

4.2.1. Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to eresources and journals are made. The library is optimally used by the faculty and students

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ANOVERVIEW

The library is an essential component of education at PGGC-46, as it provides accessto information, resources and services that support the academic needs of students and staff. Spread over an area of approximately 926.97sq. mtrs, the college library also plays a key role in fostering a culture of learning, inquiry and innovation within the institution and beyond.

FUNCTIONSOFTHELIBRARY

- Developing and maintaining collections of books, journals, databases, media and other materials that reflect the curricula and research interests of the institution and its users.
- Providing physical and digital spaces that facilitate individual and collaborative learning, teaching and research activities.
- Offering instruction and guidance on information literacy, research skills, citation management and academic integrity.
- Collaborating with faculty and other stakeholders to integrate library resources and services into the curriculum and research projects.
- Participating in institutional initiatives and networks that enhance the quality and impact of higher education and scholarship.

FEATURESOFTHECOLLEGELIBRARY

- Open from 9:00A.M.to-4:00P.M.on all working days.
- Networked with INFLIBNET/N-LIST.
- Seating Capacity-250 readers
- Newspapers and magazine section with an aream easuring 193.90sq. mtrs.
- Circulation section with an aream easuring 328.54sq.mtrs.
- Reference section with an area measuring 122.65sq.mtrs.
- Technical section with an area measuring28.52sq.mtrs.

• Library layout –Individual reading carrels. lounge area for borrowing and relaxed reading, IT zone for accessing e-resources

- Sign boards indicating different sections of the library.
- Reprography section for staff and students.
- Attached printers with the computers.
- Previous years' question bank facility for the staff and students
- Usage of mobile is restricted in the library.
- The Dewey decimal classification system is followed for the arrangement of books.
- CCTV Cameras installed to maintain discipline.
- Centrally air-conditioned.
- The library staff is available to assistusers with any question sorissues.

• Partially automated with Library Management Automation Software System (LIBSYS), the college library integrates different modules such as acquisition, cataloguing, circulation, serials and reports using the 2017 version of thesaidsoftware. Automated intheyear2006, LIBSYShelpsthelibrarystaff to perform various tasks efficiently and accurately and also provides online access to the library resources through a web interface and has many features including-

Support to various standards and formats such as MARC 21, AACR2, RDA, Z39.50, etc.

A user-friendly and customizable interface that can be adapted todifferent languages and preferences.

A powerful search engine that allows users to find the information they need quickly and easily.

A comprehensive reporting system that generates various statistics and reports on the library performance and usage

 \blacktriangleright A security system that protects the library data and resources from unauthorized access and manipulation

Automating the college library with LIBSYS saves time and cost by reducing manualwork and errors, improvesthequalityandconsistencyofthelibrarydata and services, enhancesusersatisfaction and experiencebyofferingeasyandfast access to the library information and above all, supports the digital transformation and innovation of the library.

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• An Online Public Access Catalogue (OPAC) system allows users to search and access the bibliographic records of the library's collection. OPAC is accessible through a dedicated terminal within the library premises. It offers various features and functions to help users find and retrieve the information they need, such as keyword search, advanced search, filters, sorting, browsing, reservation, renewal, and more. It also provides information about the availabilityandlocationoftheitemsinthelibrary, aswellaslinkstoonline

resources such as e-books, e-journals, databases, etc. It serves as an essential tool for college students and faculty so that they can make the most of the library's resources and services.

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I. OPTIMALUTILIZATIONOFLIBRARY

SERIAL NUMBER	SESSION	NUMBEROFVISITORS Students
1.	2018-19	15256
2.	2019-20	10598
3.	2020-21	5098
4.	2021-22	6556
5.	2022-23	11501

II. OPTIMALUTILIZATIONOFLIBRARYRESOURCES

SERIAL	SESSION		Books
NUMBER		Existing	Added
1.	2018-19	44044	1333
2.	2019-20	45377	2365
3.	2020-21	47742	14
4.	2021-22	47756	39
5.	2022-23	47795	434

III. DETAILSOFE-BOOKS

SERIAL	SESSION	E-Boo	ks
NUMBER		Existing	Added
1.	2018-19	-	-
2.	2019-20	-	-
3.	2020-21	164300	-
4.	2021-22	195809	-
5.	2022-23	199500+	-
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IV. DETAILSOFJOURNALS

SERIAL	SESSION	Listo	fJournals
NUMBER		Existing	Added
1.	2018-19	24	-
2.	2019-20	31	07 added
3.	2020-21	23	08 less
4.	2021-22	26	03added
5.	2022-23	21	05 less

