property Return, filing of APAR, etc. are uploaded through the software in each employee's dashboard. There is a regular e-communication between Principal, staff, students and higher authorities. Strict discipline and compliance is ensured by the authorities. Besides this all purchase regarding tools, equipment's, stationary, hardware and software items etc. used in the infrastructure and instrumentation development have been made through Government e-Marketplace portal.

Administration

? Administration: Administrative activities have been brought under the surveillance scope of e-governance. Chandigarh Administration E-Tool for Human Resource Management System portal has been in use. The recruitment advertisements and results of the teaching and non-teaching staff are displayed on e-portal. Complete student records are electronically stored and retrieved. University portal and e-mail has been use for information and data exchange. The marking and record keeping of attendance of the staff is also digital and is processed electronically. Most of the data regarding accounts and administration work is stored and retrieved electronically. Messages and notices are flashed through bulk SMS, WhatsApp and e-mails etc.

Finance and Accounts

? Finance and Accounts: Finance and

Accounts maintained through Chandigarh Administration e-portal Public Financial Management System (PFMS) and Composite Financial Accounting System (CFAS) .Finance and Accounts department keeps its records in the electronic form in the computers. All the payments and receipts, salary processing etc. are processed and recorded in the computer software. New purchase has been processed through Government e-Marketplace portal.

Student Admission and Support

? Student Admission and Support: Students Admission and Support has been initiated through Society for Promotion of IT in Chandigarh(SPIC) (Campus Solutions) of Chandigarh Administration. Students can view the prospectus, apply for admission, check their merit status and admission status online, pay their fee online and get admission. College website has been regularly updated with information and notices. There is a system of sending mass messages through SMS to students for information notices.

Examination

? Examination: The Panjab University, Chandigarh conducts the semester-end examinations. The details of the students are sent to the university on-line. The university issues the admit cards, date sheets, exam notices, exam results all on-line. Apart from this, the lists of students, examination plans date wise are sent to the college by the university on-line. The internal evaluation marks and practical examination marks awards are uploaded to the university portal directly by the college. The result and marks sheets etc. are also available to students

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2019	NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National Webinar organized by Teaching Learning Centre for social Science (TLCSS), M.P.	1	12/04/2020	14/04/2020	03
National Workshop on Leadership and Sustainable Environment organised by CALEM, UGC-HRDC, Panjab University, Chandigarh	1	27/05/2019	02/06/2020	07
RUSA Sponsored One-Day Workshop on 'Happiness and Well being' organized by PG Govt. College Sec.-46, Chandigarh	36	02/11/2019	02/11/2019	01
RUSA Sponsored One-Day Workshop on NAAC: Accreditation and Evaluation organized by PG Govt. College Sec.-46, Chandigarh	37	14/11/2019	14/11/2019	01
RUSA Sponsored One-Day Workshop on	32	07/11/2020	07/11/2020	01

'The Teachings of Guru Nanak Dev Ji' organized by PG Govt. College Sec.-46, Chandigarh				
RUSA Sponsored One-Day Workshop on 'Financial and Civil Service Rules' organized by PG Govt. College Sec.-46, Chandigarh	40	09/11/2019	09/11/2019	01
Online Teachers' Training Workshop organized by Department of Youth Welfare, Panjab University, Chandigarh	1	09/05/2020	10/05/2020	02
'Online Entrepreneurship Development Program' organized by PG Govt. College Sec.-46, Chandigarh and Entrepreneurship Development Cell of Regional Center for Entrepreneurship Development (RCED) and Tech Mahindra Foundation.	18	09/06/2020	10/06/2020	02
One-Day Workshop on 'Clean Environment Healthy Life' organized by Speak India and NSS unit of PG Govt. College Sec.-46, Chandigarh	26	24/09/2019	24/09/2019	01

