



Post Graduate Government College Sector-46, Chandigarh



Affiliated to Panjab University, Chandigarh

NAAC Accredited 'A' Grade (Cycle-II)

AISHE CODE: C- 29314

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr Rajinder Singh Koura
IQAC Coordinator

Dr Abha Sudarshan
Principal



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gc46chandigarh@gmail.com





6.1.1. The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Post-Graduate Government College, Sector- 46, Chandigarh

6.1.1: The effective leadership is visible in various institutional practices such as decentralization and participative management.

Table of Contents

S. No.	PARTICULARS	PAGE No.
1.	The Minutes of Advisory Committee Meeting 27.07.2022	2
2.	The Minutes of Advisory Committee Meeting 29.07.2022	3
3.	The Minutes of Advisory Committee Meeting 10.08.2022	4
4.	The Minutes of Advisory Committee Meeting 12.08.2022	5
5.	The Minutes of Advisory Committee Meeting 24.08.2022	6
6.	The Minutes of Advisory Committee Meeting 30.08.2022	7
7.	The Minutes of Advisory Committee Meeting 09.09.2022	8
8.	The Minutes of Advisory Committee Meeting 15.09.2022	9-10
9.	The Minutes of Advisory Committee Meeting 31.10.2022	11-12
10.	The Minutes of Advisory Committee Meeting 25.03.2023	13
11.	The Minutes of Advisory Committee Meeting 10.04.2023	14
12.	The Minutes of Advisory Committee Meeting 20.11.2020	15-16
13.	The Minutes of Advisory Committee Meeting 28.02.2020	17
14.	The Minutes of Advisory Committee Meeting 26.08.2019	18
15.	The Minutes of Advisory Committee Meeting 30.01.2019	19
16.	The Minutes of Advisory Committee Meeting 19.07.2018	20

MINUTES OF THE MEETING OF COLLEGE ADVISORY COMMITTEE

Meeting of College Advisory Committee has been held on **27.07.22 at 10:30 AM** in the office of the principal of the following members:

- | | |
|------------------------|---------------------------------------|
| 1. Dr. Abha Sudarshan | Chairperson |
| 2. Dr. Rajesh Kumar | Convener |
| 3. Dr. Baljit Singh | Member |
| 4. Dr. Surinder Kaur | Member |
| 5. Dr. Prashant Gaurav | Member |
| 6. Dr. Pooja Garg | Member |
| 7. Ms. Pratibha Pandey | Member |
| 8. Mr. Kulwinder Singh | (In place of Superintendent E)-Member |
| 9. Mr. Bhupinder Singh | (In place of superintendent A)-Member |

Agenda of the Meeting: Discussion about implementation of Har Ghar Tiranga Program and regarding the charge of Fine Arts Department

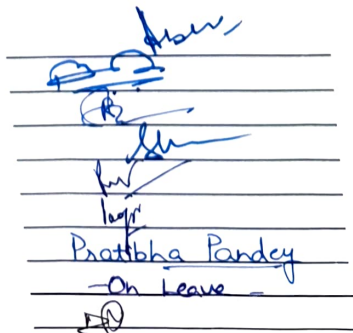
Minutes of the Meeting: During the meeting it has come to notice of the present members that Chandigarh Administration intends to celebrate this Independence Day with illuminating all Government office's for three days and also to motivate students and staff to gift national flag to each other. As such, the present committee members decided to illuminate the college building from 13th to 15th August within the budget of Rs.25000/- (Rs. Twenty five Thousand only) and NSS wing of the college will motivate the students and staff to gift national flag to each other.

Further, discussion was made regarding the handing over the charge of the department of Fine Arts and it was apprised to the committee members that charge of the same has not been handed over to the successor of the department so far by Dr. Simmi Arora, Ex HoD Fine Arts who has been relieved from the institute on transfer to PGGC-11, Chandigarh. Further, it has come to notice that letters has been written to Dr. Simmi Arora regarding the same, whereas she has replied that she came to hand over the charge but the ^{charge} was not taken over by the H.O.D. The committee decided to ask Dr. O.P. Parameswaran to place his version in this regard and the official stated that he was very much present in the college to take over the charge but the same was not completed due to some missing items/articles which is well known to Dr. Simmi Arora. Keeping in view the urgency of the matter, the committee decided to give one more chance to Dr. Simmi Arora, Ex-H.O.D to hand over the charge, however, this time the same will be done in the presence of the following committee members. It was decided that she will be called on 29.07.2022 at 10.30 a.m. to hand over the charge, in case, she fails to comply with the orders, a letter will be written to Principal, Post Graduate Govt. College for Girls, Sector-11, Chandigarh under intimation to Director Higher Education, Chandigarh Administration to depute her officially to hand over the charge. The committee also decided that in case of failure of both, the lock of department will be broken in the presence of committee constituted for the work. The committee of following members is constituted:

