



Post Graduate Government College Sector-46, Chandigarh



Affiliated to Panjab University, Chandigarh

NAAC Accredited 'A' Grade (Cycle-II)

AISHE CODE: C- 29314

INTERNAL QUALITY ASSURANCE CELL (IQAC)

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5.1.4. The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies**
 - 2. Organisation wide awareness and undertakings on policies with zero tolerance**
 - 3. Mechanisms for submission of online/offline students' grievances**
 - 4. Timely redressal of the grievances through appropriate committees**
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Nirbhaya Act 2013

[The Criminal Law (Amendment) Ordinance, 2013]

& Vishaka Guidelines against Sexual Harassment at Workplace

Sexual Harassment is an offence punishable under section 354, 354A, B, C & D of IPC.

In Compliance with the directives of Hon' Supreme Court of India, the College has an Anti-Sexual Harassment Committee with the objective to deal with cases of discrimination and sexual harassment against women, in a time bound manner, ensuring support services to the victimized and termination of the harassment and prevent discrimination and sexual Harassment against women, by promoting gender equity among students and employees.

WHAT CONSTITUTES SEXUAL HARASSMENT ?

According to the guidelines of the Supreme Court, sexual harassment is defined as unwelcome sexually determined behaviour such as:

- Physical contact, gestures, or talking
- Demand or request for sexual favours
- Sexually oriented remarks
- Showing pornography
- Use of electronic media [phone, internet] for perpetrating offensive acts
- Any other unwelcome physical, verbal, or non-verbal conduct of a sexual nature.

HOW TO LODGE A COMPLAINT ?

The person concerned can personally approach any member of the Committee or drop the complaint in writing in the specific complaint boxes strategically placed at various places.

HELPLINE No's: 9876173435, 9872468456

Helpline numbers are displayed on all the sexual Harassment complaint boxes, notice boards and the College website.

THE SEXUAL HARASSMENT OF WOMEN AT WORKPLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT 2013

WHAT IS SEXUAL HARASSMENT ?

- ♀ Any Physical Contact and Advances Involving Unwelcome and Explicit Sexual Overtures
- ♀ Demanding or Requesting Sexual Favours
- ♀ Showing Pornography Against the Will of a Women
- ♀ Making Sexually Coloured Remarks
- ♀ Obscene Acts in any Public Place
- ♀ Uttering any Word or Making any Gesture Intended to Insult the Modesty of a Woman

WHO IS AN EMPLOYEE

A Person Employed For any Work on Regular / Temporary / Ad-hoc / Daily Wages Directly or Through an Agent

WHO CAN FILE THE COMPLAINT ?

- ♀ Woman Employee / Woman Visitor Who is Aggrieved
- ♀ Any Person on Behalf of the Aggrieved Woman

HOW AND WHERE TO MAKE COMPLAINT

In Writing to the any Member of Internal Committee in Your Organisation or Local Committee of District Level

PUNISHMENT

Disciplinary Action as Per the Service Rules

Rigorous Imprisonment up to 3 Years or Fine or Both



For more details log on www.shebox.in nic.in and www.wcd.nic.in

OFFICE OF THE PRINCIPAL, POST GRADUATE GOVT. COLLEGE, SECTOR-46, CHANDIGARH

Important instructions to all the students

- a. Students on roll in this College are advised not to indulge in ragging in any form.
- b. Ranging in any form in College campus, Hostel and outside is banned. As per Rules.
- c. Ranging in any form in College and outside is punishable which may include the following:-
 1. Exclusion from the College.
 2. Suspension from Classes.
 3. Fine with a public apology.
 4. With holding Scholarships or other benefit.
 5. Legal proceedings under criminal law shall be initiated.

By Order-
Principal,
Post Graduate Govt. College,
Sector - 46, Chandigarh.

CODE OF CONDUCT AND DISCIPLINE

1. **Ragging is strictly prohibited.** Ragging in any form in the college campus, hostel or anywhere outside the college campus will be treated as a serious crime.
2. **Use of mobile phones** in the class rooms and library is strictly prohibited.
3. **The following activities are strictly prohibited:**
 - a. Littering the campus.
 - b. Scribbling on the walls and college property.
 - c. Making noise in the corridors.
 - d. Tampering with vehicles of the staff members/ other students on the college campus.
 - e. Smoking, drinking and playing cards.
4. **The College Website/ Notice Board** should be read daily to keep abreast of the ongoing activities. Ignorance of orders/ notices duly displayed on the Notice Board shall not be accepted as an excuse for non-compliance.
5. It is mandatory for all students to carry their College **ID Cards** to their respective college daily.
6. **Parents** are advised to remain in touch with the faculty members to keep a track of their ward's academic performance, attendance and conduct.
7. **Right to Detain and Refuse Admission:** The College reserves the right to refuse admission to a student or to detain him/ her on the following grounds:
 - a. Indiscipline of any kind
 - b. Shortage of Attendance
 - c. Not qualifying the eligibility conditions as laid down by Panjab University, Chandigarh
 - d. Ragging (As per the guidelines of Hon'ble Supreme Court of India)
 - e. Eve-teasing and Sexual Harassment
 - f. Drugs/ alcohol/ any intoxicant
 - g. Carrying of any kind of weapon
8. **No Responsibility of Any Loss:** Students are advised not to bring heavy cash, jewellery or any other expensive items to college as the College Authorities will not be responsible for any loss.

Note: Students who violate the above Code of Conduct are liable to be PENALISED entailing heavy fine, withdrawal of concession, stipends, scholarship (if any) and in extreme case even expulsion from the college.

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INTERNAL COMPLAINT
COMMITTEE (ICC)

COMPLAINT BOX

SEXUAL HARASSMENT

HELPLINE Nos: 9876173435

9872468456