Webinar on "Publishing Scholarly Articles in Scopus Indexed Journals" hosted by Chandigarh Govt. College Teachers Association.	1	20/06/2020	20/06/2020	01
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	5	4	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>I. The following welfare benefits are provided to teaching faculty as per service rules as amended from time to time: • Child Care Leave, Maternity Leave for female staff, Paternity Leave for male staff, Medical Leave, Earned Leave is provided to the staff as required by them. • Study Leave granted for further studies for staff members who are interested or wish to grow in their respective fields like for PhD course work. Duty leave to attend various national and international seminars and conferences, refresher courses, orientation programme, short term course. • Financial Assistance through UGC is provided to attend international/national conferences. • Faculty appointments prior to 2004 are eligible for pension benefits on retirement. Faculty after 2004 is covered under New Pension</p>	<p>I. The following welfare benefits are provided to teaching faculty as per service rules as amended from time to time: • Child Care Leave, Maternity Leave for female staff, Paternity Leave for male staff, Medical Leave, Earned Leave is provided to the staff as required by them. • Faculty appointments prior to 2004 are eligible for pension benefits on retirement. Faculty after 2004 is covered under New Pension Scheme (NPS). GPF, gratuity, General Insurance Scheme and leave encashment are availed by as per norms. • Government accommodation is provided for non-teaching staff. • Staff is entitled to take loans against PF. • Many of the staff members avail LTC to visit their home towns. • Employee's Provident Fund (EPF) and Employee's State Insurance (ESI). • Renovation of Group D accommodation. II. Other</p>	<ul style="list-style-type: none"> • Well-furnished common room with bed, almirahs, water cooler, sanitary napkin machine, cctv and attached washroom. • Student welfare fund. • Fund raising by staff for helping poor students. • Issuance of extra books to meritorious and needy students from the college Library. • Fee Concession and Free-ship to needy and meritorious students. • Admission to children of adopted village. • Poor student aid fund. • Tuition fee concession to siblings. • College Medical Centre facility. • Diet to sportspersons. • Gym-physical fitness facility for the students. • Yoga camps and sports activities for health fitness. • Ramp and special washroom for differently abled students. • Workshops and seminars have been conducted for students. • Awareness camps and informative talks. • Safety cameras. • Self-defence training programmes for girls. •

Scheme (NPS). GPF, gratuity, General Insurance Scheme and leave encashment are availed by as per norms.

- Government accommodation is provided for teaching staff.
- Staff is entitled to take loans against PF.
- Many of the staff members avail LTC to visit their home towns.
- Employee's Provident Fund (EPF) and Employee's State Insurance (ESI).

II. Other welfare schemes:

- The college has a Staff Welfare Committee which provides a platform to the staff to express their ideas to develop co-operation and co-ordination among the staff and to create concern for the welfare of the institution.
- Faculty Development Programmes are organized by college for all the teaching staff to attend and encouraged to develop their skills.
- Staff Room- well-furnished room with seating arrangements, refrigerator, microwave, water dispenser, AC, heater, Digital Satellite Television service. Other than that Seminar room, Multimedia room, Separate rooms for departments are also provided.
- Tradition of welcoming the new and the outgoing faculty with flowers and farewell party and gifts sharing on retirement.
- Special greetings individualized messages on special occasions.
- Group insurance.
- College Health Centre Facility.
- Laptops for work to teaching staff.
- Indoor and outdoor gym-physical fitness facility

welfare schemes:

- Well-furnished office room with thirteen cubical cabins, Almirahs, instant coffee machine, microwave, water dispenser, AC, heater, Digital Satellite Television service.
- Tradition of welcoming the new and the outgoing faculty with flowers and farewell party and gifts sharing on retirement.
- Special greetings individualized messages on special occasions.
- Group insurance.
- College Health Centre Facility.
- Faculty Development Programmes are organized by college for all the non-teaching staff to attend and encouraged to develop their skills.
- Indoor and outdoor gym-physical fitness facility for the staff.
- Yoga camps and sports activities for health fitness.
- Free uniform summer and winter, soaps, oil, shoes, raincoat, and torch distributed to Class IV staff once in two years.
- Distribution of tracksuits to non-teaching staff on Athletic Meet.
- Monetary help on the death of working family member.
- Ramp and special washroom for differently-abled staff.
- Fast speed Internet and LAN facility has been provided.
- Biometric system in reporting to duty for staff. Biometric is linked with Aadhar and linked to the higher education department. During COVID Pandemic period face recognition has been initiated as safety precaution.
- Work from home permission to

Prizes for outstanding achievements in academics and other fields.