- | | |
|------------------------|---------------------|
| 1. Dr. Baljit Singh | Vice Principal |
| 2. Dr. Prashant Gaurav | Associate Professor |
| 3. Dr. Surinder Kaur | Bursar |
| 4. Dr. Pooja Garg | Associate Professor |
| 5. Ms. Pratibha Pandey | Associate Professor |
| 6. Mr. Bhupinder Singh | Senior Assistant |
| 7. Mr. Harpreet Kamboj | Care Taker |

Signature of Present members:

1. Dr. Abha Sudarshan
2. Dr. Rajesh Kumar
3. Dr. Baljit Singh
4. Dr. Surinder Kaur
5. Dr. Prashant Guarav
6. Dr. Pooja Garg
7. Ms. Pratibha Pandey
8. Mr. Kulwinder Singh
9. Mr. Bhupinder Singh


The block contains nine horizontal lines, each with a handwritten signature in blue ink. The signatures correspond to the list of members on the left. The signature for Ms. Pratibha Pandey is clearly legible and includes the name 'Pratibha Pandey' written below the line. The signature for Mr. Kulwinder Singh includes the text '- On Leave -' written below the line. The signature for Mr. Bhupinder Singh includes a small circular stamp below the line.

The following faculty was also present in the Meeting as a special Invitee just to explain the issue:

1. Dr. O.P. Parameswaran, H.O.D Fine Arts

MINUTES OF THE MEETING OF COLLEGE ADVISORY COMMITTEE

A Meeting of College Advisory Committee has been held on 29.07.22 at 12:30 P.M. in the office of the Principal of the following members:

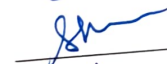
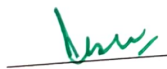
1. Dr. Abha Sudarshan, Chairperson
2. Dr. Rajesh Kumar, Convener
3. Dr. Baljit Singh, Member
4. Dr. Surinder Kaur, Member
5. Dr. Prashant Gaurav, Member
6. Dr. Pooja Garg, Member
7. Ms. Pratibha Pandey, Member
8. Mr. Kulvinder Singh- (In place of Superintendent E)- Member
9. Mr. Bhupinder Singh, (In place of superintendent A)- Member

Agenda of the Meeting: Regarding the charge of Fine Arts Department.

Minutes of the Meeting: During the meeting, Committee constituted to look after the work of handover/takeover the charge of Department of Fine Arts submitted their report in which they mentioned that Dr. Simmi Arora who has to come today to hand over the charge of Department of Fine Arts at 10.30 a.m. did not turn up till 12 noon, therefore, it was decided unanimously by all the members that as decided earlier a letter will be sent to Principal, Post Graduate Govt. College for Girls, Sector- 11, Chandigarh under intimation to Director Higher Education, Chandigarh Administration to depute Dr. Simmi Arora in PGGC-46 officially to hand over the charge. The committee also decided that in case of failure, the lock of department will be broken in the presence of committee constituted for the work.

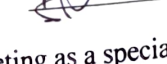
Signature of Present members:

1. Dr. Abha Sudarshan
2. Dr. Rajesh Kumar
3. Dr. Baljit Singh
4. Dr. Surinder Kaur
5. Dr. Prashant Guarav
6. Dr. Pooja Garg
7. Ms. Pratibha Pandey
8. Mr. Kulwinder Singh
9. Mr. Bhupinder Singh



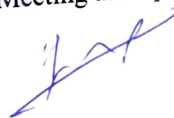
Pratibha Pandey

KS 29/07/2022



The following faculty was also present in the Meeting as a special Invitee:

1. Dr. O.P. Parameswaran, H.O.D Fine Arts



**Minutes of the meeting regarding youth and heritage festival (Zone A) held on
10.08.2022 at 11:00 a.m. in PGGC-46, Chandigarh**

The following members were present in the meeting:

1. Dr. Rohit Sharma, Director Youth Welfare, Panjab University, Chandigarh
2. Dr. Tejinder Singh, Assistant Director Youth Welfare, PU Campus -14, Chandigarh
3. Dr. Abha Sudarshan, PGGC-46, Chandigarh
4. Dr. Baljit Singh, PGGC-46, Chandigarh
5. Dr. Sidharath Kumar, PGGC-46, Chandigarh
6. Dr. Sanjay Kumar, PGGC -11, Chandigarh
7. Dr. Paramjit Singh, PGGC -11, Chandigarh
8. Dr. Bikramjit Kaur, GCCBA, 50, Chandigarh
9. Dr. A. Mann, DAV College, Chandigarh
10. Dr. Jasveer Kaur, SGGS-26, Chandigarh
11. Dr. Mandeep Kaur, SGGS-26, Chandigarh
12. Dr. Parvinder Kaur, CCET-26, Chandigarh
13. Dr. Ashutosh, GGSDS College 32, Chandigarh
14. Dr. Kawaljit Kaur Banga, Govt. College Machhiwara, Ludhiana

Agenda of the Meeting: To decide the dates & venue for Youth Festival for the session 2022-23.