V. <u>DETAILSOFE-JOURNALS</u>

SERIAL	SESSION	E-J	ournals
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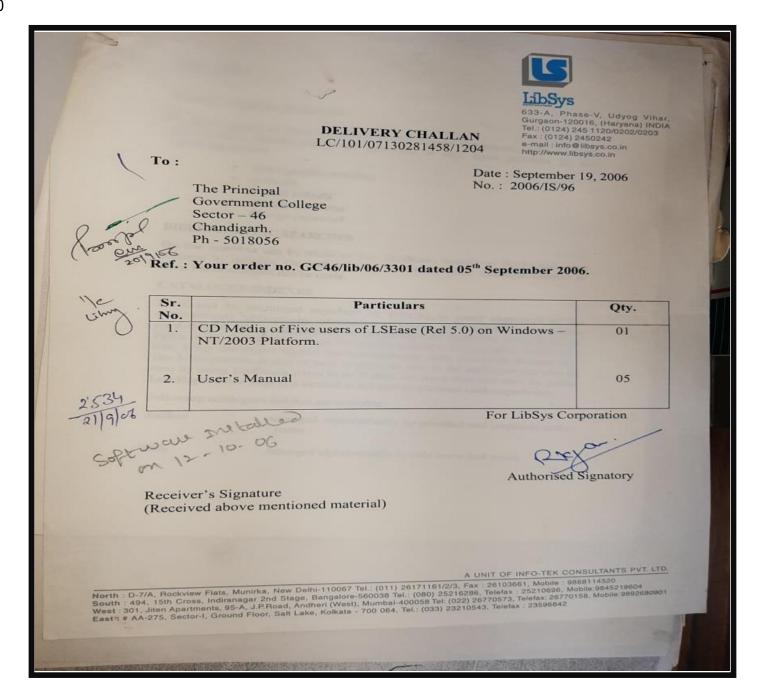
2.	2019-20	-	-
3.	2020-21	6000	-
4.	2021-22	6293	293
			added
5.	2022-23	6000	-

VI. DETAILSOFMAGAZINES

SERIAL	SESSION	Ma	igazines
NUMBER		Existing	Added
6.	2018-19	49	-
7.	2019-20	49	-
8.	2020-21	26	23 less
9.	2021-22	15	11 less
10.	2022-23	24	09added

VII. <u>DETAILSOFNEWSPAPERS</u>

SERIAL	SESSION	New	spapers
NUMBER		Existing	Added
1.	2018-19	17	-
2.	2019-20	14	3less
3.	2020-21	7	7less
4.	2021-22	7	-
5.	2022-23	9	2 added



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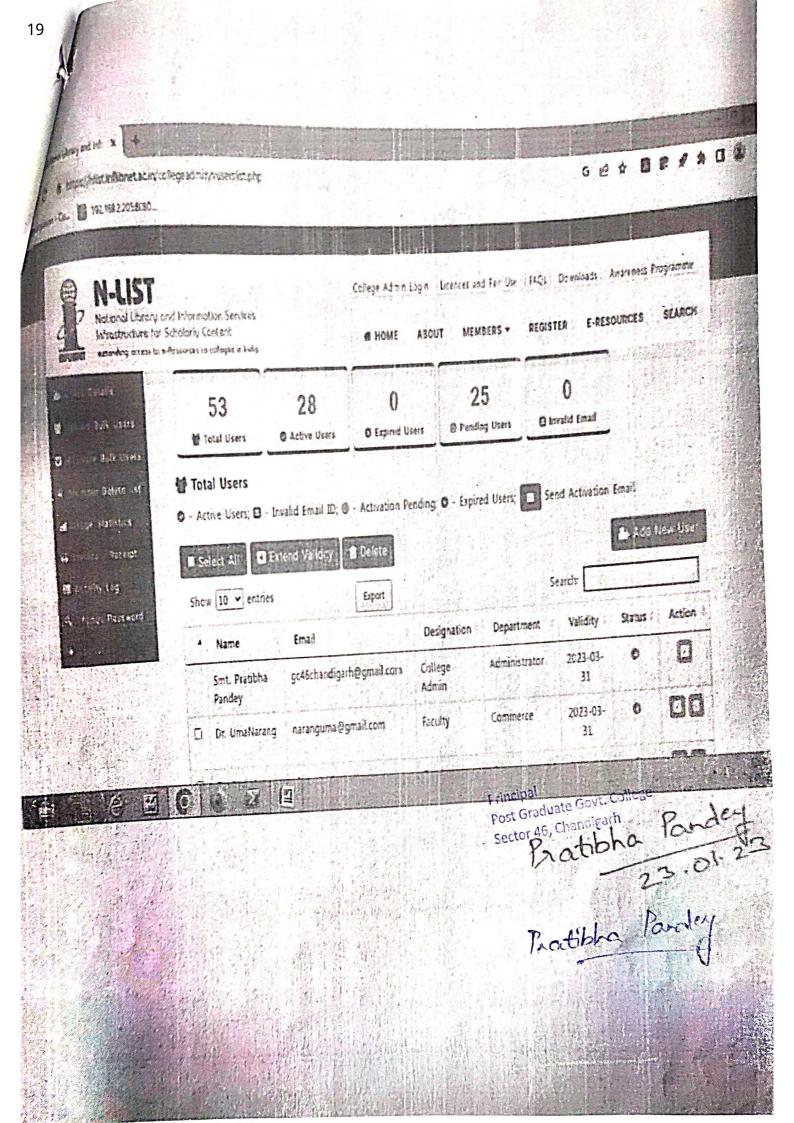
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