- Coaching for competitive exams and Skill Development Programme
- Short term Certificate courses at nominal charges.
- Excursion, Outdoor Trips and educational field visits.
- Free wi-fi and computer facilities.
- Accessibility to e-content and e-books.

for the staff. • Yoga camps and sports activities for health fitness. • Ramp and special washroom for differently-abled staff. • Fast speed Internet and LAN facility has been provided. • Biometric system in reporting to duty for staff. Biometric is linked with Aadhar and linked to the higher education department. During COVID Pandemic period face recognition has been initiated as safety precaution. • Work from home permission to teaching staff in COVID Pandemic period. • Full sanitization provisions with essential measures and thermal checking have been observed for the safeguard from pandemic. • COVID Management Committee has been formed for implementing the Standard Operating Procedure (SOP) issued by Ministry of Home Affairs, Government of India Director Higher Education and Panjab University, Chandigarh.

non-teaching staff in COVID Pandemic period. • Full sanitization provisions with essential measures and thermal checking have been observed for the safeguard from pandemic. • COVID Management Committee has been formed for implementing the Standard Operating Procedure (SOP) issued by Ministry of Home Affairs, Government of India Director Higher Education and Panjab University, Chandigarh.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has an internal audit/check mechanism that comprises of Bursar, Superintendent (Accounts) and the funds' clerk of the college for funds, the accountant and Superintendent (Accounts) for government funds /grants. The PLA (People's Ledger Account) part of the fees received from the students is audited by Local Auditor by the Finance Department of the UT Administration Chandigarh. It is done periodically to ensure proper utilization of funds for the welfare of the students. External audit plays an essential role in verifying financial statements. External audit of the college is carried out by the audit team from the office of Accountant General, Punjab and UT Chandigarh once in three years and audit of the funds is done by Resident Audit Officer, UT Chandigarh. It is done mainly for the grants/budget received from the government under the heads Office Expenses (Non-Plan) for Capital Revenue Expenditure, Other charges, Salary, Medical, Scholarship and Material Supplies plan for payment of salaries of the staff and purchase of items for the college respectively. As per the latest audit report there were few observations raised by the audit team and compliance of the same had already been submitted and relevant para of the audit report will be reviewed and dropped by the audit team at the time of next audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Shri Balaji Sangh (NGO)	8500	Sponsored Fee
No file uploaded.		

6.4.3 – Total corpus fund generated

8500

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Parent-Teacher Meetings held in the college plays a vital role to plan, execute and take necessary decisions for the overall development of the students and college. Near about 69 parents registered themselves during the Meet on 20th November, 2019 and were apprised of the progress of their wards. Parent auxiliaries facilitated countless positive changes in the institution. Parent-teacher meetings were also organized for Differently-Abled students. ? Meeting aimed to facilitate parents in knowing their ward’s specific strengths and weaknesses in individual subjects and generalizing their level of inter-curricular skills and competencies. It exchanges the first-hand information with the parents about the performance of the students regarding attendance, academic result and other general matters. ? Motivational talk and Counselling. ? Feedback forms had been filled by parents

6.5.3 – Development programmes for support staff (at least three)

? Staff Meetings were held in the college on regular basis. ? Outdoor and Indoor Gym facilities for Health fitness. ? Yoga Classes had been initiated for establishing harmony between mind and body.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The institution had initiated strategic measure for the improvement in Academics, Information and Communication Technology (ICT) and Outreach Campus Development. 1. Introduction of New Courses: Two new courses i.e. Environment Conservation and Honours in Political Science have been introduced in the session 2019-20. Both these subject are having great scope in research and also opens the avenues at global level. These subjects are of prime importance for students preparing for competitive examinations. Subject matter of Environment Conservation helps the students to become Environmental officers, Environment Auditors, and Landscape Planners, etc. Companies also look forward to Environment Consultants who prepare and get Environment Clearances for their projects.It holds plenty of avenues in media as Conservation Journalists as well as in the Eco-tourism industry. . Environment Conservation promotes multidisciplinary approach with practical implications, so a well-equipped environmental lab has been established for students, so that they can hands on practical experiments and relates the conceptual phenomena’s with real world. 2. Recruitment of Faculty: The issue of vacant posts was taken up with the