Dr. Abha Sudarshan, Principal, PGGC-46, Chandigarh welcomed Dr. Rohit Sharma, Director, Youth Welfare, Panjab University, Chandigarh and the representative of the participating colleges.

Dr. Rohit Sharma, Director, Youth Welfare, took brief introduction of all the contingent in-charges. He also laid emphasis on significance of genuine feedback to promote cultural activities.

Deliberations were made to decide the venue of the Youth Festival, 2022. After all discussions, DAV College, Sector-10, Chandigarh agreed to hold Panjab University (Zone A) Youth and Heritage Festival 2022. The fest will be held from 18th October, 2022 to 21st October 2022 (tentative dates).

Following suggestions were given by all representatives of the participating colleges unanimously for the enhancement of youth festivals:

- Teams who will create indiscipline should be banned for 2 or 3 years to participate in upcoming youth festivals.
- There must be uniformity in rules; comprehensive instructions/guidelines ought to be provided for all items.
- Judgment should be precise and judges are required to provide expert opinion to the teams.


Dr. Baljit Singh
Dean Cultural


Principal
Post Graduate Govt. College,
Sector-46-B, Chandigarh

OFFICE OF THE PRINCIPAL POST GRADUATE GOVT. COLLEGE
SECTOR 46-B, CHANDIGARH

A meeting of Independence Day Celebration Conveners was held on 12.08.2022 at 11:15 AM in Vice Principal office.

Agenda of the meeting: To review programs for 75th Independence Day celebration (13th - 15th August).

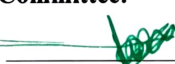




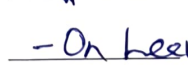





Minutes of the meeting: All the present conveners of the Independence Day Celebration committee analyzed/ reviewed the different programs to be scheduled, discussion was made about purchase of refreshment, instruction were given to the anchor for anchoring and minute to minute program was decided. Incharges of NCC/NSS/Sports were given strict instruction that their students should be dressed properly and discipline to be maintained. It was also decided that all the decoration should be done according to the national flag colors. Convener of photography must cover the event fully. It was also decided that staff refreshment will be provided from staff fund.

Moreover, it was decided that all the items/articles should be purchased through the GeM portal and those items/articles which are not available on it needs to be arranged through open market following the due process.

The detail of items to be purchased through or outside GeM is as given below:

Sr. no.	Items to be purchased through GeM	Items to be purchase out of GeM by getting NOC
1.	Refreshment (distribution of Laddos to the students and refreshment to be given to the participants students during the cultural evening celebration) through Canteen Contractor (as he is given Canteen Contract through GeM)	Decoration (Rangoli, Diyas, Flowers etc.)
2		Illumination/lightning of the college building

Signature of the present conveners of Independence Day Celebration Committee:

1. Dr. Rajesh Kumar, Dean (C) 
2. Dr. Baljit Singh, Vice Principal 
3. Dr. Rajinder Singh Kaura 
4. Dr. G. C. Sethi 
5. Mrs. Arvinder Kaur 
6. Dr. Pooja Garg 
7. Dr. Sidharath Kumar 
8. Dr. Ch. Anupama 
9. Dr. Arvinder Singh 
10. Dr. Sumeet Gill 
11. Dr. Mandeep Sandhu 

The following faculty was also present in the Meeting as a special Invitee:

Dr. Mukesh Chauhan

Staff Secretary

MINUTES OF THE MEETING OF COLLEGE ADVISORY COMMITTEE

A meeting of college Advisory Committee was held on 24.08.22 at 11:40 A.M. in the office of the Principal of the following members:

1. Dr. Abha Sudarshan, Chairperson
2. Dr. Rajesh Kumar, Convener
3. Dr. Baljit Singh, Member
4. Dr. Prashant Gaurav, Member
5. Dr. Surinder Kaur, Member
6. Dr. Pooja Garg, Member
7. Ms. Pratibha Pandey, Member
8. Ms. Paramjeet Kaur - Member

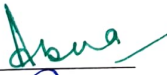



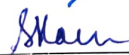

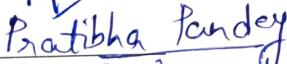
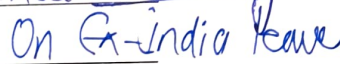

Agenda of the Meeting: Regarding arrangement of faculty for BBA & Mathematics.

Minutes of the Meeting: The meeting was held in the Principal office under chairmanship of the Principal. During the meeting, discussion was made regarding ongoing issue of faculty shortage as two existing faculty members of Mathematics are on maternity leave from August 3, 2022 to February 07, 2023. The committee members unanimously decided to make temporary arrangements for the smooth conduct of classes so that study of students won't suffer. The following decisions were taken unanimously:

1. Faculty (02) in the subject of mathematics will be hired as guest faculty (purely on temporary basis) against the post lying vacant due to maternity leave of the existing faculty members. The appointment should be made through advertisement published on college website for walk in interview as per instructions issued by Chandigarh Administration vide order no. DHE-UT-C2-12(0)2011 dated 20.09.2011.
2. The classes of BBA will be adjusted/taken by commerce teachers till next course of action of recruitment of faculty.