Director Higher Education, Chandigarh Administration on a priority basis. The college welcomed four UPSC recruited permanent faculty members in the subject of Punjabi, English, Hindi, and Philosophy and four contractual faculty members in the subject of Mathematics, English and Public Administration. Along with that three permanent and one contractual faculty member joined the institution after being transferred from other government institution. 3. Outreach and Campus Development Campus Development: Smart Class rooms, Computer labs with free Wi-Fi, licensed software's, and comfortably furnished space have been provided to students for studying, strengthened and consolidated academic disciplines, CCTV surveillance, High architectural quality measures have been initiated with a focus on sustainable design that positively contribute to the environment, Revamping of administrative office, landscape architecture work is in progress, Wet and Dry Dustbins are in use, and amenities such as toilets, ramp, wheelchairs, etc. have been made available for the differently-abled students. Outreach Development: The College has an extension and outreach committee that create, co-ordinate and approve outreach activities. Efforts made to create ways to ally with companies for training and employment opportunities for students. Social outreach activities like tree plantation, cleanliness awareness rallies, cleanliness against deadly diseases like Dengue and Chikungunya, awareness on women's sanitation, health, and education in the adopted village of "Ram Darbar are taken up. During the COVID-19 pandemic period, the volunteers spread awareness amongst the village residents.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Kavi Darbar organized by Punjabi Department	10/08/2019	10/08/2019	10/08/2019	120
2019	A talk on " Environmental cost of Economic growth" by Shree Devinder Sharma (Journalist)	21/08/2020	21/08/2019	21/08/2019	150
2019	A Tree walk in collaboration with Chandigarh Tree Lovers Group	22/08/2019	22/08/2019	22/08/2019	100
2019	A talk on	30/08/2019	30/08/2019	30/08/2019	100

	Gender Equity and Women Empowerment				
2019	A Career Seminar in collaboration with Bullseye Chandigarh.	09/09/2019	09/09/2019	09/09/2019	54
2019	A Vigilance awareness week	28/10/2019	28/10/2019	02/11/2019	50
2019	One Day Capacity Building Workshop on Happiness and Wellbeing organized by Department of philosophy.	02/11/2019	02/11/2019	02/11/2019	56
2019	One day Workshop on " Shree Guru Nanak Dev Ji: Jiwan Darshan Te Yogdaan" organized by Punjabi department	07/11/2019	07/11/2020	Nil	100
2019	A Lecture on "Naxalism : A threat to India's internal security.	08/11/2019	08/11/2019	08/11/2019	73
2019	RUSA Sponsored one National Workshop on "Financial and Civil Service Rules".	09/11/2019	09/11/2019	09/11/2019	83
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Talk on Gender Equity and Women Empowerment	30/08/2019	30/08/2019	73	27
3 days Virtual Awareness Campaign on Stopping Domestic Violence	26/04/2020	28/04/2020	35	15
Women at War: Transcending all Barriers	27/02/2020	27/02/2020	10	6

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
100 Percentage

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	No	Nil
Ramp/Rails	Yes	5
Braille Software/facilities	No	Nil
Rest Rooms	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	20/07/2019	1	Swacchh Bharat Summer Internship	Environment	15
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	28/05/2019	The Code of Conduct document is uploaded on

the college website. It contains professional conduct guidelines and advisory for students and staff.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vigilance Awareness Week	28/10/2019	02/11/2019	50
Independence Day Celebrations	15/08/2019	15/08/2019	55
Republic Day Celebrations	26/01/2019	26/01/2019	100
Oath of Unity and Integrity of India	29/10/2019	29/10/2019	30
Voter's Day Awareness	26/01/2020	26/01/2020	50
Constitution Day	26/11/2019	26/11/2019	50