Signature of Present members:

1. Dr. Abha Sudarshan
2. Dr. Rajesh Kumar
3. Dr. Baljit Singh
4. Dr. Prashant Guarav
5. Dr. Surinder Kaur
6. Dr. Pooja Garg
7. Mrs. Pratibha Pandey
9. Ms. Paramjeet Kaur
10. (Mr. Bhupinder Singh in place of superintendent)

The following faculty was also present in the meeting as a special Invitee:

1. Dr. Mukesh Chauhan, H.O.D BBA



MINUTES OF THE MEETING OF COLLEGE ADVISORY COMMITTEE







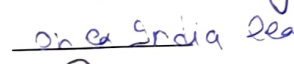


A meeting of college Advisory Committee was held on 30.08.22 at 02:30 P.M. in the Committee Room of the following members:

1. Dr. Abha Sudarshan, Chairperson
2. Dr. Rajesh Kumar, Convener
3. Dr. Baljit Singh, Member
4. Dr. Prashant Gaurav, Member
5. Dr. Surinder Kaur, Member
6. Dr. Pooja Garg, Member
7. Ms. Pratibha Pandey, Member
8. Ms. Paramjeet Kaur, Member

Minutes of the Meeting: The meeting was held in the committee room under chairmanship of the Principal. During the meeting, chairperson deliberated that currently there is no faculty available in BBA so classes of BBA students needs to be adjusted with other teachers which has similar syllabus so that students won't suffer. Dr. Surinder Kaur, HoD commerce, Mrs. Vandna Hod, Economics and Dr. Uma Narang, HoD BCA agreed to adjust BBA students in their classes and in addition they will also take lectures of BBA students twice a week separately for the subjects which cannot be covered in joint classes. Chairperson also stated that work load of teachers will remain same as far as possible.


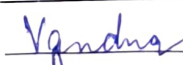
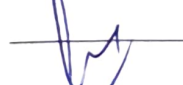
Signature of Present members:

1. Dr. Abha Sudarshan
2. Dr. Rajesh Kumar
3. Dr. Baljit Singh
4. Dr. Prashant Guarav
5. Dr. Surinder Kaur
6. Dr. Pooja Garg
7. Mrs. Pratibha Pandey
8. Ms. Paramjeet Kaur
9. (Mr. Bhupinder Singh in place of superintendent)

The following members were also present in the meeting as special Invitees:

1. Dr. Mukesh Chauhan
2. Mrs. Vandna
3. Dr. Uma Narang

**CHANDIGARH HIGHER EDUCATION SOCIETY-POST GRADUATE GOVT. COLLEGE,
SECTOR-46, CHANDIGARH**

**Minutes of the meeting of CHES Advisory Committee, Post Graduate
Govt. College, Sector-46, Chandigarh held on 09.09.2022 at 12:30 p.m.**


Agenda of the meeting: Discussion regarding faculty crisis in BBA course.

Minutes of the meeting: A meeting of the members of the CHES Advisory Committee was held at 12:30 p.m. on 09.09.2022 to discuss the current status of BBA course classes. The present members were of the view that in lack of support from the higher authorities for faculty recruitment either through CHES or through DHE office it is becoming almost impossible to run BBA course in absence of earmarked faculties for BBA course. Committee is of the strong view that BBA course cannot be managed in absence of faculty members and hence, the course may be discontinued from the session (2022-23) with prior permission of the Director Higher Education, Chandigarh Administration, Chandigarh. A request letter for the same may be sent to the higher authorities.

Signature of Committee Members: -

Dr. Rajesh Kumar	Member
Dr. Surinder Kaur	Member
Dr. Mukesh Chauhan	Member
Dr. Pooja Garg	Member






Special Invitee :

Mr. Bhupinder Singh (being senior most in the office in absence of Superintendent)



Post Graduate Govt. College Sector 46, Chandigarh

MINUTES OF THE MEETING OF COLLEGE ADVISORY COMMITTEE

A meeting of college Advisory Committee was held on 15.09.22 at 01:45 P.M. in the office of the Principal of the following members:

- 1. Dr. Abha Sudarshan, Chairperson
- 2. Dr. Rajesh Kumar, Convener
- 3. Dr. Baljit Singh, Member
- 4. Dr. Rajinder Singh Kaura, Member
- 5. Dr. Prashant Gaurav, Member
- 6. Dr. Surinder Kaur, Member
- 7. Dr. Pooja Garg, Member
- 8. Ms. Pratibha Pandey, Member
- 9. Ms. Paramjeet Kaur, Member

Agenda of the Meeting: To discuss and decide about BBA classes

Minutes of the Meeting: The meeting was held in the committee room under chairmanship of the Principal. During the meeting, discussion was made regarding ongoing BBA faculty issue since permission from the DHE office has not been received for recruitment of required faculty for BBA course through PGGC-46, CHES as well as no order has been issued by the DHE office for transfer some faculty to the college. Therefore for time being the efforts has been made to teach those subjects to BBA students which have major similarity or partial similarity with other subjects of B.Com and M.com subjects by allowing them to attend those classes. But still there are few subjects which could not be covered through such classes adjustments as under:

- I. BBA 3rd Semester:
 - 1. Marketing Management (60% uncovered)
 - 2. Operation Research (60% uncovered)
- II. BBA 5th Semester
 - 1. Business Environment (100% uncovered)
 - 2. Principles of Insurance and Risk Management (65% uncovered)
 - 3. Financial Markets and Financial Services (100% uuncovered)
 - 4. Sales and Logistic Management (80% uncovered)
 - 5. Entrepreneurship and New venture creation (90% uncovered)

Therefore it has been decided unanimously by the committee to follow the following stop gap arrangements for uncovered papers as mentioned above:

- 1. That visiting faculties will be invited by the Head of the Department-BBA with prior permission of the principal to cover the above uncovered subjects syllabus as far as possible

- The maximum hours allowed for each subject can not be more than 15 hours for subject remain uncovered about 80-100% and 8 hours for the subjects remain uncovered about 50-70%.
- The payment will be @ Rs. 1000/- per lecture to UGC-NET qualified visiting faculty and @ Rs. 500/- per lecture those who are not UGC-NET qualified as per directions issued by the Education Secretary, Chandigarh Administration, Chandigarh vide No. 944-DHE-UT-C1-12(2011) dated 17-03-2015.
- The payment will be released through PFMS through online mode directly to the visiting faculty on the basis of details furnished by the HOD-BBA duly verified by the Bursar and dean of the college.
- As PGGC-46, CHES is not operational in absence of the permission of the higher authority and hence the remuneration to the visiting faculties will be paid out of BBA fund.

Signature of Present members:

- Dr. Abha Sudarshan
 - Dr. Rajesh Kumar *the bills will be checked & verified by the concerned HOD*
 - Dr. Baljit Singh
 - Dr. Rajinder Singh Kaura *- on leave -*
 - Dr. Prashant Guarav
 - Dr. Surinder Kaur *bills to be checked and verified by the HOD only. Bursar can sanction and pass for payment.*
 - Dr. Pooja Garg
 - Mrs. Pratibha Pandey *Pratibha Pandey*
 - Ms. Paramjeet Kaur *- on ex india leave -*
- (Mr. Bhupinder Singh in place of superintendent)

The following members were also present in the meeting as special Invitee:

- Dr. Mukesh Chauhan, HoD BBA

Yes, bills will be submitted, checked & verified by HOD (BBA) but have to be counterchecked by the Bursar & A/cant too.

This is a stop-gap arrangement for the BBA classes so that students' studies do not suffer and will continue till college gets permission from DUE for CHES and/or BBA faculty is transferred from other colleges.

(for session 2022-23)

Post Graduate Govt. College Sector 46, Chandigarh

MINUTES OF THE MEETING OF COLLEGE ADVISORY COMMITTEE

A meeting of college Advisory Committee was held on 31.10.2022 at 02:00 P.M. in the office of the Principal of the following members:

1. Dr. Abha Sudarshan, Chairperson
2. Dr. Rajesh Kumar, Convener
3. Dr. Baljit Singh, Member
4. Dr. Rajinder Singh Kaura, Member
5. Dr. Prashant Gaurav, Member
6. Dr. Surinder Kaur, Member
7. Dr. Pooja Garg, Member
8. Ms. Pratibha Pandey, Member
9. Ms. Paramjeet Kaur, Member

Agenda of the Meeting: Regarding non acceptance of registration return of BBA students. and Env. Cons.

Minutes of the Meeting: The meeting was held in the Principal office under chairmanship of the Principal. During the meeting, all the present members of advisory committee were made apprised that a letter has been received from Panjab University, Chandigarh (copy enclosed) regarding temporary affiliation of BBA course and in the subject of Environment Conservation.


Further, it was observed that the letter mention that registration returns of the students will not be accepted on the ground of 100% deficiency in appointment of teaching faculty for the academic session 2022-23. The committee members were of the opinion that deficiency is in the course of BBA only as (02) regular faculty (on contract) is available in the subject of Environment Conservation.


In view of the above, the committee unanimously decided to send a request letter to Director Higher Education to transfer/depute teaching staff on regular basis from other colleges otherwise make some alternate arrangement to accommodate these students in some other colleges, in the larger interest of the students.