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Walk on 22nd August 2019 2. One day workshop on Clean Environment Healthy Life on 24 September 2019 3. Swatch Bharat rally on 24th November 2019 4. RUSA sponsored National Workshop on Organic Farming and Waste Segregation on 25th November 2019 5. 7 days NSS Camp on 20th December 2019 6. Wildlife Week Celebration on 2nd August 2019 7. World Wetlands Day Celebrated on 7thfeb. 2020

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices: 1. Ramdarbar: Adopted Village The college boasts of its outreach programme in the adjoining village of Ramdarbar where the students undertake socially and environmentally uplifting activities like Tree Plantation Drives, Cleanliness Drives, Blood Donation Camps and other activities that help students realise true value of education and bring it to fruition through service of humanity. 2. Self-Defense Training for Girl Students Women empowerment is embedded in the ethos of the institution. The college understands that empowering women is one of the best ways to empower society. Today's woman should not feel the need of anyone else to defend her, and it is for this particular reason that the college started a Self-Defense Training Programme for its girl students so that physical and mental insecurity should never come in the way when they go out in the world and fight for their rightful place in society.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://pggc46.ac.in/Uploads/bestpractices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Providing admission to students from weaker sections of the society along with Academically brighter ones: The college strives to inculcate the spirit of

service along with educational and developmental skills for students belonging to lower strata and economically deprived sections of the society. The college is committed towards providing facilities as well as opportunities to the students from weaker sections to pursue higher education. The college is accessible to the deprived sections of the society. Since the college campus is situated on the outskirts of the city, it is accessible to the students residing in adjacent slums and poor colonies who have limited means and many of whom cannot afford modern modes of transportation. The college endeavors for excellence in teaching at state, national and international level. No segregation is done on the basis of class, creed and nationality. The one fine example of this is that the local students get the opportunity to study and exchange the ideas with foreign students, who are a significant number.

Admissions and Result As per the Fundamental Right to Education, the college administration makes sure that even the students coming from the underprivileged sections of the society, who have low percentage in their last attended courses due to family and financial constraints, are given admission to the college. We understand that most of these students have to pick up jobs to make both ends meet and due to this they are not able to devote enough time towards their academic pursuits. It, therefore, becomes our moral and ethical duty to support such students and give them a chance to make their lives better through education. Our priority lies in educating the masses and not in achieving university positions. Details below shows that there is a huge range of students who rub shoulders with each other. This makes sure that the weak students get a chance to interact with the bright ones so that both learn from each other's experiences. This also results in reducing segregation and minimising the feeling of both superiority and inferiority among them.

Year/Session Highest and lowest student age at 102 level when admitted in college

2014-15	Highest-	89	Lowest-	40.2
2015-16	Highest-	86	Lowest-	41.8
2016-17	Highest-	86.2	Lowest-	41.6
2017-18	Highest-	88.2	Lowest-	41.4
2018-19	Highest-	90.8	Lowest-	41

Despite the intake of students with such low percentage, the results of our college show that the students show massive academic improvement. The results have been consistently good and the college has been maintaining an enviable pass percentage of above 90, which is way above the pass percentage of Panjab University which is hovering around 45.

Provide the weblink of the institution

<http://pggc46.ac.in/Uploads/Annual%20Report%202018-19.pdf>

8.Future Plans of Actions for Next Academic Year

1. To expedite the process of construction of the new IT block.
2. Maximize student attainment and employability by enabling individuals to achieve their full potential through extensive industry academia collaborations.
3. To enhance blended learning via augmentation of ICT tools.
4. To encourage remedial teaching for slow learners.
5. To promote the research aptitude of faculty and students through regular activities conducted under the IPR Cell of the college.
6. To encourage wholesome development of students by organizing regular sports and extracurricular activities and events at both inter and intra college levels.