Moreover, a letter should also need to write to the Dean, College Development Council, Panjab University, Chandigarh to apprise the fact that regular faculty to run the course can't be appointed, as the course is self finance in nature and regular sanction posts can't be intended against it from the Ministry of Home Affairs, however, the matter is being taken up with the office of the Director Higher Education, Chandigarh Administration from time to time to provide regular faculty through any mode. It is also pertinent to mention here that new regular appointments can also not be made at this stage as rule of Central Civil Services came into force from 01.04.2022 and no notification in this regard has yet been finalized by the Chandigarh Administration regarding recruitment policy of teaching staff.

Signature of Present members:


1. Dr. Abha Sudarshan
 2. Dr. Rajesh Kumar
 3. Dr. Baljit Singh
 4. Dr. Rajinder Singh Kaura
 5. Dr. Prashant Guarav
 6. Dr. Surinder Kaur
 7. Dr. Pooja Garg
 8. Mrs. Pratibha Pandey
 9. Ms. Paramjeet Kaur
- (Mr. Bhupinder Singh in place of superintendent)










- On Leave -










- on Leave -



POST GRADUATE GOVT. COLLEGE SECTOR 46B, CHANDIGARH

MINUTES OF THE MEETING OF COLLEGE ADVISORY COMMITTEE

A meeting of college Advisory Committee was held on 25.03.20223 at 10:30 A.M. in the office of the Principal of the following members:

1. Dr. Abha Sudarshan, Chairperson
2. Dr. Rajesh Kumar, Dean, Convener
3. Dr. Baljit Singh, Vice Principal
4. Dr. Surinder Kaur, Bursar
5. Dr. Pooja Garg, Registrar Examination
6. Dr. Rajinder Singh Kaura, Member
7. Dr. Prashant Gaurav, Member
8. Ms. Pratibha Pandey, Librarian
9. Ms. Paramjit Kaur, Supdt.

Agenda of the Meeting: BA & BBA seats for the session 2023-24.

Minutes of the Meeting: The meeting was held in the Principal office under chairmanship of the Principal. During the meeting, discussion was made regarding various issues and following decisions were taken unanimously by the present members.

1. Seats of BA I for the session 2023-24 will be 550.
2. The admission in BBA course will be temporarily discontinued for 1st Year students till there is any regular faculty (decision in this regard has already been taken in CHES meeting). However, admission of II and III years students will continue.

Signature of Present members:

1. Dr. Abha Sudarshan
2. Dr. Rajesh Kumar
3. Dr. Baljit Singh
4. Dr. Rajinder Singh Kaura
5. Dr. Prashant Guarav
6. Dr. Surinder Kaur
7. Dr. Pooja Garg
8. Mrs. Pratibha Pandey
9. Ms. Paramjit Kaur

Asua

On Leave (informed telephonically by Gulshan)
SK

R

MR

Shan

Pooja

-on leave

PK

POST GRADUATE GOVT. COLLEGE SECTOR 46B,

CHANDIGARH

A meeting of college Advisory Committee along with Annual Prize Distribution Committee was held on 10.04.2023 at 12:30 P.M. in the Committee Room


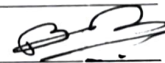




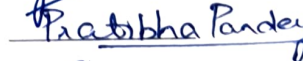

Agenda of the Meeting: To discuss role of honour, college color and merit certificates.

Minutes of the Meeting: The meeting was held in the committee room under Chairmanship of the Principal. During the meeting, discussion was made regarding various issues and following decisions were taken unanimously by the present members:

1. Best student male/female must fulfil all the criteria requirements.
2. Achievements/recommendations provided by teachers/in-charges of NCC, NSS, Cultural Activities, Sports, Co- Curricular Activities, Students' Council must be verified by them along with the necessary documents. Students whose certificates are not yet available will be submitted by concerned teachers whenever received.
3. Due to low number of students' participation in extracurricular activities and to encourage students to participate more, it was unanimously decided by the committee members that students getting Roll of honour, College Colours and Merit Certificates in NCC, NSS, Cultural Activities, Sports, Students' Council are exempted from a condition of passing all the university exams.



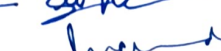



Signature of Present members:

1. Dr. Abha Sudarshan
2. Dr. Rajesh Kumar
3. Dr. Baljit Singh
4. Dr. Rajinder Singh Kaura
5. Dr. Prashant Guarav
6. Dr. Surinder Kaur
7. Dr. Pooja Garg
8. Mrs. Pratibha Pandey
9. Ms. Paramjit Kaur

Annual Prize Distribution Committee Members:

1. Dr. Ramandeep Kaur
2. Dr. Sunarkar Patra
3. Dr. G.C. Sethi
4. Dr. Rajesh Chander
5. Dr. Sidharath Kumar
6. Dr. Kulwinder Singh

POSTGRADUATE GOVT. COLLEGE, SECTOR 46 B, CHANDIGARH

A meeting of the college Advisory Committee along with Mr. Praveen Chaubey (Nodal Officer cum Convener, COVID Management Committee) was held on 20.11.2020 in the Seminar Room at 10:30 A.M.

Agenda of the Meeting: Reopening of college

Minutes of the Meeting: The Principal informed the members regarding instructions received from the Director Higher Education vide letter no.DHE-UT-C2-SPD-RUSA-2013 dated 18.11.2020 for reopening the college for academic purposes in a phased manner. In order to execute and ensure strict adherence to the guidelines

and the Standard Operating Procedure the following members were added to the already existing COVID Management Committee:

- Dr Simmi Arora (Vice Principal and Overall Incharge),
- Dr Baljit Singh
- Dr Surinder Kaur
- Mr Praveen Chaubey (Nodal Officer cum Convener, COVID Management Committee)
- Ms Vandna
- Dr G.C.Sethi
- Ms Riju Sharma
- Dr Sidharth
- Dr Sumeet Gill
- Ms Santosh Sharma
- Sh Bhupinder Singh
- Mr Ashish Kumar (Pharmacist)
- Mr Vivek Narula

The following decisions were taken:

1. 50% of students of BCA, BBA, BCOM and MCOM-III years may be allowed to attend classes on an odd/even roll number basis. Additionally, physical teaching for the BA-III year may be allowed in selected subjects that include practical subjects and subjects with very small strengths.
2. It would be mandatory for the students to enter the college premises only after they install the Aarogya Setup app on their mobiles.
3. Proper social distancing norms and use of face mask norms will have to be followed as the health and safety of the students and staff is important for the smooth running of the institution.
4. Students will be discouraged to share personal stuff such as bags, mobiles, pens, mobile phones, etc. and should be informed beforehand that as no canteen facility is available on campus, they must bring their water bottles.
5. Adherence to sanitization practices and cleanliness rules may strictly be carried out under the supervision of the caretaker and the college pharmacist. Indoor areas such as

office spaces, lecture theatres, laboratories, washrooms, and sinks; staircase railing, etc. should be cleaned and disinfected after every two hours.

6. The students should carry their identity cards or fee slip as proof to enter the institution.

7. Posters displaying detailed guidance on COVID-19 preventive measures for the students may be displayed at vantage points including the electronic visual display screen placed in front of the Administrative Block.

8. Helpline number to be created and communicated to the students and faculty.

9. Faculty should be put on proctorial duty to ensure rigorous discipline and monitoring of COVID guidelines and protocol. Those on proctorial duty should guide and regulate the entry and exit of students five minutes before the time when the lecture is scheduled to be over, to avoid overcrowding in the corridors.

10. Hand sanitizing stations should be made available for the students.

11. To safely operate the institution, one of the strategies discussed was regarding thermal screening of the students on their arrival in the institution. It was decided that in case a student is sick his or her credentials would be noted down on a separate register that would be maintained by the pharmacist. Staying home when sick, or after being in close contact with a person with COVID-19 would be encouraged.

12. The college caretaker must request the Chandigarh police seeking help from them to oversee the adherence to safety protocols and the response of the students thereby protecting the campus community.

13. Faculty members should inform the HODs in case they wish to avail leave for a particular day and the same should be conveyed to the students well in advance. Furthermore, it should be displayed on the display board.

14. As an added protection, the gatekeepers entrusted with the job of thermal screening the students were to be provided face shields.

15. It was further decided that requisition of the following items may be put up for the purchase of an infrared thermometer, alcohol-based sanitiser, a face mask, surgical hand gloves large, automatic hand sanitiser dispenser empty bottle, a sanitiser machine spray pipe, soap, etc.

Signature

1. Dr Rajesh(Dean)
2. Dr Simmi Arora (Vice Principal)
3. Dr Rajeev Salwan
4. Dr Pooja Garg
5. Mr Praveen Chaubey(Convener COVID Management Committee)
6. Dr Surinder Kaur
7. Dr Prashant Gaurav L
8. Ms Pratibha Pandet L
9. Ms Santosh Sharma *Handwritten initials*
10. Mr Ashish Kumar (Pharmacist) *Handwritten initials*

Handwritten signatures and dates on lines:
 1. *[Signature]*
 2. *[Signature]*
 3. *[Signature]*
 4. *[Signature]*
 5. *[Signature]* 18/07/23
 6. *[Signature]*
 7. *[Signature]*
 8. *[Signature]*
 9. *[Signature]*
 10. *[Signature]*




POSTGRADUATE GOVT. COLLEGE SECTOR 46B, CHANDIGARH

A meeting of the college Advisory Committee along with the Incharge of the Placement Cell was held on 28.2.2020 at 1.15 P.M. in the Office of the Principal, PGGC-46, Chd.

Agenda of the Meeting: To discuss and resolve to organize a Mega Job fair for students and provide special efforts for improving On-Campus Placement.

Minutes of the Meeting: The meeting started with an address by the in charge of the placement cell extending a warm welcome to the advisory board committee members and sincere gratitude was expressed towards all the members present for the meeting. He briefed about the various placement training activities organized for the students and a brief discussion of the challenges faced during the placement drive during the previous session. The date, venue and timings on which the Annual Mega Job Fest was to be conducted were decided. To ensure the smooth operation of the Job Fest, it was resolved that the Placement Cell in charge must finalize the list of companies, in consultation with the Vice Principal. The meeting ended with a vote of thanks to the chair.

Signature of Present members

- 1. Ms Deepshikha 
- 2. Ms. Shashi Wahi
- 3. Dr. Prem Sagar
- 4. Dr. Rajiv Salwan 
- 5. Registrar Examination 
- 6. Office Supdt. *on leave*


POSTGRADUATE GOVT. COLLEGE, SECTOR 46 B, CHANDIGARH

A meeting of the College Advisory Committee along with the IQAC Co-ordinator was held on 26.08.2019 at 2 P.M. in the Committee Room.

Agenda of the Meeting: Election of the students' council

Minutes of the Meeting: The date of conducting elections of the Students' Council had been announced by the Vice-Chancellor of the Panjab University and the Head of the Dept. of Political Science informed the members regarding the same. The dates of filing nomination were notified. The printing and mailing of the ballots were decided to be handled by the returning officer. He may appoint the required number of staff to assist him in the conduct of election. (It shall be the responsibility of the Advisory and IQAC to take all precautionary measures to ensure a peaceful atmosphere on the college campus during the election days). Eligibility to take part in elections was decided and it was resolved that the candidates willing to contest should have attained the minimum 75 per cent of attendance, as prescribed by the university. Furthermore, the Returning Officer shall publish after the lapse of time fixed for withdrawal of candidature, a final list of candidates validly nominated showing the names arranged in alphabetical order together with their class, roll number and subjects so as to facilitate the contesting students.

Signatures of the members:

- 1. Ms Deepshikha 
- 2. Dr Shashi Wahi
- 3. Ms Parveen *On leave*
- 4. Dr Prem Sagar *on leave*
- 5. Ms Renu Arora *Renu Arora*
- 6. Dr. Rajiv Salwan *Rajiv Salwan*
- 7. Registrar Examination *Puneesh*
- 8. Office Supdt *Naresh Kumar*
Naresh
Kumar





POSTGRADUATE GOVT. COLLEGE, SECTOR 46 B, CHANDIGARH

A meeting of the college Advisory Committee along with the Head of the Dept. of Physical Education was held on 30/1/2019 at 1.45 P.M. in the Committee Room

Agenda of the Meeting: To finalize the date and events of the 37th Annual Athletic Meet

Minutes of the Meeting: The Head of the Department of Physical Education was directed to draft a letter requesting permission from the Director of Higher Education to organize the athletic meet. The most suitable month to organize the event was February as immediately after the Meet, House Exams were to be conducted. Selection and availability of Chief Guests for the two-day event (inauguration and prize distribution) were made and it was further decided that once permission is sought from the DHE Office, several sub-committees should be formed and all the purchases should be made strictly as per GFR 2017. It was further decided that a participation certificate will be given to all students who participate in the march past on both days.

Signature of Present members

- 1. Ms. Deepshikha 
- 2. Ms. Shashi Wahi
- 3. Ms. Gurvinder Kaur 
- 4. Prof. Sneh Sharma On Leave
- 5. Ms. Harinder Kaur 
- 6. Dr Rajinder Singh Kaura 

POSTGRADUATE GOVT. COLLEGE, SECTOR 46 B CHANDIGARH

The College Advisory Committee meeting was held on 19.07. 2018 at 1.15 P.M. in the Committee Room.

Agenda of the Meeting: Orientation Programme.

Minutes of the Meeting: The Principal apprised the members about the tentative date on which the Orientation programme was likely to be conducted. The Vice Principal sought suggestions, opinions, or motions regarding how the programme should be conducted. It was decided that-

- the students must be informed about the rules and regulations of the college.
- the newcomers should follow the guidelines and directions issued from time to time for smooth conduct of the academic activities on the college campus.
- the timetable should be explained to the new entrants by the timetable in charge.
- the librarian must introduce the newly admitted students to various services that can support their needs during the academic year.
- details about various societies, clubs, and units should be explained to the students by the Dean of the college so that the students are able to exhibit their talent as per their interests, affiliation and skills.
- carrying identity cards was mandatory for all the students and the librarian should be directed to facilitate the library cards being printed as early as possible.

Signature of Present members

1. Ms. Deepshikha

Deepshikha

2. Ms. Shashi Wahi

3. Mrs. Anita Berry

Anita Berry

4. Ms. Gurvinder Kaur

Gurvinder Kaur

5. Ms. Harinder Kaur

Harinder Kaur

6. Prof. Sneha Sharma
